

**MINUTES OF THE MEETING OF THE
BOARD OF TRUSTEES OF
NORTHEASTERN ILLINOIS UNIVERSITY
CHICAGO, ILLINOIS**

June 12, 2008

The meeting of the Board of Trustees of Northeastern Illinois University was convened on Thursday, June 12, 2008, at 4:09 p.m., in the Golden Eagle Room of the Student Union at Northeastern Illinois University, 5500 N. St. Louis Avenue, Chicago, Illinois. Walter W. Dudycz, Chair of the Board, called the meeting to order.

Roll was called and the following trustees answered present:

Carlos Azcoitia, Secretary
Grace G. Dawson
Walter W. Dudycz, Chair
Omar A. Duque
Edward G. Dykla
Jin Lee, Vice Chair
Sunil Mahadeshwar

The following trustee was absent:

Carole Balzekas

Also present were the following:

Sharon K. Hahs, President
Jean A. Kelchauser, Assistant Secretary
Mark T. Dunn, Legal Counsel

University Provost, Vice Presidents and Staff

Approval of Minutes

Written Minutes of the meeting of April 10, 2008 and the Minutes of the Confidential Executive Session dated April 10, 2008 have been prepared and submitted. Chair Dudycz said that hearing no corrections, the Minutes stand as written.

President's Report

President Hahs requested approval of the following items.

Mr. Duque, seconded by Dr. Azcoitia, moved to approve the **Preliminary Fiscal Year 2009 University Operating Budget** as follows:

In August 2003, in its effort to improve accountability for the use of public funds, the Illinois Board of Higher Education adopted *Recommended Actions to Expand and Enhance Public University Annual Operating Budget Review, Approval and Oversight*. The recommendations in that report include a new requirement that each public university adopt a “preliminary/estimated spending plan” prior to July 1 that includes:

- funding sources reported by, at a minimum, state-appropriated funds, university income funds, and all other non-appropriated funds, and
- expenditures by object of expenditure (e.g., personal services, contractual services, equipment)

This report provides the information required by the Board of Higher Education for fiscal year 2009. The Northeastern Illinois University Board of Trustees is asked to approve the University operating budget that represents preliminary/estimated spending plans for the upcoming fiscal year beginning on July 1, 2008 and will be asked to approve the final detailed budget at the September 2008 Board meeting.

In September 2007, the Board of Trustees adopted the University’s initial fiscal year 2009 budget request and forwarded that request to the Board of Higher Education for consideration. On February 5, 2008, the Board of Higher Education adopted its fiscal year 2009 budget recommendations and, on February 20, 2008, Governor Blagojevich announced his proposed operating budget for all of state government. At the time this report was prepared, the Illinois General Assembly had not taken final action on fiscal year 2009 appropriations. As a result, the budget outlined in this report is based on state funding levels included in the Governor’s budget with the restoration of our two current year special line item appropriations that were eliminated in the Governor’s budget: Improving Retention and Graduation Rates Initiatives (\$170,000) and North Atlantic Slave Trade Study (\$200,000). Should actual fiscal year 2009 state appropriations differ from the adjusted Governor’s budget, the budget brought to the Board for action in September will reflect those adjustments and the actual appropriation levels.

The preliminary/estimated spending plan for the University reflects all revenue sources available to support operating expenses during the fiscal year. The plan is comprised of two main sections based on state reporting requirements: unrestricted (state-appropriated funds, University Income Funds and unrestricted local funds), and restricted (primarily local grants and contracts). The unrestricted operating budget includes expenditures from revenue sources that are not restricted by statute, contract, or other requirement. The restricted operating budget includes expenditures from revenue sources that are restricted either by an external requirement or by an internal accounting policy.

Table 1 provides proposed expenditures by functional category (e.g., instruction, organized research) and object category (e.g., personal services, travel) by source of funds.

The budget for Northeastern Illinois University included in this report includes \$40.8 million in

General Revenue Funds, the same level of funding the University received in the current fiscal year. If University operations are funded at the level included in this report, it would match the current year funding as the highest level of state funding since fiscal year 2003. However, even at this level, state funding to the University would remain \$4.6 million, or 10 percent, below the level appropriated to the University in fiscal year 2002.

