

**PRESIDENT’S REPORT TO THE
BOARD OF TRUSTEES OF NORTHEASTERN ILLINOIS UNIVERSITY
JUNE 11, 2009**

TABLE OF CONTENTS

I. ACTION ITEMS

A.	Approval of Preliminary Fiscal Year 2010 University Operating Budget	1
B.	Energy Performance Contracting-Approval of Energy Services Company	4
C.	Approval for Adjustments to the Reserve Limits for Non-Indentured Entities	6

II. INFORMATION ITEMS

A.	Fiscal Year 2011 Operating and Capital Budget Requests	8
B.	Honorary Degree Policy	28
C.	University Policy on Fraud Prevention and Detection	31
D.	Purchases of \$50,000-\$100,000	34
E.	News and Events	
1.	Enough is Enough Campaign	35
2.	Ten Seconds of Thought	35
3.	Student Government Association Elections and Passing of the Gavel	35
4.	Town Hall Meeting	36
5.	Jewel Box Series-Amelia Piano Trio	36
6.	Leaders Emerging and Developing Awards	36
7.	Lobby Day	37
8.	Administrative Professionals Day	37
9.	Presidential Lecture Series-Dolores Huerta	37
10.	Family Day	37
11.	Signing of Memorandum of Understanding	38
12.	Who’s Who Recipients for 2009 Inducted	38
13.	1867 Founders Reception	38
14.	Academic Honors	39
15.	Visit of Rector Adam Budnikowski and Delegation	39
16.	Student Stress-Free Zone	39
17.	May Commencement	39
18.	Jewel Box Series-Carl Ratner	40
19.	President Hahs Visit to Korea	40
20.	Lech Walesa Building Dedication	40
21.	Great Service Matters	41
22.	Student Success and the Role of Student Affairs	41

**PRESIDENT'S REPORT TO THE
BOARD OF TRUSTEES OF NORTHEASTERN ILLINOIS UNIVERSITY
JUNE 11, 2009**

I. ACTION ITEMS

**A. APPROVAL OF PRELIMINARY FISCAL YEAR 2010 UNIVERSITY
OPERATING BUDGET**

In August 2003, in its effort to improve accountability for the use of public funds, the Illinois Board of Higher Education adopted *Recommended Actions to Expand and Enhance Public University Annual Operating Budget Review, Approval and Oversight*. The recommendations in that report include a new requirement that each public university adopt a "preliminary/estimated spending plan" prior to July 1 that includes:

- funding sources reported by, at a minimum, state-appropriated funds, university income funds, and all other non-appropriated funds, and
- expenditures by object of expenditure (e.g., personal services, contractual services, equipment)

This report provides the information required by the Board of Higher Education for the fiscal year 2010 internal budget. The Northeastern Illinois University Board of Trustees is asked to approve the University operating budget that represents preliminary/estimated spending plans for the upcoming fiscal year beginning on July 1, 2009 and will be asked to approve the final detailed budget at the September 2009 Board meeting.

In September 2008, the Board of Trustees adopted the University's initial fiscal year 2010 budget request and forwarded that request to the Board of Higher Education for consideration. On January 27, 2009, the Board of Higher Education adopted its fiscal year 2010 budget recommendations and, on March 18, 2009, Governor Quinn announced his proposed operating budget for all of state government. At the time this report was prepared, the Illinois General Assembly had not taken final action on fiscal year 2010 appropriations. As a result, the budget outlined in this report is based on the state funding level included in the Governor's budget. Should actual fiscal year 2010 state appropriations differ from the Governor's budget, the budget brought to the Board for action in September will reflect those adjustments and the actual appropriation levels.

The preliminary/estimated spending plan for the University reflects all revenue sources available to support operating expenses during the fiscal year. The plan is comprised of two main sections based on state reporting requirements: unrestricted (state-appropriated funds, University Income Funds and unrestricted local funds), and restricted (primarily local grants and contracts). The unrestricted operating budget includes expenditures from revenue sources that are not restricted by statute, contract, or other requirement. The restricted

**PRESIDENT'S REPORT TO THE
BOARD OF TRUSTEES OF NORTHEASTERN ILLINOIS UNIVERSITY
JUNE 11, 2009**

operating budget includes expenditures from revenue sources that are restricted either by an external requirement or by an internal accounting policy.

Table 1 provides proposed expenditures by functional category (e.g., instruction, organized research) and object category (e.g., personal services, travel) by source of funds.

The budget for Northeastern Illinois University per this report includes \$43.8 million in state General Revenue Funds, an increase of \$425,200, or one percent, above the prior year appropriation. If the Illinois General Assembly funds University operations at this level, it would be the highest level of state funding since fiscal year 2002. However, even at this level, state funding to the University would remain \$1.6 million, or 3.4 percent, below the level appropriated to the University in fiscal year 2002.

With this proposed funding level comes a note of caution. The University budget currently considered by the Illinois General Assembly totals \$43.8 million in state funding. However, \$4.6 million, or 10.5 percent, of that funding is from the Federal Recovery Fund – Education Stabilization totaling \$4.2 million and General Stabilization totaling \$435,200. Those funds are likely available only for fiscal year 2010, which means the University may have a significant funding deficit in fiscal year 2011 unless the General Assembly finds a funding mechanism to replace the federal stimulus money.

As state funding decreases, the University increasingly relies on student tuition to support operations and compensate for the shortfalls in state funding. In fiscal year 2002, the mix of state appropriations to student tuition revenue was 69 percent to 31 percent. At the Governor's fiscal year 2010 budget level, the mix is 51 percent state funding and 49 percent student tuition. Based on prior year enrollment levels, the proposed fiscal year 2009 operating budget includes an increase of \$4.9 million in student tuition revenue. The combined increase in state funding and student tuition revenue will result in an expected increase of \$5.3 million in unrestricted operating funds in the coming fiscal year.

Our expenditure challenges, however, are significant. The most notable cost increases for next year are:

- Negotiated and non-negotiated salary increases, generally in the 3 percent range, requiring an estimated \$2.2 million,
- Continuation of certain Hispanic Serving Institution Initiatives, budgeted in the current year at \$1.5 million,
- Deferred maintenance funding to provide student fee relief, as identified by the Illinois Board of Higher Education, of \$665,000,
- Increased utility costs estimated at \$200,000,

**PRESIDENT'S REPORT TO THE
BOARD OF TRUSTEES OF NORTHEASTERN ILLINOIS UNIVERSITY
JUNE 11, 2009**

- Unfunded sick leave and vacation payouts and additional retirement costs estimated at \$300,000, and
- Increasing costs for insurance and legal services and inflationary cost increases for postage, minimum and prevailing wage, technology software and maintenance, service contracts, purchased goods and contracted services, estimated at \$300,000.

Over the next few months, all departments within the University will work to compile detailed spending plans. At the September meeting, the Board will be asked to approve the fiscal year 2010 budget that provides the detailed revenue and expenditures plans by sources of funds and function and object expenditure line items.

**Table 1
NORTHEASTERN ILLINOIS UNIVERSITY
Fiscal Year 2010 Operating Budget
by Function and Line Item**

<u>Functional Categories</u>	<u>Unrestricted</u>			<u>Restricted</u>	<u>Total</u>
	<u>General Revenue</u>	<u>University Income Fund</u>	<u>Local</u>		
Instruction	\$ 24,627,600	\$ 24,722,900	\$ 2,607,200	\$ 1,584,000	\$ 53,541,700
Organized Research	176,600	199,300	28,000	332,000	735,900
Public Service	637,600	721,800	350,000	15,100,000	16,809,400
Academic Support	3,899,300	3,833,700	500,000	67,000	8,300,000
Student Services	1,471,800	1,559,400	4,272,200	9,980,000	17,283,400
Institutional Support	6,232,800	5,638,500	2,400,000	41,000	14,312,300
Operations and Maintenance	5,548,800	5,659,300	458,000	96,000	11,762,100
Independent Operations	-	-	5,275,000	216,000	5,491,000
Others/Awards & Grants	170,000	147,000	3,200,000	-	3,517,000
Health Insurance Reserve Fund	1,072,600	-	-	-	1,072,600
Total	\$ 43,837,100	\$ 42,481,900	\$ 19,090,400	\$ 27,416,000	\$ 132,825,400

Amounts rounded to nearest hundred dollars.

<u>Line Item Categories</u>	<u>Unrestricted</u>			<u>Restricted</u>	<u>Total</u>
	<u>General Revenue</u>	<u>University Income Fund</u>	<u>Local</u>		
Personal Services	\$ 40,822,100	\$ 26,733,300	\$ 3,997,400	\$ 8,610,000	\$ 80,162,800
Contractual Services	1,134,700	11,537,600	5,403,300	6,800,000	24,875,600
Travel	-	220,000	105,900	120,000	445,900
Commodities	-	950,000	685,800	520,000	2,155,800
Equipment	200,000	1,500,000	527,700	130,000	2,357,700
Telecommunications	-	600,000	463,100	22,000	1,085,100
Operation of Auto	-	21,000	88,100	1,000	110,100
Awards/Grants/Tuition Waivers	-	170,000	3,312,900	10,190,000	13,672,900
Permanent Improvements	-	350,000	-	-	350,000
Benefits/Social Security/Medicare	437,700	400,000	231,700	1,006,000	2,075,400
Health Insurance Reserve Fund	1,072,600	-	-	-	1,072,600
Other	-	-	4,274,500	17,000	4,291,500
Program Specific Appropriations	170,000	-	-	-	170,000
Total	\$ 43,837,100	\$ 42,481,900	\$ 19,090,400	\$ 27,416,000	\$ 132,825,400

**PRESIDENT'S REPORT TO THE
BOARD OF TRUSTEES OF NORTHEASTERN ILLINOIS UNIVERSITY
JUNE 11, 2009**

B. ENERGY PERFORMANCE CONTRACTING-APPROVAL OF ENERGY SERVICES COMPANY

At the February 11, 2009 meeting, the Board of Trustees received an overview of and discussed the University's plans to proceed with an investment grade energy audit and an energy performance contract that will result in the implementation of energy conservation measures. Energy performance contracts are authorized by the Illinois Compiled Statutes and many universities in Illinois, and colleges and universities nationally, are turning to these contracts to reduce energy consumption. In practice, funds generated by the energy savings are used to repay the cost of installing energy conservation measures.

