

**MINUTES OF THE MEETING OF THE
BOARD OF TRUSTEES OF
NORTHEASTERN ILLINOIS UNIVERSITY
CHICAGO, ILLINOIS**

September 18, 2008

The meeting of the Board of Trustees of Northeastern Illinois University was convened on Thursday, September 18, 2008, at 4:11 p.m., in the Golden Eagle Room of the Student Union at Northeastern Illinois University, 5500 N. St. Louis Avenue, Chicago, Illinois. Walter W. Dudycz, Chair of the Board, called the meeting to order.

Roll was called and the following trustees answered present:

Carlos Azcoitia, Secretary
Grace G. Dawson
Walter W. Dudycz, Chair
Edward G. Dykla
Jin Lee, Vice Chair
Eduardo Arabu

The following trustees were absent:

Carole Balzekas
Omar Duque

Also present were the following:

Sharon K. Hahs, President
Jean A. Kelchauser, Assistant Secretary
Mark Dunn, Legal Counsel

University Provost, Vice Presidents and Staff

Announcements

Chair Dudycz introduced the new Student Trustee, Eduardo Arabu, a junior majoring in business administration and welcomed him to the Board. Mr. Arabu told the trustees about his activities at Northeastern and distributed his profile. Chair Dudycz welcomed former trustees Sunil Mahadeshwar and Nancy J. Masterson to the meeting. Congratulations to trustee Omar Duque on the birth of his daughter Gabriela Lucia Duque on July 18. Chair Dudycz reminded the trustees that President Hahs will host the trustees for dinner at her residence following the meeting.

Approval of Minutes

Written Minutes of the meeting of June 12, 2008 and the Minutes of the Confidential Executive Session dated June 12, 2008 have been prepared and submitted. Chair

Dudycz said that hearing no corrections, the Minutes stand as written.

President's Report

President Hahs requested approval of items as follows.

Dr. Dawson, seconded by Dr. Azcoitia, moved to approve the **Revised Mission Statement and Endorsement of Vision, Values, Strategic Goals and Action Steps** as follows:

During much of calendar year 2006, the Board of Trustees and the University community were actively engaged in a thorough self-study in preparation for our reaccreditation visit by the Higher Learning Commission. The self-study and external evaluation went very well; we learned a lot about ourselves as a community and as a University and, most importantly, the University was reaccredited for the maximum 10-year reaccreditation period.

The Higher Learning Commission (HLC) identified only two areas for improvement. One was the need to develop a student complaint procedure, which has been completed. The other was the need for the University to engage in deliberate and strategic planning.

In October 2007, the University publicly advertised for consulting expertise to assist in our strategic planning process. After a review of the submitted proposals, two firms were brought to campus for a series of discussions with the University community on how they could best assist us with our strategic planning process. In February 2008, Pappas Consulting was selected and has worked diligently over the past several months to assist us in the strategic planning process and develop appropriate Strategic Goals and Action Steps.

A major tenet of our strategic planning process was to be inclusive and open. This was done by having several public forums and numerous focus groups, and using technology to communicate to and get input from all areas of the University community. Public sessions and focus groups were held at all University locations. The University formed a Steering Committee of 21 faculty, staff and students, representing all campus locations, to provide overall leadership and communication. In addition, a Planning Team was formed that included 82 individuals, representing the Board of Trustees, the Foundation Board, and all University areas, departments, employee categories, students and University locations.

Initially, Pappas Consulting conducted a series of focus groups and interviews to learn about the goals and aspirations of the various areas of the University and to get an understanding of our strengths, weaknesses, opportunities, threats, challenges, and values. From these focus groups, interviews and initial meetings with the Steering Committee, Pappas provided a planning compendium and developed a revised mission statement, a new vision statement, and strategic goals and related action steps. The initial Pappas drafts were reviewed, discussed and edited by more than 600 members of the

University community. Numerous revisions were made to each document. A brief explanation of each item follows, as does the entire document with the various components. With Board approval and endorsement, the components of the Strategic Plan will be published in a strategic planning document for distribution to the Board of Trustees, the entire University community and others interested in the future of Northeastern Illinois University.

Mission Statement

Mission Statements describe the broad purposes of a University. The statement should reflect why the University exists, describe the students we serve, and define what we do that distinguishes Northeastern Illinois University from other universities. A Mission Statement, as differentiated from a Vision Statement, is grounded in the present but also provides the framework for the future.

The proposed revision to the Mission Statement reflects broad University input including the sense that the statement should reflect not only our diversity, accessibility and excellence, but also our urban mission.

Vision Statement

A Vision Statement is a brief statement and, as the name implies, communicates the future direction of the University. The Vision Statement should be optimistic and dynamic and should reflect the aspirations of the University. The Vision Statement should be a consensus of the University community; all students, faculty and staff should see their place in the future of the University and should be excited to be a part of that future.

Northeastern Illinois University does not currently have a Vision Statement. The Vision Statement presented below was the result of the collaborative work of the University community.

Statement of Values

Prior to the start of strategic planning, the University community developed a Statement of Values to help define how we interact with each other as an educational community. The Values were prominently displayed during the inauguration ceremony and have been a part of several University events since then.

As a public university, we share in common these values and believe that *integrity, excellence, access to opportunity, diversity, community, and empowerment through learning* define our culture and priorities. We believe that these values should guide how we interact with each other – both within and throughout the University and outside the University.

Strategic Goals and Action Steps

The University has identified six Strategic Goals as the most critical objectives in meeting our Mission and achieving our Vision. These Goals, and the Action Steps accompanying each Goal, will be used to establish our work and budget priorities each year and will serve as the framework to determine the success of the University. Over the next few months, the Action Steps will evolve into a more detailed work plan that will be University-wide, encompassing the work activities in all departments and units.

Reporting and Accountability

The specific Action Steps included in the Strategic Plan outline the various activities the University will undertake in the next few years to achieve our Strategic Goals. Each Action Step will have more specific tasks developed by the senior administration, in conjunction with the individual departments and units, to achieve each Strategic Goal. Each year the University will present to the Board of Trustees a work plan for the year that will outline the specific tasks that the University plans to accomplish during the year. In addition, each year, the University will report to the Board of Trustees on progress in completing the Action Steps and progress made in achieving each Strategic Goal.

Approval and Endorsement

The following Mission Statement was developed by the University community through significant and collaborative dialogue. Board approval is requested for this revised Mission Statement. The following Vision Statement, Statement of Values, Strategic Goals and Action Steps also were developed with broad input from the University community. The Board is requested to endorse the following Vision Statement, Statement of Values, Strategic Goals and Action Steps.

Mission

Northeastern Illinois University, as a public comprehensive university with locations throughout Chicago, provides an exceptional environment for learning, teaching and scholarship. We prepare a diverse community of students for leadership and service in our region and in a dynamic multicultural world.

Vision

Northeastern Illinois University will be a leader among metropolitan universities, known for its dedication to its urban mission, for the quality of its programs, for the success of its graduates, and for the diversity of its learning environment

Statement of Values

Northeastern Illinois University is committed to a set of shared values that, taken collectively, guides our actions and interactions as we work together to prepare graduates for the responsible exercise of citizenship. We, the NEIU community, believe it is critical for our democracy to create a space in which the commitment to these values results in a thriving educational community that transforms the lives of all. As we take stock of the present and look to the future, these values serve as the touchstone for planning how we will best achieve the educational mission entrusted to us.

Integrity

NEIU is accountable to those we serve and to those from whom we receive support. We are committed to honesty, respect, and transparency in our words and in our actions. In that regard, we work to be good stewards of the resources we are entrusted to use. This includes human, physical, fiscal, and environmental resources.

Excellence

In our pursuit of and commitment to excellence, we value the highest quality of learning and teaching, scholarship, and service. We value opportunities and experiences that support personal and professional development for all members of our community. In all that we say and do, we are committed to the process and products of excellence.

Access to Opportunity

NEIU values access to opportunity; we value a welcoming environment that provides appropriate support as well as encourages mutual responsibility for and commitment to learning.

Diversity

NEIU values the inclusion of a broad spectrum of students, staff, and faculty in the life of the University. We celebrate and foster global perspectives. We encourage the open and respectful expression of ideas and differences in thoughts, experiences, and opinions.

Community

As a commuter institution, NEIU has a special obligation to provide an environment that is supportive, nurturing, and participatory. Such an environment is characterized by civility, fostering humanity and engagement, and creates a sense of community through inclusion,

mutual respect, and empowerment. NEIU values our metropolitan setting as a laboratory for learning, and we foster partnerships for learning, research, and service throughout this dynamic region to promote the public good.

Empowerment Through Learning

NEIU is dedicated to creating a culture that provides life-long learning opportunities for all members of the University community. We are especially committed to transforming students' lives by engaging them in an educational experience that empowers them to graduate with the skills and knowledge to become effective leaders and citizens in their personal and professional lives.

Strategic Goals and Action Steps

Strategic Goal One:

STUDENT SUCCESS: Ensure student success from recruitment through graduation by creating a culture in which all members of the University community are engaged in attracting, educating and graduating students who achieve the objectives for baccalaureate and graduate degrees.

Action Steps

- 1.1:** Develop, implement, and invest resources in a comprehensive enrollment management plan that engages the University community.
- 1.2:** Build well-defined articulation agreements and foster strong relationships with community colleges and other colleges and universities to ensure clear transition pathways for transfer students.
- 1.3:** Raise undergraduate and graduate student recruitment, retention, and graduation rates, including those for students from historically underrepresented groups, to specific University benchmarks and goals.
- 1.4:** Create a system that provides intentional academic advising for all students across the University.
- 1.5:** Improve coordination among student and academic support programs and services with a focus on quality, customer service, and intentional integration with the curriculum.

Strategic Goal Two:

ACADEMIC EXCELLENCE AND INNOVATION: Develop an environment that supports curricular and pedagogical innovation aligned with the mission of the institution, the standards of the disciplines, student needs, and career and civic opportunities in a global society.

Action Steps

- 2.1:** Develop a Statement of Objectives for the Baccalaureate Degree and a Statement of Objectives for the Masters Degree at NEIU.
- 2.2:** Review and revise general education based on national best practices and successful innovations at peer institutions.
- 2.3:** Review and revise discipline specific curricula based on national best practices and workforce needs.
- 2.4:** Support professional development opportunities for students through internships, international study, research, service learning and career services.
- 2.5:** Support and create interdisciplinary courses and programs based on best practices and institutional strengths.
- 2.6:** Strengthen and integrate the University's academic offerings at CCICS, El Centro and the University Center of Lake County through traditional and non-traditional means of program delivery.
- 2.7:** Utilize diversity as a curricular/pedagogical dimension integrated with global and cultural studies and throughout the curriculum.
- 2.8:** Establish technology-enriched curricula to include hybrid and online courses.
- 2.9:** Focus on academic programs linked to regional economic development and workforce demands in a global society.

