



**Northeastern
Illinois
University**

5500 NORTH ST. LOUIS AVENUE
CHICAGO, ILLINOIS 60625-4699

Office of Enrollment Services

Dear Student:

Attached is your graduation application. The schedule for submitting your application is outlined below:

***Month all degree requirements
will be completed***

Filing Dates

August 2006

November 1, 2005 – January 20, 2006

December 2006

April 3 – May 22, 2006

May 2007

August 1 – September 22, 2006

Applications must be submitted according to this schedule; applications will not be accepted after the deadline.

The application, Major and Minor Academic Course Record forms are due in their completed form by the date printed above (dependent upon the term you wish to graduate). ***Academic Course Record forms are available in your major and minor department offices.*** If you are a **BLBC, ELED** or **SCED** major, you must also obtain an **endorsement evaluation** from Donna Larsen in the College of Education. The approved endorsement evaluation must be submitted with your graduation application.

We will be unable to process your graduation application unless **all** documents have been submitted. The Graduation Evaluators cannot assume any responsibility for the completion of these forms.

PLEASE NOTE: Students must have declared their major and minor prior to applying for graduation.

Please keep the yellow copy of the application for your records. This copy is your receipt and should be retained until you receive your graduation evaluation.

You should receive your evaluation before the Late Registration period for the term in which you are attempting to graduate. We are providing you with one last opportunity to register for any additional courses you may require for graduation.

Graduation evaluators are available to assist you and answer questions. You may reach an evaluator by calling the University at 773-442-4203.

We extend our congratulations on your forthcoming graduation.

Sincerely,

Alice A. Medenwald
Registrar

**APPLICATIONS RECEIVED WITHOUT
ACADEMIC COURSE RECORD FORMS
WILL BE RETURNED**