As discussed in February, reducing energy consumption is critically important to the University for several reasons. Most important, natural gas and electricity costs at Northeastern have increased 77 percent, or \$1.2 million, over the past four years and, without energy savings measures; these costs will continue to command an increasing share of our operating budget. Also, it is important that the University demonstrates to our students and the community that we are a good steward of our resources by reducing energy costs and a good citizen by protecting the environment.

Also discussed in February were the advantages of using performance contracts to achieve energy conservation measures. These include the implementation of energy conservation projects that are not dependent on state capital funding, a short implementation timeline, and the experience and technical expertise of an energy service company to conduct the energy audit of University facilities to identify energy saving opportunities.

At the April 9, 2009 meeting, the Board received another update on performance contracting and it was reported that the University received responsive proposals from five energy service companies that were interested in working with the University. Those were Ameresco, Energy Services Group, Honeywell, Noresco, and Siemens.

After an extensive review of the proposal, and with assistance from our technical consultant, three companies were invited for on-campus interviews. On May 14, 2009, Ameresco, Honeywell, and Noresco were on campus, each for an extensive two-hour interview. During this interview, members of the selection committee were able to ask questions and the three companies were able to provide clarification and additional technical and non-technical information.

Based on the committee rankings from the initial submissions, rankings of the on-campus interviews, and reference checks, it is recommended that the Northeastern Illinois University Board of Trustees approve Noresco as the University's energy services company. Noresco will work with the University on the completion of an investment grade energy audit. Based on Noresco's

**PRESIDENT'S REPORT TO THE
BOARD OF TRUSTEES OF NORTHEASTERN ILLINOIS UNIVERSITY
JUNE 11, 2009**

proposal, it is anticipated that the energy audit will not exceed \$120,000. Should the energy audit identify energy conservation measures that satisfy University and State of Illinois payback requirements and other contractual requirements, an additional request will come to the Board to approve the energy conservation projects and associated financing.

Below is a very preliminary list of energy conservation projects that Noresco identified as part of its initial proposal. These and other projects will be explored in more detail during the energy audit.

	Project	Cost	Savings
1)	Lighting Upgrades	\$ 822,270	\$ 89,911
2)	New Water Fixtures and Valves	321,841	33,149
3)	New Building Automation Controls	1,049,572	107,364
4)	Co-gen System Upgrades	998,575	399,940
5)	High Temp Hot Water Upgrades	166,156	34,128
6)	New Chiller Variable Speed Drive	447,603	51,318
7)	Chiller Re-certification	132,080	0
8)	Chiller Plant Pumping Upgrades	685,039	17,269
9)	VAV Conversion	1,656,924	205,112
10)	HVAC Upgrades (New Equipment)	1,526,250	19,266
11)	CCICS (New Equipment Upgrades)	458,405	26,425
	TOTAL	\$8,264,715	\$983,882

The estimated payback period for all projects is 8.4 years.

**PRESIDENT'S REPORT TO THE
BOARD OF TRUSTEES OF NORTHEASTERN ILLINOIS UNIVERSITY
JUNE 11, 2009**

**C. APPROVAL FOR ADJUSTMENTS TO THE RESERVE LIMITS FOR NON-
INDENTURED ENTITIES**

ITEM DESCRIPTION:

Northeastern Illinois University and most governmental entities use fund-based accounting systems. These systems require that restricted monies be held in separate accounts so that those funds are kept segregated from other funds.

The Illinois General Assembly, through its Legislative Audit Commission (LAC), recognized the use of fund accounting and, in consultation with the Illinois public universities, adopted *LAC University Guidelines* to establish uniform fiscal procedures and controls for the Illinois public universities. First adopted in 1982 and amended in 1997, the *Guidelines* provide direction not only to the universities in establishing and maintaining appropriate fiscal procedures and controls but also to assist the Office of the Auditor General by providing the standards to which Northeastern and all other Illinois public universities must adhere.

The *Guidelines* recognize the need for these University accounts to acquire and accumulate resources for long-term purposes, such as equipment replacement, repair and maintenance of facilities and other similar purposes. At the same time, the *Guidelines* established limits for the accumulation of funds in these restricted accounts so entities do not accumulate funds beyond a reasonable level.

The *Guidelines* include a formula to determine the maximum allowable reserves for revenue bond entities and non-indentured entities. The entities at Northeastern Illinois University subject to the reserve limits are Student Fee Programs, Public Service, Student and Staff Services, Service Departments, Other Educational Services, Educational Contracts, Other Auxiliaries, and Parking Lots.

The *Guidelines* allow reserve accumulations for non-indentured entities up to the sum of the following:

- 5% of building and building improvement replacement costs,
- 10% of historical costs of parking lots, and
- 20% of historical costs of movable equipment.

It should be noted that these reserves do not represent cash balances in these various accounts. Instead, these reserve limits represent the limit on accumulated cash based on the statewide reserve formulas. Because the cost basis for these assets changes annually, the calculated reserve limits need to change annually. The *Guidelines* and the *Northeastern Illinois University Board of Trustees Regulations* require approval by the Board of Trustees for adjustment

**PRESIDENT'S REPORT TO THE
BOARD OF TRUSTEES OF NORTHEASTERN ILLINOIS UNIVERSITY
JUNE 11, 2009**

to those reserve limits and each June, the Board is requested to adjust those limits for the current fiscal year based on the formulaic calculations.

Approval is requested for the following Reserve Limits for Non-indentured Entities:

Reserve Limits for Non-indentured Entities

Entity	June 2008 Approved Amount	Requested Change	Adjusted Total
Student Fee Programs	\$2,370,827	\$169,333	\$2,540,160
Public Service	\$1,102,318	\$72,368	\$1,174,686
Student and Staff Services	\$606,683	\$30,157	\$636,840
Service Departments	\$2,224,956	(\$191,727)	\$2,033,229
Other Educational Services	\$1,139,942	\$139,481	\$1,279,423
Educational Contracts	\$212,118	\$16,971	\$229,089
Other Auxiliaries	\$1,587,622	(\$5,207)	\$1,582,415
Parking Lots	\$574,075	(\$12,693)	\$561,382

**PRESIDENT'S REPORT TO THE
BOARD OF TRUSTEES OF NORTHEASTERN ILLINOIS UNIVERSITY
JUNE 11, 2009**

II. INFORMATION ITEMS

A. FISCAL YEAR 2011 OPERATING AND CAPITAL BUDGET REQUESTS

Introduction

Each year, the Board of Trustees of Northeastern Illinois University is required to adopt an operating and capital budget request and submit that request to the Illinois Board of Higher Education (IBHE). A preliminary request is presented to the Board of Trustees in June as an information item for review and discussion and a final request will be submitted to the Board in September for approval. The request is then submitted to the IBHE before its deadline of October 15.

The fiscal year 2011 operating budget request presented to the Board of Trustees is intended to advance the strategic goals developed by the University community and endorsed by the Board. At its September 18, 2008 meeting, the Board adopted a revised University Mission Statement and endorsed a University Vision Statement, Values Statements, Strategic Goals and Action Steps. At the November 20, 2008 meeting, the Board was presented with a set of specific tasks that the University planned to complete in the current fiscal year to achieve the goals outlined in the Strategic Plan. Since that time, University faculty and staff have been actively engaged in working towards completing those tasks. This budget includes two new academic programs and three programmatic initiatives that address the strategic goals identified by the University community and support our strategic action plan.

Also this past year, the University reconstituted the University Budgetary Council into the University Planning and Budget Council to be a more collaborative partner in assuring that the University's goals, action steps and specific tasks are clearly prioritized and translated into the University's budget request. The role of the new Council is evolving and processes are already being put in place for increased involvement with fiscal year 2012 budget development.

These budget requests are presented to the Board for information and discussion and will be brought back to the Board for approval in September to meet the reporting deadlines of the Illinois Board of Higher Education. Also at the September meeting, the Board will receive a strategic planning update that will, for the first time, assess progress in achieving the action steps and tasks that were planned for fiscal year 2009 and those that the University plans to undertake in fiscal year 2010.

Overview of Operating and Capital Budget Requests

The budget requests brought before the Northeastern Illinois University Board of Trustees and summarized in this report are fiscal year 2011 requests, for the year beginning July 1, 2010 and ending June 30, 2011.

**PRESIDENT'S REPORT TO THE
BOARD OF TRUSTEES OF NORTHEASTERN ILLINOIS UNIVERSITY
JUNE 11, 2009**

The operating budget reflects the estimated fiscal year 2010 state-appropriated base budget for the University and the University's budget requests for new funding for fiscal year 2011. Included in the operating budget are state-appropriated funds and the University Income Fund, which is established by state statute to account for student tuition and certain fee revenue. The total of state appropriations and University Income Fund revenues represents the University's unrestricted operating budget.

