

**MINUTES OF THE MEETING OF THE
BOARD OF TRUSTEES OF
NORTHEASTERN ILLINOIS UNIVERSITY
CHICAGO, ILLINOIS**

April 10, 2008

The meeting of the Board of Trustees of Northeastern Illinois University was convened on Thursday, April 10, 2008, at 4:10 p.m., in the Golden Eagle Room of the Student Union at Northeastern Illinois University, 5500 N. St. Louis Avenue, Chicago, Illinois. Nancy J. Masterson, Chair of the Board, called the meeting to order.

Roll was called and the following trustees answered present:

Carlos Azcoitia
Grace G. Dawson
Walter W. Dudyycz, Vice Chair
Omar A. Duque
Jin Lee, Secretary
Sunil Mahadeshwar
Nancy J. Masterson, Chair

The following trustee was absent:

Carole Balzekas
Edward Dykla

Also present were the following:

Sharon K. Hahs, President
Jean A. Kelchauser, Assistant Secretary
Mark Dunn, Legal Counsel

University Provost, Vice Presidents and Staff

Approval of Minutes

Written Minutes of the meeting of February 7, 2008 and the Minutes of the Confidential Executive Session dated February 7, 2008 have been prepared and submitted. Chair Masterson said that hearing no corrections, the Minutes stand as written.

President's Report

President Hahs requested approval of Tenure for nine members of the faculty.

Mr. Duque, seconded by Mr. Dudycz, moved to approve the **Tenure Recommendations** listed below effective August 25, 2008.

<u>Name</u>	<u>Department</u>
Paul Blair	Health, Physical Education, Recreation and Athletics
Bonnie Chauncey	Library
Charletta Gutierrez	Accounting, Business Law, & Finance
Nicole Holland	Educational Leadership and Development
Sophia Mihic	Political Science
Cynthia Moran	Communication, Media, Theater
Kristin Over	English
Sudha Srinivas	Physics
D. S. Sundaram	Marketing

Roll was called and the vote was as follows:

Azcoitia	Yes
Dawson	Yes
Dudycz	Yes
Duque	Yes
Lee	Yes
Mahadeshwar	(Student trustee not permitted by Statute to vote on Tenure)
Masterson	Yes

The motion carried.

Mr. Dudycz, seconded by Mr. Mahadeshwar, moved to approve **Parking Lot Repair and Maintenance** as follows:

ITEM DESCRIPTION:

Board approval is requested for the expenditure of funds for parking lot repair and maintenance. This project includes reconstructing the parking lot at the Carruthers' Center for Inner City Studies (constructed in 19976) and several projects on the main campus, including patching and resurfacing the pavement in Parking Cot CH (constructed 1995), filling and seal coating cracks in Parking Lot 1 (constructed 2001), and replacing pavement markings along Access road (constructed 1999).

This work includes asphalt pavement removal, pavement patching, hot-mix asphalt paving, seal coat and crack filling, concrete curb and gutter removal, and replacement and installation of thermoplastic and painted pavement marking. In addition, underdrain and structure adjustments and other site work may also be required, depending on underlying conditions that are unknown until after the initial pavement is removed.

PROJECT COST:

Base Bid	\$199,999
Additional funds, if needed	<u>20,000</u>
TOTAL COST:	\$219,999

SOURCE OF FUNDS:

Permanent Improvement Operating Funds	\$ 5,000
Parking Lot Repair and Renewal Funds	214,999

RECOMMENDED VENDOR:

Chicagoland Paving
225 Telser Road
Lake Zurich, IL 60047

SUMMARY OF BIDS:

	<u>Base Bid</u>
Chicagoland Paving	\$199,999
A-Lamp Concrete	207,040
Accu-Paving	208,400
DeKalb Paving	214,700
Foxx Asphalt	269,207

Roll was called and the vote was as follows:

Azcoitia	Yes
Dawson	Pass
Dudycz	Yes
Duque	Yes
Lee	Yes
Mahadeshwar	Yes
Masterson	Yes

The motion carried.

Dr. Dawson, seconded by Mr. Lee, moved to approve **Computer Support-One year Extension for Blackboard, Inc.** as follows:

ITEM DESCRIPTION

Board approval is requested for the continuing support for academic courseware applications from July 1, 2008 through June 30, 2009. The expenditure represents a one-year extension of services from Blackboard, Inc. to provide the Blackboard Learning System as the campus course management system.

