

Part of Term Codes

Code	Term
1	Fall, Spring or 13 week Summer Session
IA	First 6 ½ week Summer Session
II	Second 6 ½ week Summer Session

Section # Codes

Code	Section
A#	Study Abroad course sections
C#	Contract course sections
E#	International Student Exchange
G#	Grant course sections
J#	Carruthers Center for Inner City Studies b
L#	El Centro course sections
S#	Summer Transition Program
W#	Weekend Institute
X#	Extension course sections

Begin with section 1 (one) for the first section of a course that is offered and continue to assign ascending numbers to each additional section of the course. For example, ENGL 101 has 40 sections. They would be numbered 1 – 40. Unique section numbers must be assigned to specific kinds of courses as listed above.

In some situations several codes may be used for one section. E.G. WL1, Weekend Institute meeting at El Centro.

Session Codes

Code	Session
D	8:00a.m. – 3:50 p.m.
E	4:00p.m. – 9:50 p.m.
S	Saturday, anytime
U	Sunday, anytime

Campus Codes

Code	Campus
CIS	Carruthers Center for Inner City Studies
CTC	Chicago Teachers Center
EC	EI Centro
MC	Main Campus
OFF	Off Campus/Extensions*

*If the course section is meeting off campus and not at a satellite of Northeastern Illinois University, enter OFF as the campus.

Building Codes

Code	Building
B	Building B
C	Building C
CBM	College of Business & Management
CH	Child Care Center
CIS	Carruthers Center Inner City Studies
CLS	Classroom Building
CTC	Chicago Teachers Center
E	Building E
EC	EI Centro
F	Building F
FA	Fine Arts Center
J	Building J
LIB	Ronald Williams Library
LWH	Lech Walesa Hall
PE	Physical Education Complex
SCI	Science Building

Schedule Type Codes

Code	Description	Code	Description
DI	Discussion/Quiz	OL	Online
FE	Field Experience	PR	Practicum
HY	Hybrid	PT	Practice Teaching
IN	Independent Study	SD	Studio
IT	Internship	ST	Student Teaching
LA	Lab	TS	Thesis Seminar
LE	Classroom Lecture	TU	Tutored Study
MP	Master's Project	VC	Video Conferencing