

**A&P Council**  
**January 13, 2004**  
**8:30am – Cafeteria**

**Present were**

Paul Heydenburg, Bob Filipp, Mark Kipp and Jean Pottillo

**Approval of minutes from previous meetings**

Mark Kipp moved to accept the minutes from the past two meetings, 11/11/03 and 12/09/03. Seconded by Paul Heydenburg. All ayes. Motion accepted.

**Meeting Time Selection**

A&P Council meetings will be moved to a new time slot of 8:30am on the second Tuesday of the month, third floor of the Library. Future meeting dates are February 10<sup>th</sup>, March 9<sup>th</sup>, April 13<sup>th</sup>, and May 11<sup>th</sup>.

**Human Resources Discussion**

The Committee decided to invite Human Resources to the next A&P Council meeting in February to provide an update on the status of the A&P Grievance Procedure. Jean will send them an invitation.

**HB-2955**

The Committee approved the draft of the letter and recommend that this now be posted to the A&P and Civil Service listservs. The recommendation was made to also forward this letter to other university A&P Councils, ask them what they are doing about this and see if they have any additional insight into the issue.

**Web Site Review**

Paul H has a list of starting suggestions and will begin setting up the website. At this meeting, new suggestions included inclusion of University Budgetary Council minutes, select campus mail documents, FAQ documents.

**Items posted to listserv since last meeting**

None identified.

**Next items to pursue**

Years of service recognition award for A&P  
Improvement of communication with A&P Constituency  
Spring 2004 A&P Constituent Meeting – mid April – need to select date and schedule

The meeting was adjourned at 9:30am.