The Blackboard Learning System is used by University faculty to support and enhance course delivery and student learning. The system facilitates on-line course documents, group communication, discussion boards and chat rooms; and course management tools.

The Enterprise version of the Blackboard Learning System provided under this contract supports a significant number of faculty using Blackboard and includes the functionality needed to support seamless integration with NEIUworks, the campus administrative information system. The contract includes the following services:

Blackboard Enterprise Learning System License Fees
Blackboard Enterprise Application Service Provider Fees
Blackboard Enterprise Test and Development Server Fees

The contract extension is being modified to move the contract renewal date from October 1 to July 1. This will result in the contract being in effect during the same time period as the University's fiscal year and will result in the contract no longer expiring during the fall semester. To accomplish this, a contract amendment was negotiated to terminate the existing three-year contract early on June 30, 2008, adjusting expenditures on the terminated contract downward to reflect the shorter contract term, and agreeing to a one-year extension with the new agreement expiring on June 30, 2009.

CONTRACT COST: \$108,425

SOURCE OF FUNDS: Technology Initiative

RECOMMENDED VENDOR

Blackboard, Inc.
1899 L Street NW, 5th FL
Washington, DC 20035

Roll was called and the vote was as follows:

Azcoitia	Yes
Dawson	Yes
Dudycz	Yes
Duque	Yes
Lee	Yes
Mahadeshwar	Yes
Masterson	Yes

The motion carried.

President Hahs gave the trustees copies of the cover of the April 3, 2008 issue of the magazine *Diverse Issues in Higher Education* and copies of the article therein highlighting the NEIU ENLACE program.

Dr. Dawson noted that representation from CCICS had been added to the Strategic Planning Team but not to the Strategic Planning Steering Committee. Following discussion, Dr. Azcoitia and Mr. Duque suggested that representatives from CCICS, El Centro and the Chicago Teachers Center be added to the Steering Committee. President Hahs said that this would be done and that in future appointments every attempt will be made to be inclusive of these groups. In response to other questions, President Hahs said that the timeline for completion of the Strategic Plan would be early Fall 2008 and that the proposed doctoral program would be included in the discussion.

Committee Reports

Mr. Dudycz gave the construction update as follows:

Building A Remodeling:

The Illinois Capital Development Board authorized the University to proceed with remodeling of Building A, which will house the College of Business and Management, faculty offices and classrooms. Favorable bids were received for Asbestos Abatement and Demolition in April 2007; and work was completed in September 2007. For the construction phase, CDB opened bids in February and awarded contracts to a general contractor and 4 prime subcontractors. Authorization to Proceed was issued March 24, 2008 with a Final Completion Date scheduled for July 15, 2009.

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Building F and E Remodeling/Expansion:

This project also has a CDB state capital appropriation and includes remodeling and expanding Building F, enlarging the current 110 seat theater and remodeling the adjacent classroom and rehearsal space. An initial program has been drafted and is being reviewed. Meetings continue with the architect to further develop the building program. The actual design work requires CDB approval to proceed.

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Physical Education Complex and Caruthers Center for Inner City Studies Fire Alarm System Replacement:

This project upgraded the Fire Alarm Systems in the PE Complex and CCICS. The PE fire alarm system had not been updated since the building was constructed in 1988 and the CCICS fire alarm system was last updated in 1972. Both facilities now have new fire/smoke detectors and voice/visual activation devices installed. Both facilities were recently tested and approved by the City of Chicago.

Education Building:

The Governor included planning and construction funds for the Education Building in his proposed fiscal year 2009 capital budget. Funding for the Education Building now awaits action by the Illinois General Assembly on the statewide capital program. The University is reviewing and updating the current building program, site location and building design.

Legal Counsel Report

Mr. Dunn presented Legal Report No 65. He said that he would be happy to answer any questions and that he had 2 or three additional matters for discussion in Executive Session.

Old Business

There were no items of old business.

New Business

Chair Masterson asked the trustees to check their calendars and if possible attend the meeting on April 26 called by the Illinois Board of Higher Education to discuss the Public Agenda for Higher Education. President Hahs said that she thought that a transcript would be available on the IBHE website.