As state funding decreases, the University increasingly relies on student tuition to support operations and compensate for the shortfalls in state funding. In fiscal year 2002, the mix of state appropriations to student tuition revenue was 69 percent to 31 percent. At the adjusted Governor's fiscal year 2009 budget level, the mix is 51 percent state funding and 49 percent student tuition. Based on prior year enrollment levels, the proposed fiscal year 2009 operating budget includes an increase of \$2.8 million in student tuition revenue. The combined increase in state funding and student tuition revenue will result in an expected increase of \$2.8 million in unrestricted operating funds in the coming fiscal year.

Our expenditure challenges, however, are greater than available revenues. The most significant cost increases for next year are:

- Negotiated and non-negotiated salary increases, generally in the 3% to 3.5% range, requiring an estimated \$2.2 million,
- Increased utility costs estimated at \$400,000 to \$600,000,
- Unfunded sick leave and vacation payouts and additional retirement costs estimated at \$300,000, and
- Increasing costs for insurance and legal services and inflationary cost increases for postage, minimum and prevailing wage, technology software and maintenance, service contracts, purchased goods and contracted services, estimated at \$300,000.

Given these budget realities, we will again be implementing cost control initiatives. The focus will be on reducing staffing through attrition, reviewing staffing positions and program need, and reducing the use of temporary employees. In addition, equipment purchases, other than Library books, will be reduced from historical expenditure levels. Other cost savings and expenditure reduction initiatives are being evaluated and I will be working with the vice presidents, as well as the entire University community, to further these efforts for inclusion in the fiscal year 2009 operating budget presented to the Board in September.

Over the next few months, all departments within the University will work to compile detailed spending plans. At the September meeting, the Board will be asked to approve the fiscal year 2009 budget that provides the detailed revenue and expenditures plans by sources of funds and function and object expenditure line items.

**Table 1
NORTHEASTERN ILLINOIS UNIVERSITY
Fiscal Year 2009 Operating Budget
by Function and Line Item**

Functional Categories	Unrestricted				
	General	University	Local	Restricted	Total
	Revenue	Income Fund			
Instruction	\$ 21,934,100	\$ 22,722,900	\$ 4,344,700	\$ 1,500,000	\$ 50,501,700
Organized Research	126,600	128,900	110,500	540,000	906,000
Public Service	464,700	521,800	926,700	17,187,800	19,101,000
Academic Support	3,799,300	3,803,700	751,400	80,000	8,434,400
Student Services	1,371,800	1,389,400	4,157,700	9,700,000	16,618,900
Institutional Support	6,132,800	5,438,500	2,549,700	50,200	14,171,200
Operations and Maintenance	5,498,800	5,359,300	1,976,800	-	12,834,900
Independent Operations	-	-	5,460,000	142,000	5,602,000
Others/Awards & Grants	370,000	147,000	3,300,000	-	3,817,000
Health Insurance Reserve Fund	1,072,600	-	-	-	1,072,600
Total	\$ 40,770,700	\$ 39,511,500	\$ 23,577,500	\$ 29,200,000	\$ 133,059,700

Amounts rounded to nearest hundred dollars.

Line Item Categories	Unrestricted				
	General	University	Local	Restricted	Total
	Revenue	Income Fund			
Personal Services	\$ 37,560,400	\$ 27,466,000	\$ 4,336,400	\$ 8,000,000	\$ 77,362,800
Contractual Services	1,030,000	7,803,300	7,715,600	7,450,000	23,998,900
Travel	-	200,000	65,200	126,000	391,200
Commodities	-	950,000	744,500	828,000	2,522,500
Equipment	300,000	1,700,000	677,600	332,000	3,009,600
Telecommunications	-	650,000	532,400	33,000	1,215,400
Operation of Auto	-	15,200	17,600	1,000	33,800
Awards/Grants/Tuition Waivers	-	147,000	2,905,000	9,700,000	12,752,000
Permanent Improvements	-	400,000	540,000	-	940,000
Benefits/Social Security/Medicare	437,700	180,000	320,000	1,700,000	2,637,700
Health Insurance Reserve Fund	1,072,600	-	-	-	1,072,600
Other	-	-	5,723,200	1,030,000	6,753,200
Program Specific Appropriations	370,000	-	-	-	370,000
Total	\$ 40,770,700	\$ 39,511,500	\$ 23,577,500	\$ 29,200,000	\$ 133,059,700

Roll was called and the vote was as follows:

Azcoitia	Yes	Dykla	Yes
Dawson	Yes	Lee	Yes
Dudycz	Yes	Mahadeshwar	Yes
Duque	Yes		

The motion carried.

