

Northeastern Illinois University, 5500 N. St. Louis Ave. Chicago, IL 60625

**Department of Art Special Skills Scholarship Information
For Declared Art Studio and Art History Majors**

1. Special Skills Scholarships are based on special skills and abilities rather than financial need. Students are encouraged to show their best work in terms of design, technique and concept. Slides or digital images on CD are acceptable for submission and are to be of high quality. Students majoring in Art History may submit writing examples from an Art History class. Forms for this scholarship are available on line at www.neiu.edu/~art/schl.html.

New applicants are required to submit twelve (12) images on slides or CD. This can be in-class or out-of-class work. Each time you re-apply after being granted the Special Skills Scholarship, you must submit at least six (6) slides and/or images of six (6) new works. More than one view may be necessary on three-dimensional work.

New applicants who are Art History Majors are required to submit 2 examples of writing. Each time you re-apply after being granted the Special Skills Scholarship, you must submit 1 writing example.

2. Applicant must be an undergraduate with no prior attainment of a bachelor's degree. Full and part time scholarships are available. Full time is defined as 12, 15 or 16 credit hours with a B average in Art classes. Part time is defined as 3, 6 or 9 credit hours with a B average in Art classes.
3. Applications **must** be typed and may be obtained on-line from www.neiu.edu/~art/schl.html.
4. The Art Department faculty will evaluate the student's portfolio or paper, after which the applicant will be notified whether or not a recommendation for the Special Skills Scholarship Award has been made. If the award has been granted the student will be exempted from tuition for the awarded amount during the term of the award.
5. Placement in the program is during the fall or spring semester of a single academic year, and it is possible for a student to be retained in this program for a maximum of **120 credit hours** with the approval of the Art Department Special Skills Scholarship Committee.
6. For additional information, please telephone the Art Department Office, 773-442-4910. If the office is closed, please leave detailed information on the voice mail system.
7. All Special Skills Scholarship recipients are required to: a) submit artwork for the annual student show; and b) submit artwork for the Art Scholarship exhibition.
8. Slides, CDs and papers of work submitted for the scholarship will be available for pickup after they have been documented.
9. Minorities are encouraged to apply.

Note: Incomplete applications will not be considered

Application Deadlines

1. Deadlines for application are: November 3rd for the following Spring semester awards and March 15th for the following Fall semester awards. (November and March dates may change, look for notices.)
2. Submit a typed Special Skills Scholarship application, along with images or papers to: Art Department Office, Room FA105B at the address shown above by the deadline indicated.

How to Submit Slides of Your Work

1. All slides are to be 35mm color slide film.
2. Each slide should have the following typed information: a) slide number, b) name of student, c) medium, d) size [height, width, depth], e) date of work, f) arrow indicating top of slide.
3. All the above information to be typed on Avery self-adhesive labels (1/2"x1-3/4") and attached to the back of each slide.
4. On a separate sheet of paper, type the number of each slide, together with all information.
5. When shooting slides of your work, always be certain to have a spotlessly clean backdrop. A large sheet of clean paper is recommended. Also, fill the picture frame with the work being photographed. Trees, people, houses, lawns, chairs and other objects included in your slide are disturbing to those viewing it and unprofessional.
6. All slides to be placed in a 3-hole punched plastic slide holding sheet (a/k/a sheet protector).

Submitting CDs of Your Work

1. Images on the CD should be no larger than 955 pixels by 600 pixels and no smaller than 760 pixels by 420 pixels.
2. Images should be high quality JPEG, only JPEG images will be accepted.
3. Include a PDF file containing the name of the student and all images contained on the CD. Under each image include: a) medium, b) size [height, width, depth], c) date of work. An example of the PDF may be found at www.neiu.edu~art/schl.html.
4. Only the following may be used to present images for viewing:
 - a. PowerPoint Presentation
 - b. Web Page

Examples are available at www.neiu.edu~art/schl.html, it is very important that the images can be viewed clearly and without difficulty.