Dr. Azcoitia, seconded by Mr. Dudycz, moved to approve the following **Resolution Honoring President Emerita Salme Harju Steinberg by naming the Fine Arts Center the “Salme Harju Steinberg Fine Arts Center.”**

Resolution Honoring President Emerita Salme Harju Steinberg

WHEREAS, President Emerita Dr. Salme Harju Steinberg was a member of the Northeastern Illinois University (NEIU) community for over 30 years and served as President of NEIU from 1995 to 2007; and

WHEREAS, during her tenure as President, Dr. Steinberg provided support of academic programming through her commitment to the Art Department and Fine Arts Center Gallery; the Communication, Media and Theatre Department and the Stage Center Theatre; and the Department of Music and Dance Program; and

WHEREAS, Dr. Steinberg displayed her commitment to and support of the arts at NEIU by creating the Performing Arts Series, the Jewel Box Series, the Presidential Lecture Series, the Ruth Page Dance Series, and Mostly Music at NEIU, bringing world-renowned musicians, artists, writers, and performers to the University; and

WHEREAS, Dr. Steinberg contributed to the preservation and promotion of Spanish music, dance, culture, and art throughout Chicagoland and around the world through her support of the Ensemble Español Spanish Dance Theater, in-residence at NEIU; and

WHEREAS, Dr. Steinberg was instrumental in the acquisition of the Ruth Duckworth sculpture “Serenity” through the Illinois Art-in-Architecture Program. “Serenity,” which is installed on NEIU’s main campus, is the first and only free-standing Ruth Duckworth sculpture in Chicago; and

WHEREAS, Dr. Steinberg oversaw the building of the Fine Arts Center, including the Recital Hall and the Art Gallery, as well as the complete renovation of the NEIU Auditorium; and

WHEREAS, Dr. Steinberg has shown herself to be a true patron of the arts at the University and throughout the City of Chicago;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Northeastern Illinois University honors President Emerita Dr. Salme Harju Steinberg by renaming the Fine Arts Center the Salme Harju Steinberg Fine Arts Center.

On behalf of the Board of Trustees of
Northeastern Illinois University
April 10, 2008
Nancy J. Masterson, Chair,
Board of Trustees
Sharon K. Hahs, President,
Northeastern Illinois University

Roll was called and the motion was unanimously approved.

Mrs. Masterson reminded the trustees that the deadline for submitting the Statement of Economic Interest forms is May 1.

Dr. Azcoitia suggested that a Co-Hort group program be developed at El Centro to help in the preparation of Principals, Type 75 and other requirements in the Chicago Public Schools.

Mr. Lee noted that the recent East Asia Conference sponsored by the College of Business and Management did not include Korea. Mr. Mahadeshwar said that he would share his concern with his colleagues in the College.

Opportunity for Public Comment in accordance with Public Act 91-0715

Mr. Mahadeshwar introduced student Al Cordero. Mr. Cordero told the trustees about the recent successes of the NEIU contingent at the Model Illinois Government in Springfield and presented the trophy for the Outstanding Large Delegation to the University. He also said that two individuals received awards and that four members of the delegation were elected to State-wide offices as follows: Kim Murphy, Comptroller; Jason Garcia, Secretary of State, Eron McCormick, Chief Justice; and, Al Cordero was elected Governor. Chair Masterson thanked the students and congratulated them on their success. President Hahs said that the Foundation would see that each student participating would receive a copy of the award. Mr. Cordero also thanked Mr. Matthew Specht and Ms. Sharron Evans for their support.

Mr. Dudycz reported on NEIU's participation yesterday in Lobby Day in Springfield. He thanked the group of 32 participants and President Hahs and especially Suleyma Perez, Director of Government Relations, for her efforts in organizing the activities of the day for the group.

Chair Masterson read the following statement announcing her retirement from the Board:

It is with a certain amount of sadness that I announce my retirement from the Board of Trustees of Northeastern Illinois University.

I want to thank everyone connected to this University that has made it what it is today. The Board of Trustees, Dr. Steinberg, Dr. Hahs, Team of Vice Presidents, Faculty, Students, and all the support from many others like Mark Dunn, our attorney, and our great staff that has supported me and all that we have accomplished for this University. As a Board Member and Chairman, I owe you all my sincere gratitude. I have been part of NEIU since 1996 and the Board of Regents for three years prior to that. So it is time after 15 years with the State of Illinois Higher Board of Education to pass the gavel onto someone else.

We will be electing new officers after our Executive Session, for the next two years, so I thought it an appropriate time to say "Good-Bye". I will miss you all, and my thoughts will be with you.

Thank you for everything.

She received a standing ovation.