Strategic Goal Three:

URBAN LEADERSHIP: Work collaboratively with educational, social service, governmental, and business institutions in Chicago and the region to build upon NEIU's tradition of community involvement.

Action Steps

- 3.1:** Improve preparation for higher education by working with K-12 schools.
- 3.2:** Review and integrate the University's outreach and community service functions, with special emphasis on the unique programs provided by CTC, CCICS and El Centro, to strengthen our community partnerships.
- 3.3:** Encourage and support research projects that focus on such contemporary urban issues as education reform, immigration, economic development, and the environment.
- 3.4:** Strive to make NEIU, as a designated Hispanic Serving Institution, an institution of choice for Latino students.
- 3.5:** Develop a brand for NEIU that expresses pride and conveys the University's special attributes.
- 3.6:** Implement a marketing and public relations plan to communicate the University brand to external and internal audiences.

Strategic Goal Four:

EXEMPLARY FACULTY AND STAFF: Invest in faculty and staff to make NEIU a world-class metropolitan university and an employer of choice.

Action Steps

- 4.1:** Build a culture of mutual respect and collegiality across the University and its multiple locations throughout Chicago.
- 4.2:** Utilize innovative approaches to recruit and retain faculty and staff committed to student success.
- 4.3:** Provide support systems and programs (including customer service training) that foster a positive work environment for all.
- 4.4:** Increase collaboration and accountability across all units of the University.
- 4.5:** Create a climate in which support for scholarship, professional development and training is provided to faculty and staff based on best practices.

Strategic Goal Five:

ENHANCED UNIVERSITY OPERATIONS: Provide a supportive learning, teaching and working environment by improving operating productivity, physical infrastructure, and environmental sustainability.

Action Steps

- 5.1: Streamline and redesign operational workflows and processes with the intent of improving service quality and productivity.
- 5.2: Add a residential life component consistent with the mission of the University.
- 5.3: Identify locations and develop facility plans for future student service centers, such as a cultural center and a "One Stop Shop."
- 5.4: Invest in technology infrastructure to support academic and operational goals.
- 5.5: Ensure that all classroom, laboratory, office, student, and support spaces are appropriate to accommodate current needs and long-term growth.
- 5.6: Establish environmental sustainability as a key element of NEIU's identity.
- 5.7: Ensure that the University community is safe and secure; that facilities and infrastructure, including technology and critical data, are protected; and that plans are in place to continuously monitor and enhance campus security and emergency preparedness.

Strategic Goal Six:

FISCAL STRENGTH: Enhance the University's financial position by reducing reliance on state general funds and student tuition, diversifying revenue sources and strengthening institutional relationships with federal, state and local governments, and private sponsors.

Action Steps

- 6.1: Support faculty and staff efforts to secure external funding that strengthens curricular, co-curricular and community development.

- 6.2:** Strengthen advocacy efforts with federal, state and local governments to secure new appropriations for the University.
- 6.3:** Identify and capitalize on providing extended learning services.
- 6.4:** Develop and implement the infrastructure for fundraising programs and alumni relations.
- 6.5:** Increase corporate, foundation and other philanthropic support to the University.
- 6.6:** Increase private support from individuals (including faculty, staff, alumni and others).

Roll was called and the vote was as follows:

Azcoitia	Yes
Dawson	Yes
Dudycz	Yes
Dykla	Yes
Lee	Yes
Arabu	Yes

The motion carried.

Mr. Dykla, seconded by Mr. Lee, moved to approve the **Fiscal Year 2009 University Operating Budget with correction** as follows:

Each year the University Board of Trustees is asked to adopt the University operating budget which sets the University spending parameters for the coming fiscal year. This budget presented to the Board is based on fiscal year 2009 state appropriations, tuition and fees, grants and contracts, other local funds held by the University, and spending priorities established by the Board.

The total University budget is comprised of two main sections – unrestricted and restricted – based on definitions provided by the Illinois Board of Higher Education and the Governor’s Office of Management and Budget to all Illinois public universities. The unrestricted operating budget includes expenditures from revenue sources that are not explicitly restricted by statute, contract or other requirement. The restricted operating budget includes expenditures from revenue sources that are restricted by an external requirement, typically by the entity providing the funds or by a legal requirement. The University also prepares an operating budget including only State appropriations and the University Income Fund, which summarizes the primary operating budget for the

majority of University departments.

The following paragraphs discuss the University operating budget. Table 1 summarizes the fiscal year 2009 operating budget. Table 2 provides unrestricted and restricted expenditures by functional category (e.g., instruction, research) and by object category (e.g., personal services, travel). Table 3 presents the detailed operating budget from State funds and the University Income Fund. Table 4 presents the detailed budget for expenditures from local funds - contracts, grants, auxiliaries, and other locally held funds.

Revenues

As background, the Board adopted the University's initial fiscal year 2009 operating budget request in September 2007. The University's initial request included additional State funding for cost and salary increases and programmatic requests for the implementation of enrollment management strategies, improved undergraduate and graduate advising, expansion of the First Year Experience program, and the expansion and improvement of student writing initiatives. Other requests included funds for professional development schools, teacher education and development of an urban studies center.

The request was forwarded to the Board of Higher Education and included in the BHE's higher education budget recommendations adopted February 5, 2008. The Governor presented his fiscal year 2009 budget recommendations to the Illinois General Assembly on February 20, 2008.

On May 31, 2008, the Illinois General Assembly approved House Bill 5701 which included the state of Illinois fiscal year 2009 operating budget for all of state government, including higher education and Northeastern Illinois University. On June 20, 2008, the General Assembly sent HB5701 to Governor Blagojevich for his consideration and on July 10, 2008 the Governor approved HB5701, with certain item and reduction vetoes, none of which directly affected Northeastern Illinois University.

For Northeastern, the final budget action resulted in a total state general revenue fund appropriation of \$43.4 million, an overall increase in state funding of \$2.6 million, or 6.5 percent. Included in this increase is \$1.5 million in a special line item appropriation restricted for Hispanic Serving Institution Initiatives. Uses of these funds will include the expansion of student advising and support services and training of culturally competent social service professionals to work with Latino communities. The increase in state funding for ongoing operations is \$1.1 million, or 2.8 percent. These are the funds that will support the general salary increases, unavoidable cost increases (e.g. utilities) and departmental

operations.

Also included in the University's state appropriation is support for the continuation of two special programs - \$170,000 for programs to improve student retention and lessen time-to-degree and \$200,000 for the North Atlantic Slave Trade Study that takes place at the Carruthers Center for Inner City Studies.

As shown in Table 1, the general University operating budget financed with state appropriations and the University Income Fund (student tuition) will increase \$3.6 million, or 4.6 percent, in fiscal year 2009. This increase includes the \$1.5 million designated for Hispanic Serving Institution Initiatives. Table 1 also shows that the increase in the unrestricted operating budget is also the result of additional student tuition revenue. Factors contributing to this increase are the Board-approved undergraduate tuition increases averaging 4.5 percent, the full implementation of the Tuition Guarantee Program that guarantees four years of level tuition for newly enrolled undergraduate students and the most current enrollment trends. The fiscal year 2009 tuition estimate is based on a projected enrollment level that is 3.5 percent below the level estimated in the fiscal year 2008 budget.

The combination of new state funding and incremental tuition revenue will generate approximately \$2.1 million in new University resources in fiscal year 2009 after considering the \$1.5 million restricted for Hispanic Serving Institution Initiatives. This funding level, however, is not sufficient to meet the University's salary and unavoidable cost increase requirements. As a result, the University will implement a two percent University-wide internal budget reallocation to help address the funding requirements described below. It is anticipated that this reallocation will provide the resources necessary to balance the budget and bring expenditures in line with estimated revenues.

Some local funds are restricted either by the provider (grants and contracts) or the terms under which they are collected (fees) and may not be used for general operations. These amounts are preliminary estimates of grants and contracts that will be awarded to the University or projected fee revenue that will be available for expenditures during the fiscal year. In most cases, the fiscal year 2009 grants and contracts are based on actual fiscal year 2008 revenues.

Expenditures

As mentioned above, the combined State and Income Fund unrestricted operating budget is the University's primary budget for most departments. That budget, excluding the funds for the Hispanic Serving Institution Initiatives, will increase \$2.1 million in fiscal year 2009. There were only limited incremental

funds for salary increases appropriated by the Illinois General Assembly, and the University will implement a two percent internal reallocation to meet our resource requirements. Even so, the University will implement previously negotiated salary increases for four bargaining units and a general three percent salary increase for non-negotiated employees. Contract negotiations are currently underway with the University Professionals of Illinois and the Board will be required to approve that agreement, including any compensation increase, at the conclusion of those negotiations. Salary increase costs for fiscal year 2009 are currently estimated at \$2.0 million.

The budget also includes an additional allocation of \$600,000 for utilities costs, primarily for our two major energy sources - natural gas and electricity. Beginning in January 2007, electric rate deregulation took effect with a resulting increase in our electric rates of approximately 20 percent. During fiscal year 2009, the University will again realize the effects of a full year of deregulated electric rate increases.

The fiscal year 2009 University budget also includes funds to replace State funding cuts at the Illinois Board of Higher Education. A total of \$179,000 is included in the budget to replace funding cuts to the IBHE's HECA grant program that supported our First Year Experience program and the Enlace program. In addition, \$232,000 is included for three new staff positions in Institutional Advancement to continue to build that critically important area of the University. Additional funds are included to rebuild non-personnel lines (travel, equipment, commodities) in the three academic colleges, to support increased costs for institutional memberships, and to implement strategic planning initiatives. These initiatives were made possible by the two percent University-wide reallocation.

Following approval of the operating budget by the Board, the University is required to submit a copy of the budget to the Board of Higher Education (BHE) and to the Governor's Office of Management and Budget. This is in response to a BHE policy that is intended to "expand and enhance public university annual budget review, approval and oversight." In addition, the Office of University Budgets will prepare a detailed University budget for all departments and offices and provide a copy of that budget to each Board member and administrative office and three copies will be placed in the University Library for review and use by the entire University community. Further, regular reports will continue to be made to the Board of Trustees regarding State funding levels and any events at the State level or other actions that affect the University budget.