Dr. Dawson, seconded by Dr. Azcoitia, moved to **name the CCICS Auditorium the Donn F. Bailey Legacy Hall** as follows:

Dr. Donn F. Bailey served as director of the Carruthers' Center for Inner City Studies (CCICS) for 22 years. He was one of the founding architects of the center. He passed away in December, 2007. During his tenure as director, Dr. Bailey oversaw the renovation of the historic Frank Lloyd Wright-designed building in 1975 and developed the undergraduate curriculum tied to the City of Chicago's Career Opportunities Program. A national and international leader in the field of speech and language, Dr. Bailey co-founded (1977) and directed (1978-1981) the National Black Association for Speech-Language. He also served as chairman of the Chicago Board of Education's Commission on School Desegregation in Chicago Public Schools from 1986-1990.

In recognition of his leadership and the integral role he played in making CCICS a prominent part of both Northeastern Illinois University and the broader Chicago community, it has been proposed in a letter dated January 17, 2008 by current CCICS Director Dr. Conrad W. Worrill on behalf of members of the faculty, staff and education community at large, that the Center's 250 seat auditorium be named in honor of Donn F. Bailey.

Many prominent, historic black and other civic leaders have visited CCICS—a virtual mecca for the study and creation of urban black culture and life. Paul Robeson, W.E.B. DuBois, Harold Washington, Rod Blagojevich, Carol Moseley Braun, Barack Obama, Richard J. Daley, Richard M. Daley, Jesse Jackson, Martin Luther King, Jr., John Seng-stacke, Vernon Jarrett, Oscar Brown, Jr., and Nelson Mandela among countless others have visited CCICS, many of whom have spoken in its auditorium. A fundraising initiative is planned for auditorium renovations and already approximately \$3,000 in memorial funds has been raised.

This action item recommends that the CCICS auditorium be officially named: **Donn F. Bailey Legacy Hall**, recognizing not only his everlasting legacy, but those of the many other prominent individuals who have played a part in the Center's development. This action item shall be enacted in accordance with University policy.

Roll was called and the vote was as follows:

Azcoitia	Yes	Dykla	Yes
Dawson	Yes	Lee	Yes
Dudycz	Yes	Mahadeshwar	Yes
Duque	Yes		

The motion carried.

President Hahs said that Dr. Bailey's daughters Donna and Marta are here today in the audience and introduced them. Marta Bailey identified other audience members as being community

members and/or past students of Dr. Bailey. Following the vote, on behalf of her sister and her family, she thanked everyone for the honor.

President Hahs asked that the vote on Tenure for two individuals be postponed until after discussion in Executive Session.

Mr. Mahadeshwar, seconded by Mr. Duque, moved to approve **Adjustments to the Reserve Limits for Non-Indentured Entities** as follows:

Northeastern Illinois University and most governmental entities use fund-based accounting systems. These systems require that restricted monies be held in separate accounts so that those funds are kept segregated from other funds.

The Illinois General Assembly, through its Legislative Audit Commission (LAC), recognized the use of fund accounting and, in consultation with the Illinois public universities, adopted *LAC University Guidelines* to establish uniform fiscal procedures and controls for the Illinois public universities. First adopted in 1982 and amended in 1997, the *Guidelines* provide direction not only to the universities in establishing and maintaining appropriate fiscal procedures and controls but also to assist the Office of the Auditor General by providing the standards to which Northeastern and all other Illinois public universities must adhere.

The *Guidelines* recognize the need for these University accounts to acquire and accumulate resources for long-term purposes, such as equipment replacement, repair and maintenance of facilities and other similar purposes. At the same time, the *Guidelines* established limits for the accumulation of funds in these restricted accounts so entities do not accumulate funds beyond a reasonable level.

The *Guidelines* include a formula to determine the maximum allowable reserves for revenue bond entities and non-indentured entities. The entities at Northeastern Illinois University subject to the reserve limits are Student Fee Programs, Public Service, Student and Staff Services, Service Departments, Other Educational Services, Educational Contracts, Other Auxiliaries, and Parking Lots.

The *Guidelines* allow reserve accumulations for non-indentured entities up to the sum of the following:

- 5% of building and building improvement replacement costs,
- 10% of historical costs of parking lots, and
- 20% of historical costs of movable equipment.