Chair Masterson told the audience that following the Executive Session the Board would elect new officers for a two year term.

Convene in Executive Session

At 4:50 p.m., Mr. Mahadeshwar, seconded by Dr. Azcoitia, moved to convene in Executive Session to consider 1) pending, probable or imminent litigation, as permitted by Section 2. (c) (11) of the Open Meetings Act and 2) discussion of minutes of meetings lawfully closed under this Act, as permitted by Section 2. (c) (21) of the Open Meetings Act.

Roll was called and the vote was as follows:

Azcoitia	Yes
Dawson	Yes
Dudycz	Yes
Duque	Yes
Lee	Yes
Mahadeshwar	Yes
Masterson	Yes

The motion carried.

Reconvene in Open Session

At 5:42 p.m. Mr. Dudycz, seconded by Dr. Azcoitia, moved to reconvene in Open Session.

Roll was called and the vote was as follows:

Azcoitia	Yes
Dawson	Yes
Dudycz	Yes
Duque	Yes
Lee	Yes
Mahadeshwar	Yes
Masterson	Yes

The motion carried.

Election of Officers

Chair Masterson asked Mr. Dunn to conduct the election. Mr. Dunn said that the election is to be conducted by secret ballot. The term of each office is two years.

For Chair:

Mr. Duque nominated Dr. Azcoitia. Mrs. Masterson nominated Mr. Dudycz.

Dr. Dawson, seconded by Mr. Lee, moved to close nominations.

Secret ballots were cast and Mr. Dunn reported that Walter W. Dudycz was elected for a two year term.

For Vice Chair:

Mr. Dudycz nominated Mr. Lee. Dr. Dawson nominated Dr. Azcoitia.

Dr. Dawson, seconded by Mrs. Masterson, moved that nominations be closed.

Secret ballots were cast and Mr. Dunn reported that Jin Lee was elected for a two year term.

For Secretary:

Mr. Lee nominated Dr. Azcoitia.

Dr. Dawson, seconded by Mr. Dudycz, moved that nominations be closed.

Secret ballots were cast and Mr. Dunn reported that Carlos Azcoitia was elected for a two year term.

Mr. Dudycz thanked Mrs. Masterson for her leadership and her example of how to serve as a trustee on this Board. Other trustees commented on how approachable and how welcoming of new trustees Mrs. Masterson had been. President Hahs said that she had been wonderfully supportive of her since assuming office.

Mr. Dudycz, seconded by Mr. Duque, moved that the Confidential written Minutes of the Executive Sessions dated November 16, 2006 and April 5, 2007 no longer require confidential treatment and are available to public inspection.

Roll was called and the vote was as follows:

Azcoitia	Yes
Dawson	Yes
Dudycz	Yes
Duque	Yes
Lee	Yes
Mahadeshwar	Yes
Masterson	Yes

The motion carried.

Mr. Duque, seconded by Mr. Lee, moved to approve the destruction of verbatim records for the meeting of September 21, 2006 as follows:

Whereas, 5 ILCS 120/2.06(a) requires public bodies to keep verbatim records of all closed meetings in the form of a video or audio recording; and

Whereas, 5 ILCS 120/2.06(c) provides that these verbatim records may be destroyed after

eighteen (18) months but only after: 1) the public body approves destruction of a particular recording; and 2) the public body approves Minutes of the closed meeting that meet the written requirements applicable to open meetings; and

Whereas, the Board of Trustees has reviewed written Minutes of the closed meeting held on **September 21, 2006** and those written Minutes meet the written minutes requirements; and

Whereas, the Board of Trustees believes that the destruction of the verbatim records is appropriate:

Therefore, be it resolved that the Board of Trustees of Northeastern Illinois University approves 1) the written Minutes of the closed meeting held on **September 21, 2006** 2) the destruction of the verbatim records of the closed meeting held on **September 21, 2006** and, 3) directs the Assistant Secretary of the Board of Trustees to destroy said verbatim records.

Roll was called and the vote was as follows:

Azcoitia	Yes
Dawson	Yes
Dudycz	Yes
Duque	Yes
Lee	Yes
Mahadeshwar	Yes
Masterson	Yes

The motion carried.

Adjourn

At 5:55 p.m., Mrs. Masterson, seconded by Dr. Azcoitia, moved to adjourn.

The motion was unanimously approved.

Nancy J. Masterson, Chair
Jean A. Kelchauser, Assistant Secretary