Table 1
NORTHEASTERN ILLINOIS UNIVERSITY
Fiscal Year 2009 Operating Budget
(with Fiscal Year 2008 Comparative Budget Data)

	FY2008	FY2009	Change	
			Dollar	Percent
<u>Unrestricted Operating Budget</u>				
<i><u>State & University Income Funds</u></i>				
State General Funds Appropriations	\$ 40,770,700	\$ 43,401,900	\$ 2,631,200	6.5 %
University Income Fund	36,707,700	37,629,800	922,100	2.5
<i>State / UIF Unrestricted Budget</i>	\$ 77,478,400	\$ 81,031,700	\$ 3,553,300	4.6 %
<i><u>Local Unrestricted</u></i>				
Student Fee Programs	\$ 4,430,200	\$ 4,830,200	\$ 400,000	9.0
Sales & Services - Student/Staff Services	4,250,000	4,250,000	-	-
Sales & Services - Auxiliary	5,121,000	5,121,000	-	-
Grants & Contracts-Education	3,716,000	3,582,000	(134,000)	(3.6)
Indirect Costs Recovery	1,200,000	1,200,000	-	-
<i>Local Unrestricted Budget</i>	18,717,200	18,983,200	266,000	1.4 %
Total Unrestricted Operating Budget	\$ 96,195,600	\$ 100,014,900	\$ 3,819,300	4.0 %
<u>Restricted Operating Budget</u>				
Local Grants & Contracts	\$ 1,220,000	\$ 1,220,000	\$ -	- %
State Grants & Contracts	2,700,000	2,700,000	-	-
Federal Grants & Contracts	22,000,000	22,000,000	-	-
Private Grants & Contracts	1,195,000	1,200,000	5,000	0.4
Total Restricted Operating Budget	\$ 27,115,000	\$ 27,120,000	\$ 5,000	0.0 %
Total Operating Budget	\$ 123,310,600	\$ 127,134,900	\$ 3,824,300	3.1 %

Table 2

**NORTHEASTERN ILLINOIS UNIVERSITY
Fiscal Year 2009 Operating Budget
by Function and Line Item**

<u>unctional Categories</u>	Unrestricted				
	General	University		Restricted	Total
	Revenue	Income Fund	Local		
Instruction	\$ 22,627,600	\$ 21,125,800	\$ 2,600,000	\$ 1,288,000	\$ 47,641,400
Organized Research	126,600	105,600	28,000	332,000	592,200
Public Service	464,700	501,700	350,000	15,100,000	16,416,400
Academic Support	3,799,300	3,441,300	500,000	67,000	7,807,600
Student Services	1,371,800	1,157,000	4,247,200	9,980,000	16,756,000
Institutional Support	6,132,800	5,141,000	2,400,000	41,000	13,714,800
Operations and Maintenance	5,498,800	5,830,400	458,000	96,000	11,883,200
Independent Operations	-	-	5,200,000	216,000	5,416,000
Medicare	437,700	180,000	-	-	617,700
Others/Awards & Grants	-	147,000	3,200,000	-	3,347,000
Special Appropriation	1,870,000	-	-	-	1,870,000
Health Insurance Reserve Fund	1,072,600	-	-	-	1,072,600
Total	\$ 43,401,900	\$ 37,629,800	\$ 18,983,200	\$ 27,120,000	\$ 127,134,900

<u>ine Item Categories</u>	Unrestricted				
	General	University		Restricted	Total
	Revenue	Income Fund	Local		
Personal Services	\$ 38,691,600	\$ 23,854,300	\$ 3,890,200	\$ 8,350,000	\$ 74,786,100
Contractual Services	1,130,000	9,784,700	5,403,300	6,800,000	23,118,000
Travel	-	200,000	105,900	120,000	425,900
Commodities	-	900,000	685,800	520,000	2,105,800
Equipment	200,000	1,500,000	527,700	130,000	2,357,700
Telecommunications	-	700,000	463,100	22,000	1,185,100
Operation of Auto	-	13,800	88,100	1,000	102,900
Awards/Grants/Tuition Waivers	-	147,000	3,312,900	10,190,000	13,649,900
Permanent Improvements	-	350,000	-	-	350,000
Benefits/Social Security/Medicare	437,700	180,000	231,700	970,000	1,819,400
Health Insurance Reserve Fund	1,072,600	-	-	-	1,072,600
Other/PI	-	-	4,274,500	17,000	4,291,500
State Grants	1,870,000	-	-	-	1,870,000
Total	\$ 43,401,900	\$ 37,629,800	\$ 18,983,200	\$ 27,120,000	\$ 127,134,900

Amounts rounded to nearest hundred dollars.

Table 3

NORTHEASTERN ILLINOIS UNIVERSITY
SUMMARY OF UNIVERSITY OPERATING BUDGET - STATE / UNIVERSITY INCOME FUND
JULY 1, 2008 TO JUNE 30, 2009

	<i>Total Budget</i>	<i>Personal Services</i>	<i>Contr- actual</i>	<i>Travel</i>	<i>Commo- dities</i>	<i>Equip- ment</i>	<i>Tele- comm</i>	<i>Oper of Auto</i>	<i>Awards & Grants</i>	<i>Perm. Imprv</i>	<i>Soc Sec/ Medicare</i>
<i>INSTRUCTION</i>											
General Academic Instruction	38,439,225	36,121,240	965,526	112,826	235,981	813,390	190,262	-	-	-	-
Requisite/Prep Remedial Instr	2,044,165	1,823,414	77,700	4,250	24,650	2,350	12,771	-	99,030	-	-
Admissions/Registration/Records	1,584,251	1,418,201	103,000	50	47,000	-	16,000	-	-	-	-
Instructional Support	1,535,266	1,326,416	107,218	29,250	41,514	19,675	11,193	-	-	-	-
Total	43,602,907	40,689,271	1,253,444	146,376	349,145	835,415	230,226	-	99,030	-	-
<i>ORGANIZED RESEARCH</i>											
Individual & Project Research	18,351	940	2,800	7,448	2,243	4,920	-	-	-	-	-
Supp for Organized Research	213,894	213,894	-	-	-	-	-	-	-	-	-
Total	232,245	214,834	2,800	7,448	2,243	4,920	-	-	-	-	-
<i>PUBLIC SERVICE</i>											
Community Services	892,678	684,253	125,999	7,910	41,220	8,000	25,296	-	-	-	-
Public Service Support	73,693	71,693	-	-	-	-	2,000	-	-	-	-
Total	966,371	755,946	125,999	7,910	41,220	8,000	27,296	-	-	-	-
<i>ACADEMIC SUPPORT</i>											
Academic Administration	2,714,426	2,417,303	153,385	68,100	41,475	11,750	22,413	-	-	-	-
Library Services	3,762,621	2,442,544	473,239	9,500	19,000	801,412	16,926	-	-	-	-
Academic Support	851,007	485,837	220,542	10,000	122,689	3,750	8,189	-	-	-	-
Total	7,328,054	5,345,684	847,166	87,600	183,164	816,912	47,528	-	-	-	-
<i>STUDENT SUPPORT</i>											
Social & Cultural Development	97,929	90,132	1,500	-	3,950	-	2,347	-	-	-	-
Counseling & Career Services	760,654	731,298	15,180	-	7,806	-	6,370	-	-	-	-
Financial Aid Administration	784,356	772,724	5,770	-	4,612	250	1,000	-	-	-	-
Financial Assistance	156,400	-	-	-	-	-	-	-	156,400	-	-
Student Services Administration	821,663	764,618	27,175	3,000	15,539	300	11,031	-	-	-	-
Total	2,621,002	2,358,772	49,625	3,000	31,907	550	20,748	-	156,400	-	-

Table 3 (continued)

NORTHEASTERN ILLINOIS UNIVERSITY
SUMMARY OF UNIVERSITY OPERATING BUDGET - STATE / UNIVERSITY INCOME FUND
JULY 1, 2008 TO JUNE 30, 2009

	<i>Total Budget</i>	<i>Personal Services</i>	<i>Contr- actual</i>	<i>Travel</i>	<i>Commo- dities</i>	<i>Equip- ment</i>	<i>Tele- comm</i>	<i>Oper of Auto</i>	<i>Awards & Grants</i>	<i>Perm. Imprv</i>	<i>Soc Sec/ Medicare</i>
INSTITUTIONAL SUPPORT											
Executive Management	3,040,296	2,605,102	307,933	25,500	65,038	6,119	30,604	-	-	-	-
Financial Management & Oper	1,094,380	1,048,949	29,170	-	10,215	-	6,046	-	-	-	-
Genl Admin & Logistical Supp	6,566,762	4,081,028	2,012,922	18,000	106,382	53,597	294,833	-	-	-	-
Public Relations/Development	723,807	546,148	151,248	900	20,161	100	5,250	-	-	-	-
<i>Total</i>	11,425,245	8,281,227	2,501,273	44,400	201,796	59,816	336,733	-	-	-	-
OPERATION & MAINTENANCE											
Superintendence	322,567	281,017	17,000	2,200	3,500	750	18,000	100	-	-	-
Custodial	1,868,534	1,705,434	90,000	100	72,500	500	-	-	-	-	-
Repair & Maintenance	1,534,792	829,080	690,000	300	5,000	5,312	5,000	100	-	-	-
Ground Maintenance	286,559	239,459	30,000	100	12,000	-	-	5,000	-	-	-
Utility Production	3,270,000	-	3,270,000	-	-	-	-	-	-	-	-
Utility Support	1,820,103	1,612,403	180,000	100	23,000	4,500	-	100	-	-	-
Permanent Improvements	334,599	-	-	-	-	-	-	-	-	334,599	-
Security	1,172,422	1,035,080	101,442	-	8,000	4,400	15,000	8,500	-	-	-
Rental of Space	686,000	-	686,000	-	-	-	-	-	-	-	-
<i>Total</i>	11,295,576	5,702,473	5,064,442	2,800	124,000	15,462	38,000	13,800	-	334,599	-
Health Insurance Reserve Fund	1,072,600	-	-	-	-	-	-	-	-	-	1,072,600
Medicare	617,700	-	-	-	-	-	-	-	-	-	617,700
<i>Total State Budgets</i>	79,161,700	63,348,207	9,844,749	299,534	933,475	1,741,075	700,531	13,800	255,430	334,599	1,690,300
Special Appropriation											
Retention/Grad Rates	170,000										
N Atlantic Slave Trade	200,000										
HSI Initiatives	1,500,000										
TOTAL STATE BUDGETS	81,031,700										

Note: These categories are based on IBHE RAMP (Resource Allocation Management Program) definitions.

