

**NORTHEASTERN ILLINOIS UNIVERSITY FOUNDATION
CONFIDENTIALITY AGREEMENT**

I, _____, acknowledge that in the course of my work, board or volunteer activities, I may have access to documents, data, reports, or other information, some or all of which may be confidential and/or privileged from disclosure whether or not labeled or identified as “confidential.”

Except as required by my work, board, or volunteer activities, I shall never, either during or after my service with Northeastern Illinois University and/or the Northeastern Illinois University Foundation, directly or indirectly use, publish, disseminate or otherwise disclose to any third party, or use for personal gain any information acquired in the course of my activities without the prior written consent of the Northeastern Illinois University Foundation.

I understand that violation of any of this confidentiality agreement may be grounds for action including loss of access to use of records and/or information held in or provided by the Raiser’s Edge and Financial Edge systems and/or the Northeastern Illinois University Foundation.

Print Name: _____

Signature: _____

Date: _____