It should be noted that these reserves do not represent cash balances in these various accounts. Instead, these reserve limits represent the limit on accumulated cash based on the statewide reserve formulas. Because the cost basis for these assets changes annually, the calculated reserve limits need to change annually. The *Guidelines* and the *Northeastern Illinois University Board*

of Trustees Regulations require approval by the Board of Trustees for adjustment to those reserve limits and each June, the Board is requested to adjust those limits for the current fiscal year.

Approval is requested for the following Reserve Limits for Non-indentured Entities:

Reserve Limits for Non-indentured Entities			
Entity	June 2007 Approved Amount	Requested Change	Adjusted Total
Student Fee Programs	\$2,288,330	+ 82,497	\$2,370,827
Public Service	\$1,031,471	+ 70,847	\$1,102,318
Student and Staff Services	\$582,230	+ 24,453	\$606,683
Service Departments	\$2,219,785	+ 5,171	\$2,224,956
Other Educational Services	\$1,109,179	+ 30,763	\$1,139,942
Educational Contracts	\$180,074	+ 32,044	\$212,118
Other Auxiliaries	\$1,560,728	+ 26,894	\$1,587,622
Parking Lots	\$567,207	+ 6,868	\$574,075

Roll was called and the vote was as follows:

Azcoitia	Yes	Dykla	Yes
Dawson	Yes	Lee	Yes
Dudycz	Yes	Mahadeshwar	Yes
Duque	Yes		

The motion carried.

Mr. Duque, seconded by Mr. Dykla, moved to approve Classroom Building Guardrail Rehabilitation as follows:

The Classroom Building was built in 1973 and the building design includes metal guardrails in several interior and exterior sections of the building. In the interior, the guardrails surround the atrium in the center of the building on the 3rd floor. On the exterior of the building, the guardrails surround the north and south porch areas. In addition, there are two large utility and lighting wells on both the north and south sides of the building that currently are protected by temporary plastic fencing.

Since the time the building was constructed, the code requirements for guardrails have changed significantly. This project addresses the need to meet code requirements and improve safety in the affected areas by modifying the exterior and interior metal guardrails to meet the current building code. In addition, the project will provide new, permanent guardrails around the existing exterior well areas. Modifications will be made to the first floor exterior railings and the third floor atrium railing. The existing guardrails will have additional grill material attached to the current guardrails which will reduce the open space in the railings to 4 inches or less – in compliance with code requirements. The new well area guardrails will match the modified design of the existing guardrails.

Six firms expressed interest in this project. Four firms attended the pre-bid meeting but did not submit bids. Two firms submitted bids. However, one of the firms submitting a bid was rejected following reference checks. The bidder was deemed not a responsible bidder for failing to meet the acceptable performance record criteria.

PROJECT COST:

Base Bid	\$154,000
Additional funds if needed	<u>15,400</u>
TOTAL COST:	\$169,400

SOURCE OF FUNDS:

Academic Enhancement	\$169,400
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RECOMMENDED VENDOR:

North Chicago Iron Works
1305 Morrow Avenue
North Chicago, IL 60064

Dr. Azcoitia noted that in the future care should be taken to follow the guidelines to assure bidding by minority/women owned firms.

Roll was called and the vote was as follows:

Azcoitia	Yes	Dykla	Yes
Dawson	Yes	Lee	Yes
Dudycz	Yes	Mahadeshwar	Yes
Duque	Yes		

The motion carried.

Dr. Dawson, seconded by Dr. Azcoitia, moved to approve **Building H Chimney Masonry Repairs** as follows:

The University has one central heating and cooling plant that is housed in Building H, located on the far west side of campus. Building H was constructed in 1961 and expanded in 1972. Connected to Building H is an 82 foot chimney that was part of the original building construction and accommodates the discharges from the boiler flues. The chimney was last renovated in 1978 and now, after 30 years of additional use, the masonry is failing to the point where repairs are needed.

This project will remove the upper 12 feet of the masonry chimney, rebuild the removed section, install a new concrete cap, remove the old lightening protection and replace with new, and grind and tuck point the remaining lower portion of the chimney.

PROJECT COST:

Base Bid	\$219,850
Additional funds if needed	<u>21,985</u>
TOTAL COST:	\$241,835

SOURCE OF FUNDS:

University Operating Funds

RECOMMENDED VENDOR:

Restore Masonry
5721 North Tripp
Chicago, IL 60646

SUMMARY OF BIDS:

Restore Masonry	\$219,850
Bulley & Andrews	\$285,000
Eugene Mathews	\$355,000
LS Contracting	\$626,510

Roll was called and the vote was as follows:

Azcoitia	Yes	Dykla	Yes
Dawson	Yes	Lee	Yes
Dudycz	Yes	Mahadeshwar	Yes
Duque	Yes		

The motion carried.