Table 4
NORTHEASTERN ILLINOIS UNIVERSITY
SUMMARY OF UNIVERSITY OPERATING BUDGET - LOCAL *
JULY 1, 2008 TO JUNE 30, 2009

	<i>Total Budget</i>	<i>Personal Services</i>	<i>Contr- actual</i>	<i>Travel</i>	<i>Commo- dities</i>	<i>Equip- ment</i>	<i>Tele- comm</i>	<i>Oper Auto</i>	<i>Awards & Grants</i>	<i>Others/ PI</i>	<i>SS/FICA +Benefits</i>
INSTRUCTIONAL ACTIVITIES											
General Academic Instruction	654,100	145,000	200,000	55,000	40,000	53,000	6,000	100	150,000	-	5,000
Requisite/Prep Remedial Instr	200,200	110,000	42,000	12,000	18,000	5,000	1,000	200	-	-	12,000
Admissions, Registration & Records	276,000	100,000	50,000	4,000	98,000	5,000	9,000	-	-	-	10,000
Instructional Support	2,742,000	645,000	460,000	16,000	162,000	225,000	35,000	1,000	80,000	1,080,000	38,000
Total	3,872,300	1,000,000	752,000	87,000	318,000	288,000	51,000	1,300	230,000	1,080,000	65,000
ORGANIZED RESEARCH											
Individual & Project Research	311,200	205,000	38,000	17,000	7,600	17,500	200	-	900	4,000	21,000
Support for Organized Research	54,000	26,000	12,000	4,700	2,200	1,000	1,100	-	-	-	7,000
Total	365,200	231,000	50,000	21,700	9,800	18,500	1,300	-	900	4,000	28,000
PUBLIC SERVICE											
Community Education	13,450,100	5,800,000	5,950,000	62,000	410,000	88,000	15,000	100	260,000	140,000	725,000
Community Services	2,061,000	1,140,000	670,000	23,000	46,000	30,000	5,000	-	12,000	-	135,000
Public Service Support	25,500	22,000	2,500	-	-	-	-	-	-	-	1,000
Total	15,536,600	6,962,000	6,622,500	85,000	456,000	118,000	20,000	100	272,000	140,000	861,000
ACADEMIC SUPPORT											
Academic Administration	61,500	35,000	18,000	1,000	4,000	2,000	500	-	-	-	1,000
Library Services	45,900	40,000	200	-	-	5,500	-	-	-	-	200
Academic Support	472,000	4,000	368,000	-	300	40,500	5,200	-	-	54,000	-
Total	579,400	79,000	386,200	1,000	4,300	48,000	5,700	-	-	54,000	1,200
STUDENT SUPPORT											
Social & Cultural Development	1,616,500	920,000	320,000	15,000	136,500	27,000	11,500	500	-	78,000	108,000
Student Health/Medical Services	332,700	195,000	28,000	4,200	51,000	1,500	1,000	-	-	17,000	35,000
Counseling & Career Services	122,600	97,000	4,000	4,000	2,100	-	500	-	-	-	15,000
Financial Aid Administration	127,000	78,000	21,000	2,000	15,000	-	10,000	-	-	-	1,000
Financial Assistance	9,942,000	131,000	1,000	-	-	-	-	-	9,800,000	-	10,000
Student Services Administration	1,981,600	50,000	1,900,000	-	23,100	2,000	-	-	-	-	6,500
Total	14,122,400	1,471,000	2,274,000	25,200	227,700	30,500	23,000	500	9,800,000	95,000	175,500

Table 4 (continued)

**NORTHEASTERN ILLINOIS UNIVERSITY
SUMMARY OF UNIVERSITY OPERATING BUDGET - LOCAL *
JULY 1, 2008 TO JUNE 30, 2009**

	<i>Total Budget</i>	<i>Personal Services</i>	<i>Contr- actual</i>	<i>Travel</i>	<i>Commo- dities</i>	<i>Equip- ment</i>	<i>Tele- comm</i>	<i>Oper Auto</i>	<i>Awards & Grants</i>	<i>Others/ PI</i>	<i>SS/FICA +Benefits</i>
INSTITUTIONAL SUPPORT											
Executive Management	34,600	7,500	25,000	-	2,100	-	-	-	-	-	-
Financial Management & Operations	150,000	47,200	88,100	500	7,000	1,200	5,500	-	-	-	500
Genl Administration & Logistical Supp	2,218,500	575,000	476,000	2,000	42,500	87,000	345,000	-	-	683,000	8,000
Public Relations/Development	-	-	-	-	-	-	-	-	-	-	-
Total	2,403,100	629,700	589,100	2,500	51,600	88,200	350,500	-	-	683,000	8,500
OPERATION & MAINTENANCE											
Superintendence	5,500	-	3,000	-	-	-	-	-	-	-	2,500
Custodial	18,000	16,000	-	-	1,000	-	-	-	-	-	1,000
Repair and Maintenance	140,000	-	140,000	-	-	-	-	-	-	-	-
Utility Production	458,000	-	458,000	-	-	-	-	-	-	-	-
Utility Support	-	-	-	-	-	-	-	-	-	-	-
Security	17,800	10,000	6,500	500	300	-	-	-	-	-	500
Rental of Space	-	-	-	-	-	-	-	-	-	-	-
Total	639,300	26,000	607,500	500	1,300	-	-	-	-	-	4,000
INDEPENDENT OPERATIONS											
Retail Services & Concessions	437,700	115,000	96,000	-	600	500	1,600	72,000	-	150,000	2,000
Student Unions and Centers	2,384,000	500,000	236,000	-	38,000	10,000	6,500	-	-	1,585,000	8,500
Specialized Services	2,563,200	1,226,500	590,000	3,000	98,500	56,000	25,500	15,200	-	500,500	48,000
Total	5,384,900	1,841,500	922,000	3,000	137,100	66,500	33,600	87,200	-	2,235,500	58,500
Tuition/Fee Waivers	3,200,000	-	-	-	-	-	-	-	3,200,000	-	-
Total Local Budgets	46,103,200	12,240,200	12,203,300	225,900	1,205,800	657,700	485,100	89,100	13,502,900	4,291,500	1,201,700

Note: These categories are based on IBHE RAMP (Resource Allocation Management Program) definitions.

* Local budget includes unrestricted and restricted funding sources.

In response to Dr. Dawson, President Hahs asked that the trustees note a typographical error in the fourth paragraph on page 12. Line 5 should read \$132,000 instead of \$232,000.

Roll was called and the vote was as follows:

Azcoitia	Yes
Dawson	Yes
Dudycz	Yes
Dykla	Yes
Lee	Yes
Arabu	Yes

The motion carried.

Mr. Lee, seconded by Mr. Arabu, moved to approve the **Fiscal Year 2010 Operating and Capital Budget Requests** as follows:

Introduction

Each year, the Board of Trustees of Northeastern Illinois University is required to adopt an operating and capital budget request and submit that request to the Illinois Board of Higher Education (IBHE). A preliminary request is presented to the Northeastern Board in June as an information item for review and discussion and a final request is submitted to the Northeastern Board in September for approval. The request is then submitted to the IBHE before its deadline of October 15.

In previous years, as part of budget development, the University engaged in a review and discussion of our Priorities Statements and strategies to address those priorities. That campus discussion relied on the University Budgetary Council, with its campus-wide representation, to facilitate discussions on the Priorities Statements with their constituents. Changes recommended by the Council were incorporated into the Priorities Statements submitted to the Board for approval.

This year, the University community was actively engaged in strategic planning which yielded a revised Mission Statement that also is being considered by the Board of Trustees at the September 2008 meeting and a new Vision Statement, Statement of Values, Strategic Goals, and Action Steps that the Board will be asked to endorse. These documents provide the long-term strategic plan for the University, replacing the previous Priorities Statements and strategies.

These budget requests are presented to the Northeastern Board for approval to meet the

reporting deadlines of the Illinois Board of Higher Education. Because strategic planning and budget development must be closely linked, the schedule this year does not allow for the complete integration of strategic planning and budget development. At the November meeting, I will present a strategic planning update to the Board of Trustees that will provide preliminary action steps and tasks that the University plans to undertake in the current fiscal year 2009 and the next budget year 2010.

Overview of Operating and Capital Budget Requests

The budget requests brought before the Northeastern Illinois University Board of Trustees and summarized in this report are fiscal year 2010 requests, for the year beginning July 1, 2009 and ending June 30, 2010. The initial operating and capital budget requests were presented to the Board in June for review and discussion. At the September meeting, the Board is asked to approve the final budget requests for submission to the Illinois Board of Higher Education.

The budget presented to the Board in this report reflects the estimated fiscal year 2009 state-appropriated base budget for the University and the University's budget requests for new funding for fiscal year 2010. Included in the operating budget is the University Income Fund which is established by state statute to account for student tuition and certain fee revenue. The total of state appropriations and University Income Fund revenues represents the University's unrestricted operating budget.

An important factor in developing the fiscal year 2010 operating budget request is the prior year base budget, the starting point for budget development. The base operating budget included in this request is our fiscal year 2009 appropriation, which totals \$43.4 million, an increase of \$2.6 million, or 6.5 percent. This appropriation includes an increase of \$1.1 million, or 2.8 percent, for recurring University operations. In addition, the fiscal year 2009 appropriation includes funds for Hispanic Serving Institution Initiatives totaling \$1.5 million.

Developing our operating budget request requires that we reach a balance between the new and ongoing financial needs of the University and a reasonable expectation of support from the State of Illinois and our students. Since the beginning of fiscal year 2002 through our fiscal year 2009 appropriation – excluding current year funding for the HSI Initiative - Northeastern has seen our available funding from the State's General Fund decrease by \$3.5 million, or 7.7 percent. In addition, beginning in fiscal year 2002, the University was required to begin making an annual payment of \$1.1 million to the group health insurance fund for all state employees. The State of Illinois did not provide funding for this required contribution, meaning the University reallocates annually to meet this cost. With this required contribution not available for University operating expenditures, the actual reduction in available University funding is \$4.6 million, or 10.1 percent, since fiscal year 2002.

This budget request is modest in terms of the needs of the University and includes only moderate funding requests for salary and cost increases and selected program initiatives. We are on record, therefore, that these are our highest priorities. The total of state appropriations and University Income Fund revenues represents the unrestricted operating budget that requires Board of Trustees approval and that will be sent, following approval, to the Illinois Board of Higher Education for consideration.

The following summarizes the budget information provided in this report.

Fiscal Year 2010 Budget Development Schedule. Table 1 provides a schedule of the budget development process from June 2008, when the Board of Trustees received the initial fiscal year 2010 budget request, through September 2009, at which time the Board will take action on the University's fiscal year 2010 internal budget.

Strategic Goals. Page 5 includes the Strategic Goals that were developed by the University community and are also being considered by the Board of Trustees on today's agenda.

Operations. The budget request for University fiscal year 2010 operations is summarized in Table 2, with additional information supporting the operations request provided on pages 6 through 9. Table 3 summarizes the requests for salary and inflationary cost increases. Table 4 summarizes the program requests for fiscal year 2010. Because these represent the highest University priorities, the University may attempt to implement some of these programs through the redirection of staff effort and University resources.

Capital Improvements. Table 5 summarizes the fiscal year 2010 requests for capital improvements, which are described on pages 10 through 15. Capital requests are discussed in the two broad categories used by the Illinois Board of Higher Education to classify state-supported projects – Regular Capital projects and Capital Renewal projects. Regular Capital projects include requests for new construction or significant remodeling or renovation. These projects typically provide new space or provide a significantly different use for remodeled space. Capital Renewal projects are of a lesser scope than Regular Capital projects. They include the remodeling or renovation of space, infrastructure renewal, and improvement projects that address deferred maintenance.

Should the Illinois General Assembly pass and the Governor sign a capital bill that provides funding for any of these capital projects, the capital request list will be adjusted to reflect the newly appropriated funding.