An important factor in developing the fiscal year 2011 operating budget request is the prior year base budget, the starting point for budget development. At the time this report was prepared, the Illinois General Assembly had not yet acted on fiscal year 2010 appropriations. As a result, the base budget included in this request is the Governor's fiscal year 2010 budget as presented to the General Assembly, which totals \$86.3 million. This amount will be revised if the Illinois General Assembly appropriates state funding to the University in an amount different than the Governor's budget.

Developing our operating budget request requires that we reach a balance between the new and ongoing financial needs of the University and a reasonable expectation of support from the State of Illinois and our students. Since the beginning of fiscal year 2002 through our fiscal year 2009 appropriation—excluding current year funding for the HSI Initiative and the mid-year reserve requirement—Northeastern has seen our available funding from the State's General Fund decrease by \$4.5 million, or 10.0 percent. In addition, beginning in fiscal year 2002, the University was required to begin making an annual payment of \$1.1 million to the group health insurance fund for all state employees. The State of Illinois did not provide funding for this required contribution, meaning the University reallocates annually to meet this cost. With this required contribution not available for University operating expenditures, the actual reduction in available University funding is \$5.6 million, or 12.4 percent, since fiscal year 2002.

This budget request is modest in terms of the needs of the University and includes only moderate funding requests for salary and cost increases and selected program initiatives. We are on record, therefore, that these are our highest priorities. The total of state appropriations and University Income Fund revenues represents the unrestricted operating budget that will require Board of Trustees approval in September and that will be sent, following approval, to the Illinois Board of Higher Education for consideration.

The following summarizes the budget information provided in this report.

Fiscal Year 2011 Budget Development Schedule. Table 1 provides a schedule of the budget development process from June 2009, when the Board of Trustees receives the initial fiscal year 2011 budget request, through September 2010, at

**PRESIDENT'S REPORT TO THE
BOARD OF TRUSTEES OF NORTHEASTERN ILLINOIS UNIVERSITY
JUNE 11, 2009**

which time the Board will take action on the University's fiscal year 2011 internal budget.

Strategic Goals. Page 5 includes the Strategic Goals that were developed by the University community and endorsed by the Board of Trustees in September 2008. These goals provide the framework for identifying University action steps, tasks and specific budget requests.

Operations. The budget request for University fiscal year 2011 operations is summarized in Table 2, with additional information supporting the operations request provided on pages A-6 through A-10. Table 3 summarizes the requests for salary and inflationary cost increases. Table 4 summarizes the program requests for fiscal year 2011. Because these represent the highest University priorities, the University may attempt to implement some of these programs through the redirection of staff effort and University resources.

Capital Improvements. Table 5 summarizes the fiscal year 2011 requests for capital improvements, which are described on pages A-11 through A-16. Capital requests are discussed in the two broad categories used by the Illinois Board of Higher Education to classify state-supported projects – Regular Capital projects and Capital Renewal projects. Regular Capital projects include requests for new construction or significant remodeling or renovation. These projects typically provide new space or provide a significantly different use for remodeled space. Capital Renewal projects are of a lesser scope than Regular Capital projects. They include the remodeling or renovation of space, infrastructure renewal, and improvement projects that address deferred maintenance.

For the first time, the Illinois Board of Higher Education and the Capital Development Board have recognized the differences in construction costs among the various locales in Illinois, most notably Chicago. The two boards have approved higher construction cost standards for certain areas of the state where labor and material costs are significantly more than other areas of the state. As a result, for Northeastern, we now have higher, but more accurate, cost figures for our capital requests.

Should the Illinois General Assembly pass and the Governor sign a capital bill that provides funding for any of these capital projects, the capital request list presented to the Board in September will be adjusted to reflect the newly appropriated funding.

**PRESIDENT'S REPORT TO THE
BOARD OF TRUSTEES OF NORTHEASTERN ILLINOIS UNIVERSITY
JUNE 11, 2009**

**Table 1
FISCAL YEAR 2011 BUDGET DEVELOPMENT SCHEDULE
(Approximate dates – subject to change)**

	June 2009	Submission of initial FY2011 operating and capital budget requests to NEIU Board of Trustees for review and discussion
September 2009		Discussion and approval of the FY2011 operating and capital budget requests by NEIU Board of Trustees
		Report to the Board of Trustees – Strategic Planning Update: Fiscal Year 2009 and Fiscal Year 2010 Action Steps
November 2009		Report to the NEIU Board of Trustees on proposed FY2011 tuition and fees rates
December 2009		Board of Higher Education action on FY2011 higher education operations and grants and capital improvements recommendations
February 2010		Governor's FY2011 Budget Address
		NEIU Board action on FY2011 tuition and fee rates
May 2010		General Assembly's action on FY2011 appropriations
June 2010		Governor's action on FY2011 appropriations
		NEIU Board of Trustees' action on FY2011 preliminary University internal budget
September 2010		NEIU Board of Trustees' action on FY2011 University internal budget

NOTE: Fiscal year 2011 begins on July 1, 2010 and ends June 30, 2011.

**PRESIDENT'S REPORT TO THE
BOARD OF TRUSTEES OF NORTHEASTERN ILLINOIS UNIVERSITY
JUNE 11, 2009**

STRATEGIC GOALS

The University has identified six strategic goals to be pursued during the planning period of fiscal year 2009 to fiscal year 2017.

Strategic Goal One – Student Success

Ensure student success from recruitment through graduation by creating a culture in which all members of the University community are engaged in attracting, educating and graduating students who achieve the objectives for baccalaureate and graduate degrees.

Strategic Goal Two – Academic Excellence and Innovation

Develop an environment that supports curricular and pedagogical innovation aligned with the mission of the institution, the standards of the disciplines, student needs, and career and civic opportunities in a global society.

Strategic Goal Three – Urban Leadership

Work collaboratively with educational, social service, governmental, and business institutions in Chicago and the region to build upon NEIU's tradition of community involvement.

Strategic Goal Four – Exemplary Faculty and Staff

Invest in faculty and staff to make NEIU a world-class metropolitan university and an employer of choice.

Strategic Goal Five – Enhanced University Operations

Provide a supportive learning, teaching and working environment by improving operating productivity, physical infrastructure and environmental sustainability.

Strategic Goal Six – Fiscal Strength

Enhance the University's financial position by reducing reliance on state general funds and student tuition, diversifying revenue sources and strengthening institutional relationships with federal, state and local governments, and private sponsors.

**PRESIDENT'S REPORT TO THE
BOARD OF TRUSTEES OF NORTHEASTERN ILLINOIS UNIVERSITY
JUNE 11, 2009**

FISCAL YEAR 2011 OPERATING REQUEST

Developing the fiscal year 2011 operating budget request requires that the University reach a balance between the new and ongoing financial needs of the University and a reasonable expectation of support from the State of Illinois and our students. This budget is modest in terms of the needs of the University and includes only modest funding requests for salary and cost increases and selected program initiatives. We are on record, therefore, that these are our highest priorities.

The University also recognizes the need for adequate state funding to support our instructional and support programs. From our fiscal year 2002 appropriation through our fiscal year 2009 appropriation, Northeastern has seen our funding for recurring operations from the State's General Fund, excluding our appropriation for HSI Initiatives and the mid-year reserve, decrease by \$4.5 million, or 10.0 percent. In addition, the University received a mandate to pay \$1.1 million annually into the Health Insurance Reserve Fund, further reducing available resources. During this period, the University received no new state funding to address new programmatic initiatives or support the increasing costs of needed goods and services. Nearly all University departments had their spending held level or reduced to support faculty and staff salaries and unavoidable cost increases (e.g., utilities).

The University operating budget request for fiscal year 2011 totals \$91.0 million, an increase of \$4.7 million, or 5.4 percent, above the fiscal year 2010 base. The fiscal year 2011 operating budget request includes salary and cost increases totaling \$2.7 million, and program requests of \$1.95 million. Table 2 summarizes the operating request.

Cost and Salary Increases

The request includes cost and salary increases so that University programs and services and employee compensation do not lose purchasing power due to inflationary factors and that salaries remain competitive with market rates. These requests are summarized in Table 3 and include a general salary increase of \$2.0 million, or 3.0 percent, for a general cost of living salary increase. Based on current salaries, each 1.0 percent salary increase costs approximately \$675,600. Cost increases are requested to provide for Social Security/Medicare increases of \$19,100 (3.0 percent), utilities increases of \$163,500 (5.0 percent), library materials increases of \$80,100 (10.0 percent) and a general cost increase of all other goods and services of \$421,700 (3.0 percent).

**PRESIDENT'S REPORT TO THE
BOARD OF TRUSTEES OF NORTHEASTERN ILLINOIS UNIVERSITY
JUNE 11, 2009**

Program Requests

The University included two new academic programs and three programmatic initiatives in the operating budget request, each of which is summarized in Table 4 and described below. These programs represent the most important University initiatives. The University may attempt to implement, at least in part, important initiatives through the redirection of staff effort and University resources.

Environmental Science Program (\$400,000). Over the past several years, the University has focused on improving services to students in the STEM areas (Science, Technology, Engineering and Mathematics). Recently, the College of Arts and Sciences obtained a significant College Cost Reduction and Access Act grant from the federal Department of Education that is focused on improving student services and opportunities at Hispanic Serving Institutions. The grant provides for the creation of the Student Center for Science Engagement (SCSE), which will provide support services to students with particular attention to the needs of low-income and minority students.