Dr. Dawson, seconded by Mr. Duque, moved to approve the **Renewal of Contract for Legal Services** as follows:

It is recommended that the contract for legal services between the Board of Trustees of Northeastern Illinois University and the law firm of Dunn, Willard, Arkell & Bugg be renewed for fiscal year 2009 under the terms and conditions listed below. All hourly rates, other than the rate for legal advice on debt issues, will be held constant at fiscal year 2008 levels. The hourly rate for legal advice on debt issues will increase from \$150.00 per hour to \$165.00 per hour, the same rate as that for Board legal services.

1. Legal advice, representation and litigation services for the Board and the University at the rates of \$165.00 per hour for partners and \$135.00 per hour for associates.
2. Legal advice regarding any debt issues charged at the lesser of \$165.00 per hour or 1/10 of 1 percent of the first \$5,000,000 of the debt issue and 1/20 of 1 percent of the amount of the debt issue in excess of \$5,000,000.
3. Reimbursement for actual, reasonable and necessary expenses incurred and advanced upon behalf of the Board and the University, incident to the foregoing matters.
4. Any H-1B application filed by the firm on behalf of NEIU will be billed at a flat fee of \$1,800, plus filing fees and costs. Any H-1B extension petition filed by the firm on behalf of NEIU will be billed at a flat fee of \$1,000, plus filing fees and costs.

Roll was called and the vote was as follows:

Azcoitia	Yes	Dykla	Yes
Dawson	Yes	Lee	Yes
Dudycz	Yes	Mahadeshwar	Yes
Duque	Yes		

The motion carried.

Committee Reports

Mr. Dykla gave the Construction Update as follows:

Building A Remodeling:

- The Illinois Capital Development Board authorized the University to proceed with remodeling of Building A, which will house the College of Business and Management, faculty offices and classrooms.
- Asbestos abatement and demolition work was completed in December 2007.
- CDB opened construction bids in February and awarded contracts.
- Authorization to proceed was issued March 24, 2008 with a final completion date scheduled for July 15, 2009. Work is currently on schedule.

Building F and E Remodeling/Expansion:

- This project also has a CDB state capital appropriation and includes remodeling and expanding Building F, enlarging the current 110 seat theater and remodeling the adjacent classroom and rehearsal space.
- An initial program was developed and a conceptual design was presented by Morris Architects to the University in May 2008. The actual design work requires CDB approval to proceed.

Education Building:

- The University completed an update of the current building program, site location and building design in April 2008.
- The Governor and the Illinois Senate included planning and construction funds for the Education Building in the proposed fiscal year 2009 capital budget.
- However, the Illinois House did not pass the statewide capital program. The capital program may be reconsidered this summer or fall.

2008 Parking Lot Maintenance:

- This project includes reconstruction of the parking lot at the Carruthers Center for Inner City Studies, and pavement maintenance and replacement for two parking lots and the Access Road on the main campus.
- The Board approved this project in April. Work is in progress and will be complete in August 2008.

Classroom Building Guardrail Rehabilitation:

- This project is an action item on today's Board agenda.
- This project provides for installation of additional grill material on the current guardrails in and around the Classroom Building and adds new steel railings around the exterior area wells.
- This project brings existing railings into compliance with code requirements and adds needed railings in the well areas.
- Work will proceed upon Board approval with expected completion August 2008.

Building H Chimney Masonry Repair:

- This project also is an action item on today's Board agenda.
- The Building H chimney was last renovated in 1978 and now, after 30 years, the masonry is failing to the point where repairs are needed.
- This project will remove and rebuild the upper section of the masonry chimney, install a new concrete cap, replace the lightning protection, replace the ladder and grind and tuck point the remaining lower portion of the chimney.

- Work will proceed upon Board approval with expected completion November 2008.

Presidential Evaluation Committee

Dr. Dawson, Chair of the Presidential Evaluation Committee, said that the committee will meet with the Board in Executive Session and following that a report will be made.

Legal Counsel Report

Mr. Dunn presented Legal Report No. 66. He said that he would be happy to answer any questions and that he had additional matters for discussion in Executive Session.

Old Business

There were no items of old business.