**Table 1
FISCAL YEAR 2010 BUDGET DEVELOPMENT SCHEDULE
(Approximate dates – subject to change)**

2008 Submission of initial FY2010 operating and capital budget requests to NEIU Board of Trustees for review and discussion

September 2008	Discussion and approval of the FY2010 operating and capital budget requests by NEIU Board of Trustees
	Discussion and approval of the revised Mission Statement and the endorsement of the Vision Statement, Statement of Values, Strategic Goals and Action Steps
November 2008	Report to the NEIU Board of Trustees on proposed FY2010 tuition and fees rates
	Report to the Board of Trustees – Strategic Planning Update: Fiscal Year 2009 and Fiscal Year 2010 Action Steps
December 2008	Board of Higher Education action on FY2010 higher education operations and grants and capital improvements recommendations
February 2009	Governor's FY2010 Budget Address
	NEIU Board action on FY2010 tuition and fee rates
May 2009	General Assembly's action on FY2010 appropriations
June 2009	Governor's action on FY2010 appropriations
	NEIU Board of Trustees' action on FY2010 preliminary University internal budget
September 2009	NEIU Board of Trustees' action on FY2010 University internal budget

NOTE: Fiscal year 2010 begins on July 1, 2009 and ends June 30, 2010.

STRATEGIC GOALS

The University has identified six strategic goals to be pursued during the planning period of fiscal year 2009 to fiscal year 2017.

Strategic Goal One – Student Success

Ensure student success from recruitment through graduation by creating a culture in which all members of the University community are engaged in attracting, educating and graduating students who achieve the objectives for baccalaureate and graduate degrees.

Strategic Goal Two – Academic Excellence and Innovation

Develop an environment that supports curricular and pedagogical innovation aligned with the mission of the institution, the standards of the disciplines, student needs, and career and civic opportunities in a global society.

Strategic Goal Three – Urban Leadership

Work collaboratively with educational, social service, governmental, and business institutions in Chicago and the region to build upon NEIU's tradition of community involvement.

Strategic Goal Four – Exemplary Faculty and Staff

Invest in faculty and staff to make NEIU a world-class metropolitan university and an employer of choice.

Strategic Goal Five – Enhanced University Operations

Provide a supportive learning, teaching and working environment by improving operating productivity, physical infrastructure and environmental sustainability.

Strategic Goal Six – Fiscal Strength

Enhance the University's financial position by reducing reliance on state general funds and student tuition, diversifying revenue sources and strengthening institutional relationships with federal, state and local governments, and private sponsors.

FISCAL YEAR 2010 OPERATING REQUEST

Developing the fiscal year 2010 operating budget request requires that the University reach a balance between the new and ongoing financial needs of the University and a reasonable expectation of support from the State of Illinois and our students. This budget is modest in terms of the needs of the University and includes only modest funding requests for salary and cost increases and selected program initiatives. We are on record, therefore, that these are our highest priorities.

The University also recognizes the need for adequate state funding to support our instructional and support programs. From our fiscal year 2002 appropriation through our fiscal year 2009 appropriation, Northeastern has seen our funding for recurring operations from the State's General Fund, excluding our appropriation for HSI Initiatives in fiscal year 2009, decrease by \$3.5 million, or 7.7 percent. In addition, the University received a mandate to pay \$1.1 million annually into the Health Insurance Reserve Fund, further reducing available resources. During this period, the University received no new state funding to address new programmatic initiatives or support the increasing costs of needed goods and services. Nearly all University departments had their spending held level or reduced to support faculty and staff salaries and unavoidable cost increases (e.g., utilities).

The University operating budget request for fiscal year 2010 totals \$85.9 million, an increase of \$4.9 million, or 6.0 percent, above the fiscal year 2009 base. The fiscal year 2010 operating budget request includes salary and cost increases totaling \$3.2 million, and program requests of \$1.7 million. Table 2 summarizes the operating request.

Cost and Salary Increases

The request includes cost and salary increases so that University programs and services and employee compensation do not lose purchasing power due to inflationary factors and that salaries remain competitive with market rates. These requests are summarized in Table 3 and include a general salary increase of \$1.9 million. This salary increase request totals 3.0 percent for a general cost of living salary increase. Based on current salaries, each 1.0 percent salary increase costs approximately \$639,700. Cost increases are requested to provide for Social Security/Medicare increases of \$18,500 (3.0 percent), utilities increases of \$555,100 (17.0 percent), library materials increases of \$99,600 (10.0 percent) and a general cost increase of all other goods and services of \$608,700 (5.0 percent).

Program Requests

The University included three programmatic initiatives in the operating budget request, each of which is summarized in Table 4 and described below. These programs represent the most important University initiatives. The University may attempt to implement, at least

in part, important initiatives through the redirection of staff effort and University resources. **Implementing Recruitment, Retention and Graduation Strategies (\$750,000).** Improving the recruitment, retention and graduation of students at Northeastern Illinois University is our highest institutional priority. The University is completing University-wide Strategic Planning that considered three major planning initiatives the University has recently undertaken: the Task Force on Retention and Time-to-Degree, which issued a final report in May 2006; the Presidential Task Force on the Millennium Student; and, most recently, the University-wide Enrollment Management Council, which will build on the earlier work of the Retention and Time-to-Degree Task Force. The reports of the Retention Task Force and the Millennium Student Task Force highlighted several areas for the improvement of student success at Northeastern; these form the basis for this request.

The University proposes **the expansion of the First Year Experience program (\$200,000).** Research shows that increased student engagement with the University improves retention and student success. In fiscal year 2007, the University implemented the First Year Experience as a pilot program for about one-third of our first-time freshmen students. The program is showing positive results in engaging new freshmen in their academic studies and sparking student interest in their first semester of collegiate studies, a critical time for student retention. In fiscal year 2008, this program was expanded and mandated for all first-time freshmen. Funds are being requested to institutionalize funding for the program which has been funded from grant funds.

Improving and expanding undergraduate and graduate advising (\$250,000) has been identified as one of the best means to improve student success. The University proposes expansion of advising programs to better support academic planning for students, particularly in regard to sequence and course availability in their programs, and to increase contact with prospective, new and continuing enrolled students. In addition, the expanded advising initiative is designed to shorten time to degree for undergraduate students who enter college without clearly defined academic goals.

One of the major impediments to degree completion, and one of the most often cited complaints from students, is the lack of **high-demand course sections (\$300,000).** Expansion of course offerings in high-demand general education courses, particularly the sciences, and capstone classes within majors are specific areas where additional course offerings are critical.

Teacher Education and Development (\$700,000). Two of the core missions of Northeastern Illinois University are preparing future teachers for the Chicago and metropolitan area and providing continuing professional development for current teachers. Because of Northeastern's location and partnerships in Chicago and the neighboring communities, the University also is in the unique position to be a national leader in

developing pedagogy for training teachers for urban education and to strengthen the pipeline for students from inner city schools to higher education.

Professional Development Schools (\$300,000). Professional Development Schools (PDS) are public school sites that are partnered with a university College of Education to support enhanced teacher development for both practicing and prospective teachers. Whereas traditional preservice clinical placements and supervision are focused on the teaching candidate, the PDS model is focused more broadly on teacher development. This focus leads to better initial preparation of candidates and professional development for candidates and cooperating teachers, the goal of these efforts being a positive impact on P-12 student learning. The College of Education would implement four Professional Development Schools with the Chicago Public Schools. A longitudinal database would be developed and a collaborative research effort would be initiated. Faculty from Northeastern and the PDSs would work collaboratively on issues related to candidate preparation, such as mentoring and induction, P-12 student learning, and the utilization of state-of-the-art technology. Research on the impact of the PDS model has likened the model to a teaching hospital where novice and expert teachers work together to raise P-12 student performance.

These funds will be used for stipends to mentors, developing closer connections between university faculty and classroom teachers (e.g., teacher education courses being held in the partner school), professional development and honoraria for school faculty, and new technology for Northeastern and PDS faculty and students.

Teacher Education and Development – Expanding Teacher Training with Teaching Specialties in Urban/Bilingual Education (\$250,000). Northeastern Illinois University is the most diverse university in Illinois and is recognized by the federal government as an Hispanic Serving Institution. Northeastern also has an historical commitment to teacher training and, because of its location in Chicago, prepares teachers to work in urban schools. Given the growing documentation of statewide and national shortages of teachers who are prepared to teach in urban environments and who enter the workforce able to function in multilingual settings, Northeastern is ideally situated to expand our teacher training program in bilingual/bicultural education and to focus it on urban education. Currently, candidates may major in elementary education with a concentration in bilingual/bicultural education. However, the number of candidates choosing this option is extremely small and the need in Chicago is great. Currently, most bilingual teachers in CPS enter the field with an emergency certificate.

Urban Education Studies Center (\$150,000). Northeastern Illinois University is uniquely positioned to be a leader in improving urban education. Our teacher education program is the largest in Illinois located in an urban setting. Our Chicago Teachers' Center is nationally recognized for developing and implementing innovative instructional services, student support programs and parental/community involvement initiatives to further the success of students studying and learning in an urban environment. Because of the

University's extensive involvement in urban education, we plan to develop the Urban Education Studies Center to more systematically link faculty research with the extensive experience and knowledge we are gaining from our current involvement with public and private schools in the Chicago area. This linkage will result in best practices in urban education and, as a result, directly impact our teacher training program through the development of best practices in urban teacher education.

Campus Safety Initiatives (\$250,000). The health and safety of Northeastern Illinois University students, faculty, staff and guests is a serious concern to the University community. Additional funding is requested to meet high priority needs, including the installation and implementation of emergency notification systems; further development and testing of emergency response protocols; equipping the emergency response center; providing emergency power capability to critical campus units; and further training and development of University emergency personnel.

TUITION AND FEES

The timing of the formal request for the approval of tuition and fee rates is a compromise between early adoption, that allows students and their parents to better plan for college costs, and later adoption, that allows the University to consider available state funding in determining tuition rates.

In February 2008, the NEIU Board of Trustees adopted tuition and fee rates for fiscal year 2009, the academic year beginning in the fall of 2008. This schedule represented the best alternative, allowing time for students to plan for fall costs and also allowing the University some sense of the state funding support. February consideration of tuition also allows for a broader discussion with students on tuition issues during the fall semester.

At the November 2008 meeting, the Board will receive a report on tuition and fee rates that will facilitate a discussion with student government during the fall semester. A set of tuition and fee recommendations for fiscal year 2010 will be brought to the Board for action at the February 2009 meeting.

CAPITAL IMPROVEMENTS

Table 5 summarizes capital improvement requests for fiscal year 2010. Requested capital projects total \$169.6 million. These include \$165.9 million in Regular Capital projects and \$3.6 million in Capital Renewal projects. All projects are based on the fiscal year 2010 cost guidelines issued by the State of Illinois Capital Development Board (CDB). The requests also include a priority number for each project, as requested by the Illinois Board of Higher Education.