A new interdisciplinary major in Environmental Science is being developed by the SCSE. Planning for the major began at the Science Education for New Civic Engagement and Responsibility Summer Institute 2008. The team of faculty developing the program is proposing a program based on a set of core courses in Biology, Chemistry, Earth Science, Physics, Mathematics and Environmental Studies, a set of new Environmental Science courses (an introductory course, a 'writing in the major' course, and a capstone course). The major will include electives in specific science areas, as well as in the social sciences and the humanities.

The (draft) goals of the major are to train students to understand sustainability; recognize the scope of issues that can be addressed by environmental science; understand the scientific complexities of environmental problems; apply scientific methodology; create and implement solutions; and be effective communicators.

Research on job opportunities for program graduates suggests that the broad field of environmental science is one of great potential and growth. This new major reflects our commitment to increase our student retention and improve our recruitment in the sciences and mathematics, especially focusing on first generation and low income students.

Requested funds will support the institutionalization of the SCSE as well as provide funds and equipment for the implementation of the new Environmental Science major.

Global Studies Program (\$300,000). The Global Studies Program creates a forum for exploring the varied processes and products of our increasingly

**PRESIDENT'S REPORT TO THE
BOARD OF TRUSTEES OF NORTHEASTERN ILLINOIS UNIVERSITY
JUNE 11, 2009**

interconnected world through interdisciplinary study. By taking a deeply historical perspective, and discerning the mutual influence of the “global” and the “local,” students can more fully capture the transformations at work in this emergent field. The program traces multiple manifestations and constructions of community and identity, capitalism and consumption, technology and space, language and art, social movements, political ideologies, and multi-level governance in the contemporary world.

Global Studies is designed to provide students with the critical analytical skills needed to access the world around them and their place within it. A rigorous, multi-track curriculum brings together theory and application, addressing questions and debates essential to the field: from radical changes in the political economy of globalization to ongoing fluctuations in perceptions and definitions of cultural identities, from the vibrant exchange among literary, artistic, and intellectual figures to the proliferation of cross-national institutions and networks, from issues of sustainability around changes in ecology and geography to conceptual shifts in ideas and disclosures.

Funds for the Global Studies program are requested for five faculty positions and support costs.

Implementing Recruitment, Retention and Graduation Strategies (\$750,000). Improving the recruitment, retention and graduation of students at Northeastern Illinois University is our highest institutional priority. The University recently completed its University-wide Strategic Plan and reaffirmed its commitment to improving student success. The Strategic Plan highlighted several areas for the improvement of student success at Northeastern; these form the basis for this request.

Revision to General Education program (\$200,000). As part of the strategic planning process, NEIU has begun to review the General Education curriculum with the goal of increasing the degree of active learning and hands-on engagement in coursework typically taken by students in the first two years of college. Our goal is to revise a wide range of courses and infuse teaching techniques such as team assignments, joint research projects, service learning projects and community-based learning into the courses required of students at the early stages of their college careers. Based on the experience of our own First Year Experience program and data from a wide range of institutions, we expect that a greater level of active learning experiences will result in increased retention and graduation rates. Funds will be used to train faculty in active learning techniques, purchase equipment related to joint research projects, provide transportation expenses related to service learning and community projects and support program administrative costs.

Improving and expanding undergraduate and graduate advising (\$250,000) has been identified as one of the best means to improve student success. The

**PRESIDENT'S REPORT TO THE
BOARD OF TRUSTEES OF NORTHEASTERN ILLINOIS UNIVERSITY
JUNE 11, 2009**

University proposes expansion of advising programs to better support academic planning for students, particularly in regard to sequence and course availability in their programs, and to increase contact with prospective, new and continuing enrolled students. In addition, the expanded advising initiative is designed to shorten time to degree for undergraduate students who enter college without clearly defined academic goals.

Additional high-demand course sections (\$300,000) are needed to reduce one of the major impediments to degree completion, and address one of the most often cited complaints from students. Expansion of course offerings in high-demand general education courses, particularly the sciences, and capstone classes within majors are specific areas where additional course offerings are critical.

Teacher Education and Development – Professional Development Schools (\$400,000). Two of the core missions of Northeastern Illinois University are preparing future teachers for the Chicago and metropolitan area and providing continuing professional development for current teachers. Professional Development Schools (PDS) are public school sites that are partnered with a university College of Education to support enhanced teacher development for both practicing and prospective teachers. Whereas traditional pre-service clinical placements and supervision are focused on the teaching candidate, the PDS model is focused more broadly on teacher development. This focus leads to better initial preparation of candidates and professional development for candidates and cooperating teachers, the goal of these efforts being a positive impact on P-12 student learning.

The Northeastern Illinois University College of Education would implement four Professional Development Schools with the Chicago Public Schools. A longitudinal database would be developed and a collaborative research effort would be initiated. Faculty from Northeastern and the PDSs would work collaboratively on issues related to candidate preparation, such as mentoring and induction, P-12 student learning, and the utilization of state-of-the-art technology. Research on the impact of the PDS model has likened the model to a teaching hospital where novice and expert teachers work together to raise P-12 student performance.

These funds will be used for stipends to mentors, developing closer connections between university faculty and classroom teachers (e.g., teacher education courses being held in the partner school), professional development and honoraria for school faculty, and new technology for Northeastern and PDS faculty and students.

Campus Safety Initiatives (\$100,000). The health and safety of Northeastern Illinois University students, faculty, staff and guests is a serious concern to the University community. Additional funding is requested to meet high priority

**PRESIDENT'S REPORT TO THE
BOARD OF TRUSTEES OF NORTHEASTERN ILLINOIS UNIVERSITY
JUNE 11, 2009**

needs, including further development and testing of emergency response protocols; equipping the emergency response center; providing emergency power capability to critical campus units; and further training and development of University emergency personnel.

TUITION AND FEES

The timing of the formal request for the approval of tuition and fee rates is a compromise between early adoption, that allows students and their parents to better plan for college costs, and later adoption, that allows the University to consider available state funding in determining tuition rates.

In February 2009, the NEIU Board of Trustees adopted tuition and fee rates for fiscal year 2010, the academic year beginning in the fall of 2009. This schedule represented the best alternative, allowing time for students to plan for fall costs and also allowing the University some sense of the state funding support. February consideration of tuition also allows for a broader discussion with students on tuition issues during the fall semester.

At the November 2009 meeting, the Board will receive a report on tuition and fee rates that will facilitate a discussion with student government during the fall semester. A set of tuition and fee recommendations for fiscal year 2011 will be brought to the Board for action at the February 2010 meeting.

**PRESIDENT'S REPORT TO THE
BOARD OF TRUSTEES OF NORTHEASTERN ILLINOIS UNIVERSITY
JUNE 11, 2009**

CAPITAL IMPROVEMENTS

Table 5 summarizes capital improvement requests for fiscal year 2011. Requested capital projects total \$193.0 million. These include \$187.2 million in Regular Capital projects and \$5.8 million in Capital Renewal projects. The requests also include a priority number for each project, as requested by the Illinois Board of Higher Education.

All projects are based on the fiscal year 2011 cost guidelines issued by the State of Illinois Capital Development Board (CDB). For the first time, the Illinois Board of Higher Education and the Capital Development Board have recognized the differences in construction costs among the various locales in Illinois, most notably Chicago. The two boards have approved higher construction cost standards for certain areas of the state where labor and material costs are significantly more than other areas of the state. As a result, for Northeastern, we now have higher, but more accurate, cost figures for our capital requests.

At the time this report was prepared, the Governor and the Illinois General Assembly were considering a comprehensive capital bill. Should any of these requested projects receive funding, the fiscal year 2011 request will be adjusted to reflect the capital appropriation.

A brief description of each project follows.

A. REGULAR CAPITAL

2011-01 Education Building, Planning - \$6,744,800

This request is for planning funds through the preparation of bid documents for a new Education Building. Construction of an Education Building is necessary to address the continuing growth, success, and pressing needs of NEIU students. This project will permit Northeastern Illinois University to meet needs in the areas of classroom space, support services, education reform efforts, and overall space utilization on campus.

Northeastern is one of the top producers of education degrees and careers in the State of Illinois. In academic year 2008, 626 degrees were granted by the College of Education. This is consistent with Northeastern's historic role in teacher preparation and national recognition of our successful quality innovation in this area.

Notably, Northeastern is nationally recognized as a top degree awarder of education degrees to Hispanic and Asian students. According to *Diverse*, "Top Degree Producers 2008", Northeastern ranked 15th in the nation in undergraduate education degrees awarded to Hispanics and 15th in the nation in undergraduate education degrees awarded to Asians. Overall, Northeastern is

**PRESIDENT'S REPORT TO THE
BOARD OF TRUSTEES OF NORTHEASTERN ILLINOIS UNIVERSITY
JUNE 11, 2009**

27th in the nation in undergraduate education degrees awarded to minorities. Given the proven track record of success in earned degrees by members of underrepresented groups, Northeastern has learned a great deal about the support services that are necessary for student success. The Education Building will provide more opportunities for systematic tools of support for first-generation and dual-language students. This goal is consistent with national goals of increasing the numbers of Hispanics and Asians in the teaching force.

The academic strengths of Northeastern's undergraduate and graduate bilingual education programs, special education, and counseling programs are nationally recognized. The work of the College was commended by the Illinois State Board of Education and NCATE in its last accreditation review. Moreover, there is national urgency in the need to revisit how teachers are prepared. Our faculty and staff are actively engaged in that dialogue through major national grants. The Education Building would support these programmatic initiatives and facilitate closer links with the community, including Chicago Public Schools.