New Business

Chair Dudycz told the trustees that Grace Dawson has agreed to replace him as the Board's representative on the State Universities Civil Service System Merit Board.

Chair Dudycz announced meeting dates for 2009 as follows: Wednesday, February 11, Thursday, April 9, Thursday, June 11, Thursday, September 17 and Thursday, November 12. He said that plans will be made to have one meeting in 2009 at El Centro and one meeting in 2010 at CCICS.

Dr. Azcoitia asked for an update on providing a cohort for Principals and Dr. Hahs responded that this topic had been placed with items in the Strategic Planning discussion.

Dr. Azcoitia read a **Resolution Honoring former Board Chair Nancy J. Masterson** as follows:

RESOLUTION HONORING NANCY J. MASTERSON

WHEREAS, Nancy J. Masterson was appointed in 1996 by Governor James Edgar to serve on the first Northeastern Illinois University Board of Trustees; and

WHEREAS, Nancy J. Masterson held leadership roles during her entire tenure on the Northeastern Illinois University Board of Trustees; and

WHEREAS, Nancy J. Masterson displayed her commitment to and support of the Northeastern Illinois University Board of Trustees by serving as Secretary beginning in 1996; Vice Chair in 2003; and Chair in September of 2005; and

WHEREAS, Nancy J. Masterson contributed to the future of the University by leading the 1996 Presidential Search Committee that selected President Emerita Salme Harju Steinberg; and

WHEREAS, Nancy J. Masterson served as Chair of the Finance Committee of the Board of Trustees and as the representative of Northeastern Illinois University to the State Universities Civil Service

System Merit Board; and

WHEREAS, Nancy J. Masterson played an integral role in the inaugural activities and events held in honor of President Sharon K. Hahs in September of 2007; and

WHEREAS, Nancy J. Masterson demonstrated her commitment to the University and dedication to the future of the institution while serving on the Board of Trustees for the past 13 years;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Northeastern Illinois University honors Nancy J. Masterson and expresses its sincere gratitude for her exemplary service.

On behalf of the Board of Trustees of Northeastern Illinois University June 12, 2008
Walter W. Dudycz, Chair Board of Trustees; Sharon K. Hahs, President; Northeastern Illinois University.

Mr. Dykla, seconded by Mr. Lee, moved to approve the Resolution.

Roll was called and the resolution was approved unanimously.

Chair Dudycz said that Mrs. Masterson would be invited to attend the September 18 Board meeting.

Chair Dudycz asked the trustees to let him know which of the Board Committees they would be interested in serving on in the future; Academic and Student Affairs, Buildings and Grounds, or Finance. He said that while the committees have been meeting as Combined Committees he intends to appoint individual trustees to committees.

On behalf of the Board, Chair Dudycz thanked Student Trustee Sunil Mahadeshwar for his service on the Board this past year. Mr. Mahadeshwar thanked the trustees, the president and the vice presidents for the opportunity to work with them during the year.

Opportunity for Public Comment in accordance with Public Act 91-0715

Chair Dudycz called on Mr. Michael Alexander who had requested time to speak to the Board. Mr. Alexander was not present. Mr. Michael Pietrzak will be given an opportunity to address the Board following the Executive Session.

Convene in Executive Session

At 4:35 p.m., Dr. Azcoitia, seconded by Mr. Duque, moved to convene in Executive Session to consider 1) the employment of employees, as permitted by Section 2. (c) (1) of the Open Meetings Act; 2) pending, probable or imminent litigation, as permitted by Section 2. (c) (11) of the Open Meetings Act; and, 3) discussion of minutes of meeting lawfully closed under this Act, as permitted by Section 2. (c) (21) of the Open Meetings Act.

Roll was called and the vote was as follows:

Azcoitia	Yes	Dykla	Yes
Dawson	Yes	Lee	Yes
Dudycz	Yes	Mahadeshwar	Yes
Duque	Yes		

The motion carried.

Reconvene in Open Session

At 7:52 p.m., Mr. Dykla, seconded by Mr. Lee, moved to reconvene in Open Session.

Roll was called and the vote was as follows:

Dawson	Yes	Dykla	Yes
Dudycz	Yes	Lee	Yes
Duque	Yes	Mahadeshwar	Yes

The motion carried.