The Governor and the Illinois General Assembly continue to discuss the need for a comprehensive capital bill. Should any of these requested projects receive funding, the fiscal year 2010 request will be adjusted to reflect any new capital appropriations.

A brief description of each project follows.

A. REGULAR CAPITAL

2010-01 Education Building, Planning - \$6,299,864

This request is for planning funds through the preparation of bid documents for a new Education Building. Construction of an Education Building is necessary to address the continuing growth, success, and pressing needs of NEIU students. This project will permit Northeastern Illinois University to meet needs in the areas of classroom space, support services, education reform efforts, and overall space utilization on campus.

Northeastern is one of the top producers of education degrees and careers in the State of Illinois. In academic year 2007, 700 degrees were granted by the College of Education. This is consistent with Northeastern's historic role in teacher preparation and national recognition of our successful quality innovation in this area.

Notably, Northeastern is nationally recognized as a top degree awarder of education degrees to Hispanic and Asian students. According to *Diverse*, "Top Degree Producers 2007", Northeastern ranked 11th in the nation in undergraduate education degrees awarded to Hispanics and 21st in the nation in undergraduate education degrees awarded to Asians. Overall, Northeastern is 22nd in the nation in undergraduate education degrees awarded to minorities. Given the proven track record of success in earned degrees by members of underrepresented groups, Northeastern has learned a great deal about the support services that are necessary for student success. The Education Building will provide more opportunities for systematic tools of support for first-generation and dual-language students. This goal is consistent with national goals of increasing the numbers of Hispanics and Asians in the teaching force.

The academic strengths of Northeastern's undergraduate and graduate bilingual education programs, special education, and counseling programs are nationally recognized. The work of the College was commended by the Illinois State Board of Education and NCATE in its last accreditation review. Moreover, there is national urgency in the need to revisit how teachers are prepared. Our faculty and staff are actively engaged in that dialogue through major national grants. The Education Building would support these programmatic initiatives and facilitate closer links with the community, including Chicago Public Schools.

For twenty-three years, the College's off-campus leased facility, the Chicago Teachers' Center, has played a leadership role in education reform and teacher support, with a proven track record of successful partnerships and collaborative efforts. By moving Center activities to the main campus and the new Education Building, funds could be reallocated from lease expenditures to cover operating costs of the Education Building as well as increase faculty positions. In addition, there are programmatic reasons to house the Center in an on-campus Education Building. This relocation of the Center will strengthen both enterprises and permit Northeastern on-campus faculty to be engaged more completely with the initiatives of the Center.

The University has been working with the architectural firm of Perkins & Will to complete the building program and the concept design phase of the Education Building. Numerous meetings were facilitated by Perkins & Will with building stakeholders, primarily the various units within the College of Education, and University support units, such as University Computing and Facilities Management. From these meetings, the building program was developed and translated into block diagrams which show the approximate footprint and configuration of the proposed building of 160,000 gross square feet.

The Education Building's planned location is northwest of the Physical Education Complex. The building will have an east-west orientation and will have a prominent presence on the south campus. The Education Building will become a gateway to the University as well as the anchor for expansion and development on the south campus.

2010-02 Education Building, Construction - \$65,203,594

These funds would provide for construction of the Education Building.

**2010-03 Jacob H. Carruthers Center for Inner City Studies Remodeling Phase
\$4,929,871**

This project will renew existing interior finishes and the exterior façade, modernize HVAC and utility systems, modernize the lighting systems, add a Building Automation System, replace fixed equipment, and remodel interior areas in response to programmatic changes that have occurred since the previous remodeling in 1972.

The Jacob H. Carruthers Center for Inner City Studies (CCICS) was established by Northeastern Illinois University in 1966 to improve the lives of inner city residents by offering undergraduate and graduate degree programs, as well as community service seminars and cultural events. As the area surrounding CCICS is undergoing a remarkable revitalization, so is the mission of the Center. Increasingly, the Center will become a focus for cooperative efforts between the University and Chicago inner city schools, expanding offerings in teacher preparation and development, administrator training and in-service programs, and student enrichment programs.

The University is proposing a two-phase project to address these building needs. Phase I of the project includes the replacement of boilers, HVAC fan units, electrical fixtures, and selected supporting systems; the renewal of the exterior façade; the replacement of ceilings, floors and interior wall finishes in public areas and washrooms; and renovation of public event areas on the lower level, first floor and second floor. The public event areas include a student lounge and large meeting room on the lower level; the lobby, meeting rooms and miscellaneous spaces on the first floor; and the auditorium on the second floor.

The request is to complete all of the Phase I work and provide planning through design for Phase II. Phase II of the project will complete the renovation, including remodeling of classrooms, offices, and other supporting systems, and the replacement of furnishings.

2010-04 Science Building Planning - \$5,851,081

This request is for planning funds through the preparation of bid documents for a new Science Building. Construction of a new Science Building is necessary to address the continuing growth, success, and pressing needs of the University. This project will permit Northeastern Illinois University to meet the current and future needs for teaching laboratories, student and faculty research laboratories, classrooms, meeting and conference facilities, and office space.

The current Science Building was constructed in 1972. It is a three-story concrete frame building with a masonry veneer. The major laboratories and other teaching spaces are located in the center of the building, with the offices located around the

perimeter. Most of the offices are constructed in a unique double-decker fashion with a group of offices located a half story up and down from the main circulation corridor. These offices do not meet ADA accessibility requirements, and cannot be modified to do so. Since the building was constructed, University headcount enrollment has increased nearly 50 percent, science teaching technology has changed dramatically, and laboratory health and safety procedures and building code regulations have changed. The building has not undergone any significant updating or renovation since it was constructed in 1972.

In 2004, the University initiated a planning effort to modernize the existing Science Building. The planning took approximately 15 months and was a collaborative effort between University administrators, science faculty, students, facilities management, and two architectural consultants, LCM and Burt, Hill. This process resulted in a plan to modernize the occupied Science Building in five phases over seven years.

Following completion of the report, the University reviewed and discussed the Science Building Modernization plan and determined that there were several areas that warranted a planning change to request a new science building rather than renovating the current building for science education.

First, the extensive phasing necessary to keep as many laboratories available as possible during all phases would be extraordinarily disruptive to the programs resident in the Science Building. Up to half of the labs in a given discipline would be undergoing modernization during each phase, so the phasing would require reduction in scheduled classes and their associated labs. In order to continue to have sufficient general classrooms available to support a minimal science teaching program, portable temporary buildings would also have to be rented to house the classrooms and offices that would be displaced during each phase.

Second, this multi-phased modernization of the building and associated costs is estimated to cost \$42.2 million. The resulting modernized Science Building would not have any significant expansion, the labs would be half the size of the current recognized lab standard size, and the offices would still be inaccessible to handicapped persons.

In addition, the University discussed as an alternative the construction of a new Laboratory Building near the current Science Building. This approach would provide larger new laboratories, a somewhat shorter construction period, increased classroom space as the current labs in the Science Building would be converted to classrooms, and much less disruption of ongoing University Programs. However, a new laboratory only building would be separated from the faculty offices and classrooms, and the faculty offices in the current Science Building would still be handicapped inaccessible. A new laboratory building location would need to be

constructed on limited land close to the present Science Building. Construction in this area would disrupt other campus long-range plans and may not be the best use of limited real estate. A new laboratory building would cost an estimated \$39.8 million.

After looking closely at remodeling the existing Science Building, and the alternative of a separate Laboratory Building, a completely new building with classrooms, teaching labs, research labs and offices was decided to be the most cost and time efficient way to provide a state-of-the-art science facility. This building would support not only current program requirements but would be flexible in meeting future programs in an environment much more conducive to learning. Planning for a new science building would cost an estimated \$5.9 million and construction would cost an estimated \$74.0 million.

The new Science Building, together with the new Education Building, will place Northeastern at the forefront of providing a first-class educational environment to support our students and faculty. Northeastern is requesting funding for a new Science Building to enhance its ability to educate new scientists, and also to contribute to the State of Illinois in the training of new teachers and in providing professional development opportunities to current teachers.

The proposed Science Building will be over 200,000 GSF and will include general and specialized classrooms, as well as teaching and research laboratories for undergraduate and graduate students and faculty. This building will be LEEDS certified.

2010-05 Science Building, Construction - \$74,036,487

These funds would provide for construction of the Science Building.

2010-06 Classroom Building Remodeling - \$9,622,400

This project is closely linked with the construction of the Education Building and will renew existing finishes, modernize HVAC and utility systems, replace fixed equipment, and remodel interior areas in response to programmatic changes in the Classroom Building since it was constructed in 1973. The project includes realigning administrative space throughout the building by consolidating various department offices. It also reconfigures the second-floor open computer laboratories, consolidates the University's computer center and support offices, and adds student meeting and group spaces in support of a student-centered environment for our commuting students. The project also provides for replacing the perimeter heating and cooling units; modifying lighting, electrical, and data distribution systems to support remodeling; and renewing interior finishes and fixed equipment in

classrooms, corridors, stairwells, and washrooms.

B. CAPITAL RENEWAL PROJECTS

2010-01CR 4160V Substation & Cable Replacement – \$1,869,693

This project replaces the electric substations in Buildings C, D and E and replaces aluminum cable and outdated tap boxes throughout the campus, all installed in 1961. The existing high-voltage distribution system has become unreliable with age, and replacement parts are very difficult to locate. The project will include project design, development of an implementation plan and replacement of the highest priority systems and components.

2010-02CR Buildings D & E Exterior Window Wall Replacement - \$1,779,461

This project replaces 1,800 linear feet of the original window wall in Buildings D & E and adjacent enclosed cross corridors. These buildings are two of the original campus buildings constructed in 1961. The existing window wall is floor-to-ceiling single-glazed clear glass with sliding glass windows between mullions. Replacement of the window wall with a modern, more securely sealed glass wall will significantly reduce energy costs.

Table 2
NORTHEASTERN ILLINOIS UNIVERSITY
FY2010 OPERATING BUDGET REQUEST
STATE APPROPRIATIONS AND UNIVERSITY INCOME FUNDS

FY2009 Base (Excluding Retirement)	\$	81,031.7
Increases to Maintain Operating Levels (see Table 3)		3,201.1
Increases for New and Expanded Programs (see Table 4)		
New Academic Program Request		-0-
Program Priority Requests		1,700.0
FY2010 Operating Budget Request	\$	85,932.8
Dollar Change		4,901.1
Percent Change		6.0%

**TABLE 3
NORTHEASTERN ILLINOIS UNIVERSITY
FY2010 OPERATING BUDGET REQUEST
COST INCREASES TO MAINTAIN OPERATIONS LEVELS**

(in thousands of dollars)

	FY09 Base	FY2010 Increases	
		Amount	Percent
Compensation Increases	\$ 63,974.4	\$ 1,919.2	3.0%
Social Security/Medicare	617.7	18.5	3.0
Utilities			
Electricity	2,325.9	465.2	20.0
Natural Gas/Propane	854.1	85.4	10.0
Water/Sewer	90.0	4.5	5.0
Subtotal	\$ 3,270.0	\$ 555.1	17.0
Library Books & Materials	996.4	99.6	10.0
All Other Operating Costs	12,173.2	608.7	5.0
Total	\$ 81,031.7	\$ 3,201.1	4.0%

Notes: Other operating costs include such items as maintenance and service contracts, equipment for instructional and support programs, and general supplies.