For twenty-four years, the College's off-campus leased facility, the Chicago Teachers' Center, has played a leadership role in education reform and teacher support, with a proven track record of successful partnerships and collaborative efforts. By moving Center activities to the main campus and the new Education Building, funds could be reallocated from lease expenditures to cover operating costs of the Education Building as well as increase faculty positions. In addition, there are programmatic reasons to house the Center in an on-campus Education Building. This relocation of the Center will strengthen both enterprises and permit Northeastern on-campus faculty to be engaged more completely with the initiatives of the Center.

The University has been working with the architectural firm of Perkins & Will to complete the building program and the concept design phase of the Education Building. Numerous meetings were facilitated by Perkins & Will with building stakeholders, primarily the various units within the College of Education, and University support units, such as University Computing and Facilities Management. From these meetings, the building program was developed and translated into block diagrams which show the approximate footprint and configuration of the proposed building of 160,000 gross square feet.

The Education Building's planned location is northwest of the Physical Education Complex. The building will have an east-west orientation and will have a prominent presence on the south campus. The Education Building will become a gateway to the University as well as the anchor for expansion and development on the south campus.

**PRESIDENT'S REPORT TO THE
BOARD OF TRUSTEES OF NORTHEASTERN ILLINOIS UNIVERSITY
JUNE 11, 2009**

2011-02 Education Building, Construction - \$69,808,600

These funds would provide for construction of the Education Building.

**2011-03 Jacob H. Carruthers Center for Inner City Studies Remodeling
Phase I - \$5,853,200**

This project will renew existing interior finishes and the exterior façade, modernize HVAC and utility systems, modernize the lighting systems, add a Building Automation System, replace fixed equipment, and remodel interior areas in response to programmatic changes that have occurred since the previous remodeling in 1972.

The Jacob H. Carruthers Center for Inner City Studies (CCICS) was established by Northeastern Illinois University in 1966 to improve the lives of inner city residents by offering undergraduate and graduate degree programs, as well as community service seminars and cultural events. As the area surrounding CCICS is undergoing a remarkable revitalization, so is the mission of the Center. Increasingly, the Center will become a focus for cooperative efforts between the University and Chicago inner city schools, expanding offerings in teacher preparation and development, administrator training and in-service programs, and student enrichment programs.

The University is proposing a two-phase project to address these building needs. Phase I of the project includes the replacement of boilers, HVAC fan units, electrical fixtures, and selected supporting systems; the renewal of the exterior façade; the replacement of ceilings, floors and interior wall finishes in public areas and washrooms; and renovation of public event areas on the lower level, first floor and second floor. The public event areas include a student lounge and large meeting room on the lower level; the lobby, meeting rooms and miscellaneous spaces on the first floor; and the auditorium on the second floor.

The request is to complete all of the Phase I work and provide planning through design for Phase II. Phase II of the project will complete the renovation, including remodeling of classrooms, offices, and other supporting systems, and the replacement of furnishings.

2011-04 Science Building Planning - \$6,901,600

This request is for planning funds through the preparation of bid documents for a new Science Building. Construction of a new Science Building is necessary to address the continuing growth, success, and pressing needs of the University. This project will permit Northeastern Illinois University to meet the current and future needs for teaching laboratories, student and faculty research laboratories, classrooms, meeting and conference facilities, and office space.

**PRESIDENT'S REPORT TO THE
BOARD OF TRUSTEES OF NORTHEASTERN ILLINOIS UNIVERSITY
JUNE 11, 2009**

The current Science Building was constructed in 1972. It is a three-story concrete frame building with a masonry veneer. The major laboratories and other teaching spaces are located in the center of the building, with the offices located around the perimeter. Most of the offices are constructed in a unique double-decker fashion with a group of offices located a half story up and down from the main circulation corridor. These offices do not meet ADA accessibility requirements, and cannot be modified to do so. Since the building was constructed, University headcount enrollment has increased nearly 50 percent, science teaching technology has changed dramatically, and laboratory health and safety procedures and building code regulations have changed. The building has not undergone any significant updating or renovation since it was constructed in 1972.

In 2004, the University initiated a planning effort to modernize the existing Science Building. The planning took approximately 15 months and was a collaborative effort between University administrators, science faculty, students, facilities management, and two architectural consultants, LCM and Burt, Hill. This process resulted in a plan to modernize the occupied Science Building in five phases over seven years.

Following completion of the report, the University reviewed and discussed the Science Building Modernization plan and determined that there were several areas that warranted a planning change to request a new science building rather than renovating the current building for science education.

First, the extensive phasing necessary to keep as many laboratories available as possible during all phases would be extraordinarily disruptive to the programs resident in the Science Building. Up to half of the labs in a given discipline would be undergoing modernization during each phase, so the phasing would require reduction in scheduled classes and their associated labs. In order to continue to have sufficient general classrooms available to support a minimal science teaching program, portable temporary buildings would also have to be rented to house the classrooms and offices that would be displaced during each phase.

Second, this multi-phased modernization of the building and associated costs is estimated to cost \$42.2 million. The resulting modernized Science Building would not have any significant expansion, the labs would be half the size of the current recognized lab standard size, and the offices would still be inaccessible to handicapped persons.

In addition, the University discussed as an alternative the construction of a new Laboratory Building near the current Science Building. This approach would provide larger new laboratories, a somewhat shorter construction period, increased classroom space as the current labs in the Science Building would be converted to classrooms, and much less disruption of ongoing University Programs. However, a new laboratory only building would be separated from the

**PRESIDENT'S REPORT TO THE
BOARD OF TRUSTEES OF NORTHEASTERN ILLINOIS UNIVERSITY
JUNE 11, 2009**

faculty offices and classrooms, and the faculty offices in the current Science Building would still be handicapped inaccessible. A new laboratory building location would need to be constructed on limited land close to the present Science Building. Construction in this area would disrupt other campus long-range plans and may not be the best use of limited real estate. A new laboratory building would cost an estimated \$39.8 million.

After looking closely at remodeling the existing Science Building, and the alternative of a separate Laboratory Building, a completely new building with classrooms, teaching labs, research labs and offices was decided to be the most cost and time efficient way to provide a state-of-the-art science facility. This building would support not only current program requirements but would be flexible in meeting future programs in an environment much more conducive to learning. Planning for a new science building would cost an estimated \$5.9 million and construction would cost an estimated \$74.0 million.

The new Science Building, together with the new Education Building, will place Northeastern at the forefront of providing a first-class educational environment to support our students and faculty. Northeastern is requesting funding for a new Science Building to enhance its ability to educate new scientists, and also to contribute to the State of Illinois in the training of new teachers and in providing professional development opportunities to current teachers.

The proposed Science Building will be over 200,000 GSF and will include general and specialized classrooms, as well as teaching and research laboratories for undergraduate and graduate students and faculty. This building will be LEEDS certified.

2011-05 Science Building, Construction - \$86,514,900

These funds would provide for construction of the Science Building.

2011-06 Classroom Building Remodeling - \$11,343,200

This project is closely linked with the construction of the Education Building and will renew existing finishes, modernize HVAC and utility systems, replace fixed equipment, and remodel interior areas in response to programmatic changes in the Classroom Building since it was constructed in 1973. The project includes realigning administrative space throughout the building by consolidating various department offices. It also reconfigures the second-floor open computer laboratories, consolidates the University's computer center and support offices, and adds student meeting and group spaces in support of a student-centered environment for our commuting students. The project also provides for replacing the perimeter heating and cooling units; modifying lighting, electrical, and data distribution systems to support remodeling; and renewing interior finishes and fixed equipment in classrooms, corridors, stairwells, and washrooms.

**PRESIDENT'S REPORT TO THE
BOARD OF TRUSTEES OF NORTHEASTERN ILLINOIS UNIVERSITY
JUNE 11, 2009**

B. CAPITAL RENEWAL PROJECTS

2011-01CR 4160V Substation & Cable Replacement - \$2,237,600

This project replaces the electric substations in Buildings C, D and E and replaces aluminum cable and outdated tap boxes throughout the campus, all installed in 1961. The existing high-voltage distribution system has become unreliable with age, and replacement parts are very difficult to locate. The project will include project design, development of an implementation plan and replacement of the highest priority systems and components.

2011-02CR Jacob H. Carruthers Center for Inner City Studies – Donn F. Bailey Legacy Hall Renovation - \$1,500,000

This project would design and modernize the Donn F. Bailey Legacy Hall auditorium on the second floor of the Center. Work would include installing new seating, replacing sound and light systems, upgrading media and technology, making improvements to the stage, improving mechanical systems, and renovating other furnishings. All these improvements would be designed to protect the important historical significance of the auditorium.

2011-03CR Buildings D & E Exterior Window Wall Replacement - \$2,110,200

This project replaces 1,800 linear feet of the original window wall in Buildings D & E and adjacent enclosed cross corridors. These buildings are two of the original campus buildings constructed in 1961. The existing window wall is floor-to-ceiling single-glazed clear glass with sliding glass windows between mullions. Replacement of the window wall with a modern, more securely sealed glass wall will significantly reduce energy costs.

