



## Online Grade Submission Faculty Demo Sessions

Faculty are now submitting their grades on-line via *NEUport*. Need a refresher? Or a first-time user? Come and see a demonstration of how to submit your grades on-line! Each session will last approximately 1/2 hour. Reservations are not needed. Come to any of the sessions listed below.

A job aid is available on *NEUport* on the Faculty Tab in the Faculty Self-Service Information Channel.

Questions? Contact Alice Medenwald at [a-medenwald@neiu.edu](mailto:a-medenwald@neiu.edu) or ext. 4029.

Tuesday, November 11, 2008	1:40 pm	SU214
Wednesday, November 12, 2008	5:00 pm	SU003
Thursday, November 20, 2008	1:40 pm	SU003
Tuesday, November 25, 2008	1:40 pm	SU214

2008  
EVERYTHING CHANGES