TABLE 4
NORTHEASTERN ILLINOIS UNIVERSITY
FY2010 OPERATING BUDGET REQUEST
PROGRAM REQUESTS

(in thousands of dollars)

NEW ACADEMIC PROGRAMS

None \$ -- 0 --

PROGRAM PRIORITY REQUESTS

Implementing Enrollment, Retention and Graduation Strategies

	\$
	<u>750.0</u>
First Year Experience	200.0
Expanding Student Advising	250.0
Additional Course Sections	300.0

Teacher Education and Development

	<u>700.0</u>
Professional Development Schools	300.0
Teacher Training with Teaching Specia	
In Urban/Bilingual Education	250.0
Urban Education Studies Center	150.0

Campus Safety Initiatives

250.0

TOTAL PROGRAM REQUESTS

\$ 1,700.0

**TABLE 5
NORTHEASTERN ILLINOIS UNIVERSITY**

FY2010 CAPITAL APPROPRIATIONS REQUEST

(in thousands of dollars)

PROJECT	PRIORITY	ESTIMATED PROJECT COST
REGULAR CAPITAL PROJECTS		\$ 165,943.4
Education Building, Planning	1	6,299.9
Education Building, Construction	2	65,203.6
Carruthers Center for Inner City Studies Renovation, Phase I	3	4,929.9
Science Building, Planning	4	5,851.1
Science Building, Construction	5	74,036.5
Classroom Building Remodeling	6	9,622.4
CAPITAL RENEWAL PROJECTS		\$ 3,649.2
4160 V Substation & Cable Replacement	1	1,869.7
Buildings D & E Exterior Window Wall Replacement	2	1,779.5
TOTAL		\$ 169,592.6

Note: All costs reflect FY2010 Capital Development Board (CDB) cost guidelines.

Roll was called and the vote was as follows:

Azcoitia	Yes
Dawson	Yes
Dudycz	Yes
Dykla	Yes
Lee	Yes
Arabu	Yes

The motion carried.

Mr. Lee, seconded by Mr. Dykla, moved to approve **Building A Renovation** as follows:

ITEM DESCRIPTION:

Summary

The State of Illinois Capital Development Board (CDB) has notified the University that state funds available to CDB for the completion of Building A are insufficient to complete the project. As a result, the Northeastern Illinois University Board of Trustees is asked to approve the expenditure of funds for a portion of certain Building A contracts identified by the CDB to complete the project in a timely manner. The majority of funding for these contracts will be paid from a state capital appropriation to the University for this project. These funds will be supplemented with Academic Enhancement Fee support, a student fee that was implemented in fall 2004 specifically to support these types of projects where there is a state capital funding shortfall for the renovation of an academic building.

Background

In 1999, the Illinois General Assembly appropriated state capital funding for the remodeling of certain spaces in Building E and the complete renovation of Building B and Building A. To date, the Building E and Building B projects have been completed and those remodeled spaces are now in use. The third part of this project, Building A, is being renovated to house the College of Business and Management and provide general and specialized classrooms and offices for faculty and academic administration. The project has an estimated completion date of late spring or early summer 2009.

The University's space shortages and challenges in finding temporary locations for University functions make it difficult for the University to undertake more than one significant remodeling project at any one time and, as a result, the University practice has been to take only one major building off-line for renovation at any one time. This challenge is particularly evident with the Buildings A, B and E projects because all three projects were included in the same state appropriation. Because of the sequencing issues for these remodeling projects and the increases in labor and materials since the original appropriations were made nearly ten years ago, the funds appropriated by the State of Illinois are now not sufficient to complete the renovation of Building A.

As with all Capital Development Board projects at the University, the letting of contracts and project management is the responsibility of the CDB and CDB staff. While the University is a partner in this project, the University, in a sense, turns over our building to CDB and, when the project is complete, we regain ownership of the building. The estimate of total costs to complete Building A renovation is \$5.6 million plus an additional \$573,300 for project contingencies and projected change orders, bringing total project costs to \$6.2 million. This estimate was agreed to by CDB, the project architects and University

representatives after the initial bids were over the project budget and extensive value engineering and cost reduction measures were implemented. The project was bid a second time and the responses met the expectations of CDB and the project architects.

In fall 2004, the University implemented the Academic Enhancement Fee specifically to “allow the University to address the renovation, improvement and upgrade of classrooms, laboratories and other academic space.” This fee was adopted so that student tuition and state operating funds would not be used for capital projects. The Academic Enhancement Fee is currently \$7.50 per student credit hour and will generate sufficient funds to support this project.

Requested Approval

The Capital Development Board has notified the University that the following contracts for the Building A renovation project are the responsibility of the University. Board of Trustees approval is requested to pay the following vendors identified by and contracted with the Capital Development Board to complete Building A and to make funds available for any contingencies and changes orders approved by CDB, the project architect, and the University to complete the renovation of Building A. The amounts listed below may change for a particular vendor as a result of change orders approved by the CDB project manager, the project architect and the University. It is agreed that no funds will be expended prior to the completion of approved work and state capital appropriations will be expended before University Academic Enhancement Fees are expended.

PROJECT COST:

Joseph Construction	\$1,276,296
St. John’s Plumbing	110,415
Great Lakes Plumbing and Heating	293,690
Anchor Mechanical	267,202
Argon Electric	731,408
Ross Barney Architects	<u>37,940</u>
Subtotal – Contracts	\$2,716,951
<u>Project Contingencies/Changes Orders</u>	<u>573,300</u>
Total	\$3,290,251

SOURCES OF FUNDS:

State of Illinois Capital Appropriation	\$2,071,805
Academic Enhancement Fee (estimate FY2009)	812,297
Academic Enhancement Fee (estimate FY2010)	<u>406,149</u>
Total	\$3,290,251

Roll was called and the vote was as follows:

Azcoitia	Yes
Dawson	Yes
Dudycz	Yes
Dykla	Yes
Lee	Yes
Arabu	Yes

The motion carried.

Dr. Azcoitia, seconded by Mr. Lee, moved to approve the **Labor Agreement with the International Brotherhood of Teamsters, Local 714** as follows:

ITEM DESCRIPTION

The University administration and the International Brotherhood of Teamsters, Local 714 reached a tentative contract agreement. The tentative agreement covers both language and wages provisions and is for three years, effective July 1, 2008 and expiring on June 30, 2011. The agreement was ratified by union members on September 18, 2008. Highlights of the agreement follow. The Board of Trustees of Northeastern Illinois University is asked to approve this labor agreement.

Summary of Contract Agreement

The tentative agreement reached with the Teamsters calls for each member to receive a 3 percent wage increase on July 1 of each year of the three years of the agreement, with the first increase effective July 1, 2008. In addition, the shift differential for night workers will increase \$.10 per hour to a total of \$.30 per hour.

Members will now be allowed to take their three paid days of bereavement benefit time over seven days rather than the current five days. Members also will earn one additional, non-cumulative personal day each calendar year.

University administration and the Teamsters also agreed to maintain open communication by facilitating Labor/Management meetings, including the union business representative, union members and representatives of University administration. Also, union stewards, with appropriate notice and without disruption of work flow, will be allowed to investigate grievances and attend grievance hearings, labor-management meetings, steward training sessions, and committee meetings during work hours.

And finally, the University administration agreed to accommodate union members who choose to contribute through payroll deduction to the Democratic Republican Independent Voters Education (DRIVE), the political action committee of the International Brotherhood of Teamsters.

At the September 18, 2008 meeting of the Board of Trustees, the Board is asked to approve this agreement.

Roll was called and the vote was as follows:

Azcoitia	Yes
Dawson	Yes
Dudycz	Yes
Dykla	Yes
Lee	Yes
Arabu	Yes

The motion carried.

Mr. Lee, seconded by Dr. Azcoitia, moved to approve the **Amendment to the Labor Agreement with the International Union of Operating Engineers, AFL-CIO Local 399 – Revised Pay Rates for Trainers** as follows:

ITEM DESCRIPTION:

The University administration and the International Union of Operating Engineers, AFL-CIO Local 399 reached a tentative contract agreement on the trainee rate of pay effective July 1, 2008. Board approval is requested for these negotiated pay rates.

The rates are as follows and effective for one year.

Starting rate:	\$12.00 per hour
Second 12 months:	\$13.35 per hour
Third 12 months:	\$14.50 per hour
Fourth 12 months:	\$15.75 per hour

The previous contract contained the following rates of pay with a July 1, 2008 re-opener for trainee rates only.

The previous rates were as follows:

Effective July 1, 2003, the starting rate and job rates of trainees shall be:
Start rate: \$10.50 per hour

Second 12 months: \$11.75 per hour
Third 12 months: \$13.25 per hour
Fourth 12 months: \$14.00 per hour

Roll was called and the vote was as follows:

Azcoitia	Yes
Dawson	Yes
Dudycz	Yes
Dykla	Yes
Lee	Yes
Arabu	Yes

The motion carried.

President Hahs noted two additional information items placed before the trustees today. The *Millennium Student Report* dated August 2008 is the final report of the Presidential Task Force on the Millennium Student co-chaired by Dr. Santos Rivera, Senior Executive Director, Affirmative Action Office & Institutional Outreach Initiative and Dr. Barbara Scott, Professor, Sociology, African & African American and Women's Studies, Coordinator, African and African American Studies Program. She also noted that five of the ten recent Golden Apple winners were NEIU Alumni. And finally, she reminded the trustees of the Annual State of the University Address to be held on September 23, at 1:40 p.m. in the Auditorium.

Committee Reports

Mr. Dykla gave the following Construction Update.

Building A Remodeling

The Illinois Capital Development Board authorized the University to proceed with remodeling of Building A, which will house the College of Business and Management, faculty offices and classrooms. Favorable bids were received for Asbestos Abatement and Demolition in April 2007 and work was completed in September 2007. For the construction phase, CDB opened bids in February and awarded contracts to a general contractor and 4 prime subcontractors. Authorization to proceed was issued March 24, 2008 with a Final Completion Date scheduled for July 15, 2009.

Building F and E Remodeling/Expansion

This project also has a CDB state capital appropriation and includes remodeling and expanding Building F, enlarging the current 110 seat theater and remodeling the adjacent classroom and rehearsal space. An initial program was developed and a Conceptual Design was presented May 2008. The actual design work requires CDB approval to proceed.