**PRESIDENT'S REPORT TO THE
BOARD OF TRUSTEES OF NORTHEASTERN ILLINOIS UNIVERSITY
JUNE 11, 2009**

**Table 2
NORTHEASTERN ILLINOIS UNIVERSITY
FY2011 OPERATING BUDGET REQUEST
STATE APPROPRIATIONS AND UNIVERSITY INCOME FUNDS**

(in thousands of dollars)

FY2010 Base (Excluding Retirement)	\$	86,319.0
Increases to Maintain Operating Levels (Table 3)		2,711.1
Increases for New and Expanded Programs (Table 4)		
New Academic Program Request		700.0
Program Priority Requests		1,250.0
FY2011 Operating Budget Request	\$	90,980.1
Dollar Change		4,661.1
Percent Change		5.4%

PRESIDENT'S REPORT TO THE
BOARD OF TRUSTEES OF NORTHEASTERN ILLINOIS UNIVERSITY
JUNE 11, 2009

TABLE 3
NORTHEASTERN ILLINOIS UNIVERSITY
FY2011 OPERATING BUDGET REQUEST

COST INCREASES TO MAINTAIN OPERATIONS LEVELS

(in thousands of dollars)

	<u>FY10 Base</u>	<u>FY2011 Increases</u>	
		<u>Amount</u>	<u>Percent</u>
Compensation Increases	\$ 67,555.4	\$ 2,026.7	3.0%
Social Security/Medicare	636.2	19.1	3.0
Utilities			
Electricity	2,325.9	116.3	5.0
Natural Gas/Propane	854.1	42.7	5.0
Water/Sewer	90.0	4.5	5.0
Subtotal	\$ 3,270.0	\$ 163.5	5.0
Library Books & Materials	801.4	80.1	10.0
All Other Operating Costs	14,056.0	421.7	3.0
Total	\$ 86,319.0	\$ 2,711.1	3.1%

Notes: Other operating costs include such items as maintenance and service contracts, equipment for instructional and support programs, and general supplies.

PRESIDENT'S REPORT TO THE
BOARD OF TRUSTEES OF NORTHEASTERN ILLINOIS UNIVERSITY
JUNE 11, 2009

TABLE 4
NORTHEASTERN ILLINOIS UNIVERSITY
FY2011 OPERATING BUDGET REQUEST
PROGRAM REQUESTS

(in thousands of dollars)

NEW ACADEMIC PROGRAM REQUESTS	<u>\$ 700.0</u>
Environmental Science Program	400.0
Global Studies Program	300.0
PROGRAMMATIC INITIATIVES REQUESTS	<u>\$ 1,250.0</u>
<u>Implementing Enrollment, Retention and Graduation Strategies</u>	<u>750.0</u>
Revision to General Education	200.0
Expanding Student Advising	250.0
Additional Course Sections	300.0
<u>Teacher Education and Development</u>	<u>400.0</u>
Professional Development Schools	400.0
<u>Campus Safety Initiatives</u>	<u>100.0</u>
TOTAL PROGRAM REQUESTS	<u>\$ 1,950.0</u>

**PRESIDENT'S REPORT TO THE
BOARD OF TRUSTEES OF NORTHEASTERN ILLINOIS UNIVERSITY
JUNE 11, 2009**

**TABLE 5
NORTHEASTERN ILLINOIS UNIVERSITY
FY2011 CAPITAL APPROPRIATIONS REQUEST**

(in thousands of dollars)

PROJECT	PRIORITY	ESTIMATED PROJECT COST
REGULAR CAPITAL PROJECTS		\$ 187,166.3
Education Building, Planning	1	6,744.8
Education Building, Construction	2	69,808.6
Carruthers Center for Inner City Studies Renovation, Phase I	3	5,853.2
Science Building, Planning	4	6,901.6
Science Building, Construction	5	86,514.9
Classroom Building Remodeling	6	11,343.2
CAPITAL RENEWAL PROJECTS		\$ 5,847.8
4160 V Substation & Cable Replacement	1	2,237.6
Carruthers Center for Inner City Studies -- Donn F. Bailey Legacy Hall Renovation	2	1,500.0
Buildings D & E Exterior Window Wall Replacement	3	2,110.2
TOTAL		\$ 193,014.1

Note: All costs reflect FY2011 Capital Development Board (CDB) cost guidelines.

**PRESIDENT'S REPORT TO THE
BOARD OF TRUSTEES OF NORTHEASTERN ILLINOIS UNIVERSITY
JUNE 11, 2009**

B. HONORARY DEGREE POLICY AND PROCEDURE

Item Description

Most colleges and universities across the country award honorary degrees as a way to recognize the significant contributions of certain individuals. NEIU created a policy for the granting of honorary degrees in 1979 and awarded seven honorary degrees from 1981-1989. There is no record of further activity after that time.

The honorary degree nomination and recommendation process is outlined in University policy. The honorary degree is granted by the Northeastern Illinois University Board of Trustees upon the recommendation of the President.

This spring, the President's Council reviewed the 1979 NEIU policy as well as sample policies from other colleges and universities. From that review, the Council updated and approved the honorary degree policy. This policy, which blends NEIU tradition with current best practice, has been endorsed by the Faculty Senate. It is presented below and is provided to the Board of Trustees as an information item.

**NORTHEASTERN ILLINOIS UNIVERSITY
HONORARY DEGREE POLICY and PROCEDURE**

A. Criteria

1. An NEIU Honorary Degree may be awarded to an individual who has demonstrated merit in one or more of the following areas:
 - a. Distinguished contribution to cultural, scientific, academic, social, business, or other significant fields of endeavor;
 - b. Achieved major distinction in urban leadership in the Chicago, national, or global arena;
 - c. Outstanding commitment to fostering the appreciation and expression of human diversity.

B. Honorary Degree Committee (HDC)

1. The President of the University will make a general call for nominations of individuals to serve on the Honorary Degree Committee.
2. The President will appoint a standing HDC composed of:
 - a. Three faculty members from College of Arts and Sciences
 - i. one representing the Fine/Performing Arts and Humanities disciplines
 - ii. one representing the Social Science disciplines
 - iii. one representing the Math and Natural/Physical Science disciplines

**PRESIDENT'S REPORT TO THE
BOARD OF TRUSTEES OF NORTHEASTERN ILLINOIS UNIVERSITY
JUNE 11, 2009**

- b. Two faculty members representing the College of Education
 - c. One faculty member representing the College of Business and Management
 - d. One member from the Office of Institutional Advancement
 - e. Two staff members
 - i. one representing the Administrative and Professional staff
 - ii. one representing the Civil Service staff
 - f. One student from the Student Government Association
3. HDC members will serve for two-year terms except that half of the first appointees will serve only a one-year term so that the HDC maintains a continuing membership.
 4. The President will appoint a Chair from the standing HDC.
 5. All HDC members agree to hold all nominations and the evaluation process in strict confidence. Individuals under consideration for an Honorary Degree must not be informed of their candidacy until contacted by the University President or his/her designee.
 6. After screening nominations, the HDC will make recommendations to the President for candidates to be either The Doctor of Humane Letters (L.H.D.) or The Doctor of Laws (LL.D.).

C. Nomination Process

1. All nominations and supporting documents are considered strictly confidential and not subject to disclosure. All documents will be housed in the Office of the President.
2. Only NEIU faculty, staff, and students may submit Honorary Degree nominations and the HDC will invite nominations from these individuals. Candidates may not self-nominate.
3. The nominator is responsible for compiling and submitting the following materials (note that amassing this material in its entirety may be difficult since confidentiality requires a candidate not be informed of his/her nomination. However, as complete a dossier as possible should be submitted):
 - a. Biographical information on the nominee, including:
 - i. Full name and date of birth
 - ii. Degrees received and granting institutions
 - iii. Experiences and career history as relevant to the nominating criteria
 - iv. Awards, memberships, and achievements of note
 - v. Bibliography of major works
 - vi. Other information as relevant
 - b. A detailed narrative outlining the significance of the nominee's

**PRESIDENT'S REPORT TO THE
BOARD OF TRUSTEES OF NORTHEASTERN ILLINOIS UNIVERSITY
JUNE 11, 2009**

achievements as they relate to the Honorary Degree criteria, and their particular significance to NEIU's mission and values.

4. Nominees who are not awarded Honorary Degrees will have their names held in the candidate pool for a period of three years from the time of their first nomination.

D. Restrictions

1. Honorary Degrees may be awarded each year. No more than one Honorary Degree will be conferred at each commencement.
2. Persons currently holding elective or appointive positions in State of Illinois governmental agencies and members/employees of the NEIU Board of Trustees are ineligible to receive an Honorary Degree.
3. Faculty, staff, and students are ineligible for Honorary Degrees while employed or enrolled at NEIU.
4. Honorary Degrees may not be awarded *in absentia*, and candidates must agree to participate in ceremonies/activities associated with the award of the Honorary Degree prior to final candidate approval.
5. Honorary Degrees are awarded by approval of the Board of Trustees upon the recommendation of the University President. Prior to requesting Board approval, the President shall submit to the Board written information concerning the candidate's achievements. Unless the Board approves an exception, approval of candidates must be obtained at least two months prior to the award of the Degree.

**PRESIDENT'S REPORT TO THE
BOARD OF TRUSTEES OF NORTHEASTERN ILLINOIS UNIVERSITY
JUNE 11, 2009**

C. UNIVERSITY POLICY ON FRAUD PREVENTION AND DETECTION

ITEM DESCRIPTION:

In April, each member of the Board of Trustees was given a copy of the University's fiscal year 2008 financial and compliance audit, including audit findings identified by the Office of the Auditor General (OAG). One of the findings included with that report was that the University did not have a Fraud Prevention and Detection Policy.

Initially, the University responded to the OAG that each year we complete the statutory requirements of the Fiscal Control and Internal Auditing Act by reviewing all major University control environments and certifying to the Illinois Auditor General that our controls are adequate. However, after further discussion with the OAG regarding the finding, the University determined that a formal fraud prevention and detection policy would be valuable and several individuals on campus worked together on the development of such a policy. Those university individuals included the Vice President for Finance and Administration, Legal Counsel, Chief Internal Auditor, Chief of Police, and Controller.

