

COLLEGE OF ARTS AND SCIENCES Policy for Merit Tuition Scholarships

The College of Arts and Sciences provides a limited number of Merit Tuition Scholarships for interested and deserving **undergraduates** (Second Bachelor's candidates are not eligible) within the College of Arts and Sciences. These scholarships can be granted for three to sixteen credit hours and students **MUST** be enrolled at least half-time. Scholarships will be granted on the basis of the student's intended major, status, intended Career/Educational Goals, transcripts and/or ACT/SAT scores, and letter of recommendation.

To be considered for selection, applicants must meet the following criteria:

- Transfer and NEIU continuing students must have a minimum cumulative GPA of 3.25
- Students who have earned 45 credit hours at NEIU must be declared majors in the College of Arts and Sciences. Transfer students with over 45 total hours must declare their major in the College of Arts and Sciences by their second semester at NEIU.
- Entering Freshmen must be in the top 15% of their graduating class or have a minimum ACT score of 24 or SAT of 1110.

Applicants must submit a complete application including:

- A clear, coherent, and detailed Intention of Career/Educational Goals attached to the application
- A letter of recommendation from a professor/teacher (preferred), counselor, or employer attached to the application OR sent directly to The College of Arts and Sciences.
- Official college transcript (**NEIU transcripts may be unofficial**), OR an official high school transcript reflecting class standing and ACT/SAT scores

This award may be withdrawn in instances of substantiated academic misconduct or other violations of University standards pertaining to proper student conduct.

Merit Tuition Scholarship Deadlines

<u>Semester</u>	<u>Application and Documentation Due</u>
Fall	May 15
Spring	October 1
Summer	March 1

Scholarship applications are available outside of the Office of the Dean, College of Arts and Sciences, S-158, outside the Office of the Associate Dean, S-154, in the CAS Advising Handbook, and on our website.

The application must be completely filled out, including ALL supporting documentation, and submitted to the Dean's Office by the application deadline. The College Merit Tuition Scholarship Committee will review all applications and notify applicants, approximately, one month after the application deadline. ***Incomplete applications will not be considered.***

Send application, intention of career/educational goals letter, letter of recommendation, and transcripts to:

Mary Hay Verne, Administrative Assistant
Office of the Dean
College of Arts and Sciences
Northeastern Illinois University
5500 N. St. Louis Ave.
Chicago, IL 60625-4699
FAX: 773-442-5710 Phone: 773-442-5708

Awards to prospective and declared majors in the College of Arts and Sciences are highly competitive with the College intent on awarding to the most deserving students.



**COLLEGE OF ARTS AND SCIENCE
Bachelor's Degree Program
Merit Tuition Scholarship Application**

SEMESTER APPLYING FOR: _____

NAME _____ **NEIU ID#** _____

ADDRESS _____ **PHONE (HOME)** _____

APT. # _____ **(WORK)** _____

CITY _____ **STATE** _____ **ZIP** _____ **E-MAIL** _____

DECLARED MAJOR _____ **INTENDED MAJOR** _____

Please complete the following applicable information:

Freshmen –Rank in High School Class: _____ of _____ students. ACT Score _____ SAT Score _____
Freshmen must submit an OFFICIAL High School transcript with ACT or SAT scores.

Transfer Students and Continuing NEIU Students – GPA: _____ (minimum 3.25)
Newly admitted transfer students with no NEIU GPA must submit an OFFICIAL transcript. **Continuing NEIU students with an NEIU GPA may submit an UNOFFICIAL NEIU transcript**

ALL APPLICANTS

- Attach your letter stating your Intended Career/Educational Goals
- Include your transcripts
- My letter of recommendation is from _____

With my signature, I attest that I understand that if granted a scholarship, it will be discontinued if the academic requirements are not maintained. I also understand that I am responsible for notifying the Dean's Office, College of Arts and Sciences, in advance of changes in course registration, including course withdrawals, that would affect the status of the scholarship. Failure to give timely notification may jeopardize the continuation of this scholarship.

Signature _____ **Date** _____

Send application, intention of career/educational goals letter, transcripts and/or test scores, and letter of recommendation to:

Mary Hay Verne, Administrative Assistant
Office of the Dean
College of Arts and Sciences
Northeastern Illinois University
5500 N. St. Louis Ave.
Chicago, IL 60625-4699
FAX: 773-442-5710 Phone: 773-442-5708

Merit Tuition Waiver Deadlines

Fall Semester	Due May 15
Spring Semester	Due October 1
Summer Semester	Due March 1