Chair Dudycz called on Mr. Michael Pietrzak to address the Board as per his request. He said that the Board had been informed by Legal Counsel that they did not have to hear him today, but that they had chosen to do so. He told Mr. Pietrzak that he was being given three minutes for his presentation. Mr. Pietrzak addressed the Board regarding the recommendation by President Hahs and the Hearing Committee for his termination and asked that the Board not accept this recommendation. He thanked the Board for choosing to let him speak today

President Hahs said that she felt that due process had been accorded and that judgments have been made and that her recommendation is for termination.

Mr. Dykla, seconded by Mr. Duque, moved to **accept the President's and the Hearing Committee's unanimous recommendation to terminate Michael Pietrzak's employment.**

Roll was called and the vote was as follows:

Dawson	No	Dykla	Yes
Dudycz	Yes	Lee	No
Duque	Yes	Mahadeshwar	Abstain

The motion carried.

Mr. Duque, seconded by Mr. Dykla, moved to approve the recommendation to **grant Tenure to Paul Schroeder Rodriguez, Chair, Foreign Languages and Literatures Department and to Cris Toffolo, Chair, Justice Studies.**

Roll was called and the vote was as follows:

Dawson	Yes	Dykla	Yes
Dudycz	Yes	Lee	Yes
Duque	Yes	Mahadeshwar	(Student Trustee not permitted by Statute to vote on Tenure)

The motion carried.

Mr. Mahadeshwar, seconded by Mr. Lee, moved to **approve the Destruction of Verbatim Records required for 5 ILCS 120/2.06(c) for the meeting of November 16, 2006** as follows:

Whereas, 5 ILCS 120/2.06(a) requires public bodies to keep verbatim records of all closed meetings in the form of a video or audio recording; and

Whereas, 5 ILCS 120/2.06(c) provides that these verbatim records may be destroyed after eighteen (18) months but only after: 1) the public body approves destruction of a particular recording; and 2) the public body approves Minutes of the closed meeting that meet the written requirements applicable to open meetings; and

Whereas, the Board of Trustees has reviewed written Minutes of the closed meeting held on November **16, 2006** and those written Minutes meet the written minutes requirements; and

Whereas, the Board of Trustees believes that the destruction of the verbatim records is appropriate:

Therefore, be it resolved that the Board of Trustees of Northeastern Illinois University approves 1) the written Minutes of the closed meeting held on **November 16, 2006** 2) the destruction of the verbatim records of the closed meeting held on **November 16, 2006** and, 3) directs the Assistant Secretary of the Board of Trustees to destroy said verbatim records.

Roll was called and the vote was as follows:

Dawson	Yes	Dykla	Yes
Dudycz	Yes	Lee	Yes
Duque	Yes	Mahadeshwar	Yes

The motion carried.

Mr. Lee, seconded by Mr. Duque, moved that the **Confidential written Minutes of the Executive Session dated June 7, 2007 no longer require confidential treatment and are available for public inspection.**

Roll was called and the vote was as follows:

Dawson	Yes	Dykla	Yes
Dudycz	Yes	Lee	Yes
Duque	Yes	Mahadeshwar	Yes

The motion carried.

Mr. Dudycz, seconded by Dr. Dawson, moved that the Board instruct the Board Counsel to prepare an addendum to the contract of the President to bring her salary back in line to where it was for the prior President when she left which is \$245,000 and to increase her housing allowance to \$35,000 and this would be effective July 1, 2008 and to revisit the salary issue sometime after the first of the year most likely at the February 2009 meeting.

Roll was called and the vote was as follows:

Dawson	Yes	Dykla	Yes
Dudycz	Yes	Lee	Yes
Duque	Yes	Mahadeshwar	Yes

The motion carried.

President Hahs expressed her appreciation for the confidence and support shown to her as evidenced by the salary increase and she told the trustees that as a reflection of her appreciation and her commitment to NEIU that she and her husband will be donating \$5,000 of the salary increase to the University's endowment to help build a strong base of support in perpetuity. She pledged her continued commitment and hard work in helping to make NEIU one of the finest urban public universities in the country.

Chair Dudycz said that he has worked closely with President Hahs and that he is very confident in her abilities and that she is doing a great job and that he is very, very happy with her work.

Adjournment

At 8:13 pm, Dr. Dawson, seconded by Mr. Mahadeshwar, moved to adjourn.

Dawson	Yes	Dykla	Yes
Dudycz	Yes	Lee	Yes
Duque	Yes	Mahadeshwar	Yes

The motion carried.

Walter W. Dudycz, Chair
Jean A. Kelchauser, Assistant Secretary