Because of the significance of the policy in establishing procedures for the prevention, detection and investigation of fraud, and resulting actions if fraud is detected, it is brought to the attention of the Board as an information item. The new policy is included below.

**NORTHEASTERN ILLINOIS UNIVERSITY
POLICIES AND GUIDELINES
FRAUD PREVENTION AND DETECTION POLICY**

POLICY STATEMENT:

Northeastern Illinois University is committed to the highest standards of ethical behavior. Acts of fraudulent behavior can be costly and may erode the public's trust and confidence in the integrity of the University. It is the policy of the University to develop and monitor internal controls for safeguarding its assets from fraudulent and illegal acts and other forms of individual misconduct and/or criminal activity and to properly steward the University's assets over which it is entrusted.

DEFINITION:

Fraud: A willful or deliberate act or omission with the intention of obtaining an unauthorized benefit, service, property, or something of value by deception, misrepresentation, or other unethical or unlawful means. Examples of fraudulent

**PRESIDENT'S REPORT TO THE
BOARD OF TRUSTEES OF NORTHEASTERN ILLINOIS UNIVERSITY
JUNE 11, 2009**

or dishonest conduct include, but are not limited to, forgery or unauthorized alteration of University documents, including checks, bank drafts or any other financial document; misappropriation or theft of funds, securities, supplies, or other assets; impropriety in handling or reporting of money or financial transactions; accepting or seeking anything of material value from contractors, vendors, or persons providing services/materials to the University; destruction, removal, or inappropriate use of University records, furniture, fixtures, and equipment; and/or any similar or related inappropriate conduct.

PROCEDURES:

Fraud Prevention

All levels of management should become familiar with the types of improprieties that might occur in their areas and be alert for any indication that such a defalcation, misappropriation, or other fiscal irregularity has occurred. All levels of management should establish and follow controls as applicable for their divisions or units. Vice presidents are responsible for ensuring that systems of internal control are established and maintained in their areas that provide reasonable assurance that improprieties are prevented. University Internal Audit is available to assist management in recognizing improper conduct and reviewing and assessing internal controls.

The following internal controls procedures should be adopted to help reduce the risk of fraudulent activity occurring within the University:

1. Separation of duties
2. Physical safeguard over assets
3. Proper documentation
4. Proper authorization
5. Adequate supervision
6. Independent validation of transaction accuracy

Fraud Detection

It is the responsibility of each member of the University community to report to the proper authority any suspected incidents of fraud or fraudulent and/or criminal activity. The University's reporting authorities are University Legal Counsel, University Internal Audit, University Ethics Officer, and University Police Department. In addition, the State of Illinois Office of the Executive Inspector General also serves as a reporting authority. Individuals should not attempt to personally conduct investigations or interviews.

Investigation

University Legal Counsel is the official contact for persons reporting suspected fraud or fraudulent conduct. Complaints can be made anonymously.

**PRESIDENT'S REPORT TO THE
BOARD OF TRUSTEES OF NORTHEASTERN ILLINOIS UNIVERSITY
JUNE 11, 2009**

University Legal Counsel, in conjunction with University Police and University Internal Audit, as necessary, will oversee all investigations into allegations of falsification, misappropriation, and other fiscal irregularities. To avoid damaging the reputations of innocent persons and to protect the University from potential civil liability, the results of any investigation will not be disclosed or discussed with anyone other than those persons who have a legitimate need to know.

Allegations or matters of conduct deemed outside the scope of the policy, such as personnel-related issues or scientific misconduct, may be referred by University Legal Counsel to the respective area of management for review and appropriate action.

When an investigation reveals suspected criminal activity or an investigation is initiated due to an allegation of criminal activity, the University Police will take the lead. University Legal Counsel will also inform and consult with the State Office of the Inspector General or the State Attorney General, as needed.

University employees will support the University's fiduciary responsibilities and will cooperate with University Legal Counsel, University Internal Audit, University Ethics Officer, University Police, and other law enforcement agencies in the detection, investigation, and reporting of fraudulent or criminal acts, including prosecution of offenders.

Action

Anyone found to have engaged in fraud or fraudulent conduct is subject to disciplinary action by the University up to and including dismissal or expulsion and civil or criminal prosecution. Employees who knowingly make false allegations are subject to disciplinary action up to and including dismissal. The University will make every effort to recover losses that result from fraudulent or criminal acts.

**PRESIDENT'S REPORT TO THE
BOARD OF TRUSTEES OF NORTHEASTERN ILLINOIS UNIVERSITY
JUNE 11, 2009**

D. PURCHASES OF \$50,000-\$100,000

Board of Trustees Regulations require that the President report to the Board purchases of at least \$50,000 but less than \$100,000, other than those exempt from Board approval (e.g., utilities). Below is a list of those purchases made since the last Board meeting.

<u>Vendor</u>	<u>Amount</u>
Allied Barton Security (Security Guard Services)	\$ 61,000

**PRESIDENT'S REPORT TO THE
BOARD OF TRUSTEES OF NORTHEASTERN ILLINOIS UNIVERSITY
JUNE 11, 2009**

E. NEWS AND EVENTS

1. Enough is Enough Campaign – April 6-10

During the first full week of April, NEIU joined campuses across the country to speak out, engage in dialogue, and take action to stem the tide of societal violence before it reaches our campuses. The week of events was successful because of the collaboration of thirteen different offices and units of the University, including three student clubs, El Centro, and CCICS. Events included a Silent Witness Display by Health Services, anti-violence pledges by the NEIU community, Chicago Alternative Policing Anti-Gun pledge campaign, and a candlelight vigil honoring victims of gun violence. Programs and presentations included a panel discussion on community violence and how it impacts NEIU, and a "Stop the Hate" workshop.

2. Ten Seconds of Thought – April 8

Ten Seconds of Thought, a student-organized health fair and informational forum focusing on HIV/AIDS, substance abuse, and Hepatitis prevention took place in Alumni Hall from 1:00 - 6:00 pm on Wednesday, April 8. The program included distribution of health-related materials, screening and testing, and speakers addressing public health topics. In addition, dance, poetry, and musical performances were provided. Ten Seconds of Thought brought together faculty, staff, students, and community stakeholders to enhance knowledge on key health issues impacting Latino students and Chicago's Latino community overall. Twenty-six community agencies and campus offices participated. Attendance was 300, including 250 students.

The program was sponsored by Northeastern Illinois University, the NEIU Office of the Dean of Students, the EL-CAP program (Educating Latinos for Communication and Prevention), the Substance Abuse and Mental Health Services Administration (SAMHSA), McFarland and Associates, and the Georgia Doty Health Education Fund.

3. Student Government Association Elections and Passing of the Gavel – April 11-17

Approximately 695 students exercised their right to vote in the Student Government Association (SGA) elections April 11-17. All positions in SGA were up for election. The new officers are:

President – Eduardo Arabu, Jr.
Vice President – Miguel Loeza
Secretary – Xochitl Jaramillo
Treasurer – Cesar Miranda
Student Trustee – Jose Fulgencio

**PRESIDENT'S REPORT TO THE
BOARD OF TRUSTEES OF NORTHEASTERN ILLINOIS UNIVERSITY
JUNE 11, 2009**

IBHE-SAC Representative – Oscar Garcia

On April 30, 2009, the Student Activities Office hosted the “Passing of the Gavel & Awards” ceremony, in which outgoing officers were awarded for their year of service and new officers were ceremonially sworn in. The members of the Election Commission were also honored and given awards for their service. The event was attended by approximately sixty-four students, administrators, and family members. The President of the University, Dean of Students, and Chair of the Election Commission (Dr. Alvin Farmer), were present and spoke at the event.

4. Town Hall Meeting – Center for Inner City Studies - April 15

On Wednesday April 15, President Hahs conducted a Town Hall meeting at the Carruthers Center for Inner City Studies. The President was warmly greeted by a full room of CCICS students, staff and faculty, and she opened the meeting with several updates regarding the budget, fundraising, and potential construction projects. Students and staff asked a steady stream of questions from a wide range of topics, including CCICS kitchen facilities, the potential for NEIU sports teams, requests for various types of courses, the possibility of NEIU getting the CTA U-PASS, and ongoing repairs and improvements to the building. President Hahs announced that the Board of Trustees will be convening a meeting at CCICS in the next academic year.

5. Jewel Box Series – Amelia Piano Trio - April 17

On Friday, April 17, the Jewel Box Series presented the Amelia Piano Trio in concert which included a master class with the artists for NEIU music students.

6. Leaders Emerging and Developing Awards – April 21

The Leaders Emerging and Developing (LEAD) awards recognize student leaders and student organizations that have excelled in the areas of academics, service, programming, and contributions to the NEIU campuses in the areas of diversity and social awareness. Over one hundred people attended. President Sharon Hahs, Provost Lawrence Frank, and Dean Michael Kelly were present for the event. Nominations began in January. Twenty-five individuals were nominated and fourteen different organizations were nominated. This year, graduating student leaders who have earned Cum Laude, Summa Cum Laude, or Magna Cum Laude received the Eagle's Eye Award and were given a bronze, silver, or gold eagle pin.

**PRESIDENT'S REPORT TO THE
BOARD OF TRUSTEES OF NORTHEASTERN ILLINOIS UNIVERSITY
JUNE 11, 2009**

7. Lobby Day – April 22

A group of thirty-five University representatives participated at this year's Lobby Day. The group message was on support for NEIU's Fiscal Year 2010 Operating Budget and Capital requests as included in the Governor's Budget.

