

KJ HARDY, M.A.

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SUMMARY

Accomplished professional with over fifteen years progressive experience in higher education and not for profit organizations. Dynamic skills including alumni engagement, project management, relationship development, marketing, board cultivation, and motivating others to perform at their best. Fluent in Spanish with advanced skills in all Microsoft Office applications. Have travelled to over 15 countries.

PROFESSIONAL EXPERIENCE

Together in Faith 2007-present

Ann Arbor, MI

Training and Development Consultant

- Provide training formation and presentation at bi-annual Together in Faith retreats
- Serve as consultant to Director, designing, implementing, and evaluating strategic actions that nurture interfaith organizations and community members and result in peaceful dialogue and understanding
- Implement curriculum which enhances the multiple faith based organizations who attend, as well as individuals of various faith practices, that encourages learning, safety, and goal setting

University of Illinois at Chicago 2006-present

Chicago, IL

Associate Director, Office of Advancement, Liberal Arts and Sciences

- Recruit, train and retain members of LAS Alumni Association Board of Directors
- Create strategies for alumni engagement for 21 departments in the college and serve as consultant to them for event planning, cultivation, and volunteer projects
- Cultivate and steward reciprocating relationships with high level administrators on campus
- Research and write articles for the four annual alumni magazines and online newsletters
- Prospect portfolio of donors while stewarding current donors while managing the LAS annual fund
- Strengthen external relationships of LAS in Chicago with current and future stakeholders
- Plan over 40 special events for the Dean of LAS and the LAS Alumni Association
- Revamp the annual alumni donor and volunteer recognition dinner, increasing attendance from 30 to 170 over four years and created after action strategy to cultivate engagement

University of Illinois at Chicago 2005-2006

Chicago, IL

Associate Director, University of Illinois Alumni Association

- Serve as UIAA liaison as consultant to 14 college alumni volunteer boards
- Provided strategic planning retreats to assist boards in volunteer planning and retention
- Cultivate and steward donor and volunteer relationships with alumni

DePaul University, 2001-2005

Chicago, IL

Associate Director, Alumni Relations and Networks

- Recruited, retained, and trained DePaul University alumni volunteers, increasing participation by 25%
- Planned corporate connections program, holding receptions where DePaul alumni were employed
- Coordinated over 30 events including the inaugural Alumni Volunteer Recognition Event, increasing attendance over four years by 20% per year

Horizons Community Services (Center on Halsted) 1999-2001 Chicago, IL

Staff Psychotherapist, Certified Domestic Violence Counselor

- Provided therapy and court advocacy for English and Spanish speaking domestic violence survivors
- Assessed training needs and created and led over 600 community workshops on domestic violence, creating safe spaces for LGB and/or T community members, and staff development
- Trained trainers of various non-profits committed to serving domestic violence survivors

Southern Illinois University 1997-1999 Edwardsville, IL

Area Director

- Responsible for the overall management of 240 apartment units
- Hired, trained, and supervised multi-level staffs, managing over 32
- Ensured a high level of diverse and holistic programming, focusing on holistic development
- Advised students on academic, career, personal, and financial issues

DePaul University 1994-1997 Chicago, IL

Residence Director

- Hired, trained and supervised numerous Resident Assistants
- Surveyed programmatic needs of the student community and created workshop series to address those needs throughout the academic year, and counseled and mentored staff and students

ADJUNCT TEACHING EXPERIENCE

- **Human Services and Counseling in the School of Education: Consultation for Counselors**
DePaul University 2006-present
- **Masters of Business Administration: Career development in a diverse workforce**
Loyola University Chicago Summer 2009
- **College of Liberal Arts and Sciences: The world of Work**
DePaul University 2001-2009
- **Adjunct Professor, Department of Humanities, History and Social Sciences**
Columbia College 2001-2007

EDUCATION

DePaul University Chicago, IL

Masters Degree, School of Education, 1997

- Majored in Human Services and Counseling, Graduated with High Honors
- Led volunteer service learning trips to Tijuana, D.C., New Orleans, and various Chicago communities

Marquette University Milwaukee, WI

Bachelors Degree, Liberal Arts and Sciences, 1993

- Double major: Spanish and International Affairs
- Completed six month program at La Complutense in Madrid, Spain

- High level of involvement in campus ministry, volunteer community action program, and interfaith organizations

Professional References for KJ Hardy

Djana Sterpin

Director of Advancement

UIC College of Liberal Arts and Sciences

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Kathy Kaysen Jackson

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Nicholas Yassan

Former LAS Alumni Association Board of Directors President

Current volunteer and donor

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