Education Building

The Governor included planning and construction funds for the Education Building in his proposed fiscal year 2009 capital budget. Funding for the Education Building now awaits action by the Illinois General Assembly on the statewide capital program. The University completed an update of the current building program, site location and building design, in April 2008.

2008 Parking Lot Maintenance

This project included reconstruction of the parking lot at the Carruthers Center for Inner City Studies (constructed 1976), pavement patching and resurfacing of Parking Lot “CH” (constructed 1995), crack filing and seal coating of Parking Lot “L” (constructed 2001), and replacing pavement markings along the Access Road (constructed 1999). This work was completed in August 2008.

Classroom Building Guardrail Rehabilitation

This project provides for installation of additional grill material on the current guardrails around the Classroom Building exterior entrances and interior third floor atrium balcony, and new steel railing around the exterior area wells. The railings will now have open space of 4 inches or less – in compliance with current code requirements. This work was completed August 2008.

Building H Chimney Masonry Repair

This project will remove the upper 12 feet of the 82 foot masonry chimney, rebuild the removed section, install a new concrete cap, replace old lighting protection, replace the ladder and grind and tuck point the remaining lower portion of the chimney. Building H was constructed in 1961 and expanded in 1972. The chimney was last renovated in 1978 and now, after 30 years of additional use, the masonry is failing to the point where repairs are needed. Work is in progress with expected completion November 2008.

Legal Counsel Report

Mr. Dunn presented Legal Counsel Report No. 67 and said he would answer questions about particular cases in Executive Session. He gave copies of a report on legal fees charged by his firm to the trustees and noted the substantial reduction in costs as the in-house legal counsel is now handling many matters.

Old Business

Chair Dudycz asked former Board Chair Nancy J. Masterson to join him at the podium. He read the Resolution passed by the Board at the June 12, 2008 meeting and presented a plaque to her containing the written resolution. Following a standing ovation Mrs. Masterson thanked the trustees and said that she had tremendously enjoyed her years of service on the Board. Everyone made her job easy.

Dr. Azcoitia, seconded by Dr. Dawson, moved to ask the President to provide the Board with information regarding the feasibility, implementation and timeline of a Cohort group of teachers to pursue a Master’s Degree in Educational Leadership leading to a Type 75 certificate at El Centro.

Chair Dudycz asked Dr. Azcoitia to put the motion in writing for the record.

Roll was called and the vote was as follows:

Azcoitia	Yes
Dawson	Yes
Dudycz	Yes
Dykla	Yes
Lee	Yes
Arabu	Yes

The motion carried.

Dr. Azcoitia moved to ask the President to bring specific information as to the feasibility of a doctoral program at NEIU so we will provide that opportunity to more students. There was no second to the motion.

Chair Dudycz again asked that motions of this type be put in writing ahead of time so that the trustees see exactly what is being proposed.

President Hahs requested that work towards consideration of a doctoral program be postponed for one year to allow work to be done with The Strategic Planning Initiatives already underway as well as the HSI funds received this year. Azcoitia said that he would withdraw his motion on the doctoral program, but not his motion on the Type 75 certificate at El Centro. For the record, he asked that the conversation on the doctoral program be ongoing and that we continue to gather information. Discussion followed regarding the process of making a Motion or simply making a request for information. Mr. Dunn said that he feels that it adds a different layer when the request is made in the form of a Motion rather than an oral request.

New Business

Dr. Dawson, seconded by Mr. Arabu, moved to approve the following Resolution honoring former Student Trustee Sunil Mahadeshwar for his service on the Board.

Resolution Honoring Sunil Mahadeshwar

WHEREAS, Sunil Mahadeshwar was elected to serve as the Student Trustee on the Northeastern Illinois University Board of Trustees from July 1, 2007 through June 30, 2008; and

WHEREAS, early in his term as Student Trustee, Sunil Mahadeshwar significantly contributed to the Inauguration activities and events held in honor of President Sharon K. Hahs in September of 2007; and

WHEREAS, Sunil Mahadeshwar is a finance major at Northeastern Illinois University and served as Secretary of the South Pacific International Business Conference in 2007, and Secretary of the Business and Management Club in 2007; and

WHEREAS, Sunil Mahadeshwar currently serves as President of the Northeastern Illinois University Indian Students Association and Treasurer of the Northeastern Illinois University Student Government Association; and

WHEREAS, Sunil Mahadeshwar was awarded the opportunity in 2007 to attend a business conference in Maastricht, The Netherlands through the Northeastern Illinois University Foundation; and

WHEREAS, Sunil Mahadeshwar plans to pursue a Master's of Business Administration Degree and plans to secure a career in business with an international and multicultural emphasis.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Northeastern Illinois University honors Sunil Mahadeshwar and expresses its sincere gratitude for his exemplary service.

On behalf of the Board of Trustees of Northeastern Illinois University, September 18, 2008, Walter W. Dudycz, Chair, Sharon K. Hahs, President, Northeastern Illinois University.

Roll was called and the vote was as follows:

Azcoitia	Yes
Dawson	Yes
Dudycz	Yes
Dykla	Yes
Lee	Yes
Arabu	Yes

The motion carried.

Mr. Mahadeshwar was present and thanked the trustees for the opportunity to serve on the Board with them and for the Resolution acknowledging his service.

Appointments to Board Committees

Chair Dudycz made appointments to committees as follows:

Executive Committee – The Executive Committee is composed of the Board officers and a member pro tem to serve in the absence of one of the regular members.

Members of the Executive Committee: Walter W. Dudycz, Jin Lee, Carlos Azcoitia, Member pro tem, Edward Dykla

Committee Liaisons: Sharon Hahs, Jean Kelchauser

Academic and Student Affairs Committee - will review and analyze long-range planning goals that impact directly on students and the academic mission of the University.

Members: Chair, Grace Dawson; Jin Lee, Eduardo Arabu

Committee Liaison: Lawrence Frank

Buildings and Grounds Committee - will analyze the proposed long-range planning efforts of the University in light of the University's Physical Master Plan and operational goals and priorities.

Members: Chair, Edward Dykla; Carlos Azcoitia, Carole Balzekas

Committee Liaisons: Mark Wilcockson, Ralph Zia, Gary Bryan

Finance Committee – will review the state-wide budgetary cycle for public universities and the development of the University's operating and capital budget requests through the process that begins in campus unit constituencies and ends in action by the General Assembly and the Governor's signature on appropriation bills. The Finance Committee will explore policies that are related to issues such as investment, affordability for students in tuition and fee setting, and scholarship enhancement. The Finance Committee will also be responsible for communications with Auditors on behalf of Governance.

Members: Chair, Omar Duque; Grace Dawson, Carole Balzekas

Committee Liaisons: Mark Wilcockson, Helen Ang, David Jonaitis

He explained that we will try a new procedure where Committee meetings will be held for 15 minute consecutive sessions beginning at 3 p.m. prior to the regular Board meetings in the Golden Eagle Room. All trustees are encouraged to attend all meetings.

Changes in Board Meeting Dates

The previously scheduled meeting of November 13, 2008 has been changed to Thursday, November 20, 2008. For 2009, the November meeting will be held on Thursday, November 19, 2009.

Upcoming Events

Trustees are needed to bring greetings from the Board at the following events: Academic Honors Reception, December 2, 5 to 6:30 p.m.; Commencement, Saturday, December 13, 10 a.m. and 2 p.m. ceremonies. Please contact Jean Kelchauser if you are available to attend.

Opportunity for Public Comment in Accordance with Public Act 91-0715

Michael Alexander, Carpenter, addressed the Board about his concerns relating to Memorandum 74, the Civil Service Handbook and non-negotiated civil service employees. Chair Dudycz said that if he had additional information that he should give it to Jean Kelchauser to share with the Board in writing.

Convene in Executive Session

At 5:14 p.m. Mr. Lee, seconded by Dr. Azcoitia, moved that the Board convene in Executive Session to consider 1) collective negotiating matters, as permitted by Section 2. (c) (2) of the Open Meetings Act; 2) pending, probable or imminent litigation, as permitted by Section 2. (c) (11) of the Open Meetings Act; and, 3) discussion of minutes of meetings lawfully closed under this Act, as permitted by Section 2. (c) (21) of the Open Meetings Act.

Roll was called and the vote was as follows:

Azcoitia	Yes
Dawson	Yes
Dudycz	Yes
Dykla	Yes
Lee	Yes
Arabu	Yes

The motion carried.

Reconvene in Open Session

At 5:49 p.m., Mr. Lee, seconded by Mr. Dykla, moved to reconvene in Open Session.

Roll was called and the vote was as follows:

Azcoitia	Yes
Dawson	Yes
Dudycz	Yes
Dykla	Yes
Lee	Yes
Arabu	Yes

The motion carried.

Mr. Arabu, seconded by Dr. Azcoitia, moved that the **Confidential written Minutes of the Executive Session dated September 20, 2007, no longer require confidential treatment and are available for public inspection.**

Roll was called and the vote was as follows:

Azcoitia	Yes
Dawson	Yes
Dudycz	Yes
Dykla	Yes
Lee	Yes
Arabu	Yes

The motion carried.

Mr. Dykla, seconded by Mr. Lee, moved to approve the destruction of verbatim records for the meeting held February 15, 2007, as follows:

Whereas, 5 ILCS 120/2.06(a) requires public bodies to keep verbatim records of all closed meetings in the form of a video or audio recording; and
Whereas, 5 ILCS 120/2.06(c) provides that these verbatim records may be destroyed after eighteen (18) months but only after: 1) the public body approves destruction of a particular recording; and 2) the public body approves Minutes of the closed meeting that meet the written requirements applicable to open meetings; and
Whereas, the Board of Trustees has reviewed written Minutes of the closed meeting held on **February 15, 2007** and those written Minutes meet the written minutes requirements; and
Whereas, the Board of Trustees believes that the destruction of the verbatim records is appropriate:
Therefore, be it resolved that the Board of Trustees of Northeastern Illinois University approves 1) the written Minutes of the closed meeting held on **February 15, 2007** 2) the destruction of the verbatim records of the closed meeting held on **February 15, 2007** and, 3) directs the Assistant Secretary of the Board of Trustees to destroy said verbatim records.

Roll was called and the vote was as follows:

Azcoitia	Yes
Dawson	Yes
Dudycz	Yes
Dykla	Yes

Lee	Yes
Arabu	Yes

The motion carried.

Adjourn

At 5:51 p.m., Mr. Dykla, seconded by Dr. Azcoitia, moved to adjourn.

Roll was called and the vote was as follows:

Azcoitia	Yes
Dawson	Yes
Dudycz	Yes
Dykla	Yes
Lee	Yes
Arabu	Yes

The motion carried.

Walter W. Dudycz, Chair
Jean A. Kelchauser, Assistant Secretary