More than thirty-three legislative visits were conducted with legislators representing NEIU's main campus and satellite campuses, the chairs and vice-chairs of the senate and house appropriations and higher education committees as well as NEIU alumni, leadership members and the governor's office.

The event was sponsored by the University Foundation and organized by the Government Relations, Office of the President.

8. Administrative Professionals Day – April 22

Vice Presidents Lawrence Frank and Carla Knorowski greeted faculty and staff in honor of Administrative Professionals Day. The reception took place in Alumni Hall. Ice Cream sundaes and refreshments were enjoyed by all.

9. Presidential Lecture Series – Dolores Huerta – April 23

The Presidential Lecture Series hosted NEIU activist Dolores Huerta on Thursday, April 23. The day of activities included a session for students, a dinner with faculty and staff, and an evening lecture attended by students and the general public.

10. Family Day – April 25

Over 500 students, faculty, staff, and neighborhood families attended Family Day, which was sponsored by the Northeastern Programming Board. Cosponsors included the Anime Club and the Student Union. Family Day is designed to engage the entire family in fun activities and introduce them to Northeastern. Activities included a petting zoo, pony rides, inflatable and carnival games, airbrush tattoos, balloon artists, and massage chairs. The event ran from noon to 6:00 pm with activities on the University Commons and throughout the Student Union. Sodexo sold hot dogs, chips, and sodas to add to the carnival atmosphere. The evening concluded with a viewing of the family movie Madagascar II in Alumni Hall, with free popcorn provided to attendees.

**PRESIDENT'S REPORT TO THE
BOARD OF TRUSTEES OF NORTHEASTERN ILLINOIS UNIVERSITY
JUNE 11, 2009**

11. Signing of a Memorandum of Understanding with Częstochowa University of Technology – April 27

On Monday, April 27, 2009, the Rector of Częstochowa University of Technology, Professor hab, Dr. Maria Nowicka-Skowron, and Northeastern Illinois President, Dr. Sharon K. Hahs, signed a *Memorandum of Understanding* to facilitate the exchange of faculty and students. These essential exchanges extend the understanding of social, scientific and business issues. Academic exchanges provide for on-going activities which will enhance the educational experiences of our students, academic communities, and the greater publics which we serve. In addition to the visiting delegation from Częstochowa University of Technology, the signing ceremony was witnessed by the Deputy Consul General of the Republic of Poland, Dr. Pawel Pietrasienski, distinguished members of the Polish community in Chicago, including Frank Spula, the President of the Polish American Congress and the Polish National Alliance, and members of the Northeastern Illinois University community. Trustee Edward G. Dykla welcomed the group to the university and participated in the official signing ceremony.

Professor hab, Dr. Jacek Przybylski, Deputy Rector of Częstochowa University of Technology presented a lecture on "Creating Entrepreneurship at Polish Technical Universities".

12. Who's Who Recipients for 2009 Inducted – April 28

A ceremony was conducted on April 28 in the Student Union Room 003 for Northeastern Illinois University undergraduates who were inducted into the Class of 2009 of Who's Who Among Students at American Universities and Colleges. Honorees are selected for their academic achievement and service to the University and community at large and their biographies are published in a compendium. Thirty-six NEIU students received the Who's Who distinction this year. The program began with a welcome by Dean of Students, Dr. Michael T. Kelly, followed by the presentation of award certificates. The ceremony concluded with a reception. Approximately seventy-five people attended.

13. 1867 Founders Reception – April 29

On April 29, President Sharon Hahs and her husband Billy hosted a gathering of the 1867 Founders Society at their home. The 1867 Society is a group of more than thirty members who have shown their dedication to the mission and vision of Northeastern by remembering the University in their estate plans. Several members of the Founders Society and their guests were in attendance. The evening included a reception and remarks

**PRESIDENT'S REPORT TO THE
BOARD OF TRUSTEES OF NORTHEASTERN ILLINOIS UNIVERSITY
JUNE 11, 2009**

by Dr. Hahs, Dr. Knorowski, and Dr. Bernard Brommel, co-founder of the 1867 Founders Society.

14. Academic Honors Reception – April 30

The Academic Honors reception was held on Thursday, April 30, 2009, in Alumni Hall. There were 390 recipients and guests in attendance for the ceremony and reception. The program began with greetings from President Hahs, followed by remarks from NEIU Trustee Edward Dykla. Provost Frank read the names of the graduating seniors who accomplished outstanding academic achievement during their careers. The students were presented medallions by President Hahs to signify cum laude, magna cum laude, and summa cum laude accomplishments.

15. Visit of Rector Adam Budnikowski and Delegation from Partner University, The Warsaw School of Economics – May 4

On May 4, 2009, Northeastern Illinois University was honored by a visit from our colleagues and partners at the Warsaw School of Economics. The visiting delegation was led by Rector Professor Adam Budnikowski and included: Professor Marzenna Weresa, Dr. Andzelika Kuznar, Ms. Iwona Radzimirska, and Mr. Tomasz Rusekof. Northeastern Illinois University President Sharon Hahs introduced the Rector who presented a lecture on "The Relationship Between Economics and the Environment." Rector Budnikowski's lecture preceded a luncheon in honor of the delegation. Guests at this academic and celebratory event included Northeastern Illinois University faculty, Northeastern Illinois University students and exchange students from the Warsaw School of Economics who are spending a semester at NEIU, alumni, members of the community and representatives of civic and business organizations.

16. Student Stress - Free Zone – May 5, 6, and 7

The twentieth Student Stress-Free Zone was held May 5, 6, and 7 in SU 214. This event is held during fall and spring semesters during finals week as a place for the students to go and relax between final exams to reduce stress and its negative impact on students' health. Over 400 attended during the three-day period.

17. Commencement – May 9

Over 4,400 graduates and guests were in attendance at this year's ceremony held in the physical education building. There were 779 graduates who walked across the stage to receive their degrees. Trustee Omar Duque brought greetings for the Arts and Sciences College in the morning, and Trustee Carlos Azcoitia brought greetings to the Colleges of

**PRESIDENT'S REPORT TO THE
BOARD OF TRUSTEES OF NORTHEASTERN ILLINOIS UNIVERSITY
JUNE 11, 2009**

Business and Management and Education for the afternoon ceremony. The NEIU Wind Ensemble provided music, and President Hahs gave the keynote address. This year's Brommel Award recipient was Zhonggang Zeng, and Emeritus scrolls were presented to Professors Maria Moriates, Daniel Creely, Mostafa Maksy, and Peter Stonebreaker. Dr. Geraldine Hemmer was also awarded an emeritus scroll. Also in attendance for commencement were NEIU trustees Jin Lee and Eduardo Arabu.

18. Jewel Box Series – May 15

On May 15, the Jewel Box Series featured baritone and NEIU alum Carl Ratner in concert with colleagues Lori Sims and Renata Knific. The trio presented a program of music by American composer William Bolcom.

Jewel Box Series concerts are broadcast live on WFMT 98.7 FM reaching 10,000 to 20,000 listeners. Northeastern Illinois University's name is prominently featured in each live broadcast.

19. President Hahs' Visit to Korea – May 16-23

President Sharon K. Hahs and Dr. Kyu Park, Director of Northeastern Illinois University's Asian Studies Program traveled to the Republic of Korea on May 16, 2009. The purpose of the trip was to meet with Northeastern Illinois University partner organizations and universities. The president was hosted by Kongju Communication Arts University, Northeastern's first international partner. During her visit to Korea, Dr. Hahs met with Northeastern Illinois University students who are participating in the teaching exchange program established in our recent agreement with the Chungnam Office of Education. President Hahs also met with Northeastern Illinois students studying at Myjongji University; and she signed a Memorandum of Agreement with President Inwon Choue of Kyung Hee University.

20. Lech Walesa Hall Building Dedication – May 29

Lech Walesa Hall was dedicated on Friday, May 29. We were honored to have The Honorable Lech Walesa with us on campus for a day full of activities including a private luncheon and a dedication ceremony open to the public followed by a reception. Other dignitaries present at the dedication were The Honorable Margaret Laurino, Alderman 39 Ward, The Honorable Zygmunt Matynia, Consul General of the Republic of Poland, Board of Trustees Chair Walter Dudycz, Vice Chair Jin Lee, Secretary Carlos Azcoitia, Student trustee Eduardo Arabu, Board members Grace Dawson, Carole Balzekas and Edward Dykla. The dedication aptly coincided with the celebration of the 20th anniversary of the fall of communism in Poland — a historic event in which Mr. Walesa played an instrumental and important role.

**PRESIDENT'S REPORT TO THE
BOARD OF TRUSTEES OF NORTHEASTERN ILLINOIS UNIVERSITY
JUNE 11, 2009**

21. Great Service Matters – June 5

In keeping with the University Strategic Plan and in conjunction with the Great Service Matters Conference, phase II professional development sessions were provided for members of the university community on Friday, June 5, 2009.

22. Student Success and the Role of Student Affairs – June 10, 2009

The Student Affairs Professional Development Committee hosted their first professional development workshop series, entitled “Student Success and the Role of Student Affairs” on Wednesday, June 10, 2009. The keynote and workshop series facilitator was Dr. Jillian Kinzie, Associate Director, of Indiana University Center for Postsecondary Research and National Survey Student Engagement (NSSE Institute). A morning keynote address open to the University was followed by a series of workshops geared toward addressing the role of student affairs staff in relation to student success. There was also a session with staff from Academic Affairs that focused on the relationship between Student Affairs and Academic Affairs and how that relationship impacts student success.